

NINETY-NINTH
ANNUAL REPORT
OF THE
TOWN OFFICERS



SOUTHBOROUGH, MASS.

FOR THE YEAR ENDING DECEMBER 31

1972

Bring This Report to Town Meeting for Reference

**NINETY-NINTH
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OF THE
TOWN OFFICERS**



SOUTHBOROUGH, MASS.

FOR THE YEAR ENDING DECEMBER 31

1972

TOWN of SOUTHBOROUGH, MASS.

Incorporated July 6, 1727

Population, January 1, 1972 5908 (Est.)

Voters. 3378

STATE and COUNTY OFFICERS 1972

Governor--Francis W. Sargent

Lieutenant Governor--Donald L. Dwight

Secretary--John F. X. Davoren

Treasurer--Robert Q. Crane

Auditor--Thaddeus Buczko

Attorney General--Robert H. Quinn

Senators in Congress--Edward M. Kennedy
 --Edward W. Brooke

Senator-Middle Worcester District--Edward L. Burke

Representative in Congress-Fourth District--Harold D. Donohue

Councillor-Seventh District--George F. Cronin, Jr.

Representative in General Court--Robert C. Reynolds

County Commissioners--Paul X. Tivnan
 --Walter F. Kelly
 --Philip J. Philbin

District Attorney--William T. Buckley

Clerk of Courts--James J. Joyce

Register of Deeds--Richard F. Sheridan

County Treasurer--Edward P. Bird

Register of Probate--F. Joseph Donohue

ELECTIVE TOWN OFFICIALS - 1972

*Term of Office Expires in March of Year

MODERATOR -- 1 yr.
Charles B. Swartwood III
*1973

TOWN TREASURER -- 1 yr.
Walter F. White *1973

TOWN CLERK -- 3 yrs.
Paul J. Berry *1975

TOWN COLLECTOR -- 3 yrs.
Walter F. White *1974

BOARD OF SELECTMEN -- 3 yrs.
Thomas W. McAuliffe *1973
Robert C. Dumont *1974
Louis J. Bartolini *1975

BOARD OF ASSESSORS -- 3 yrs.
Charles W. Johnson *1973
Arthur K. Holmes *1974
Ralph H. Clark *1975

SCHOOL COMMITTEE -- 3 yrs.
Herbert L. Cobb *1973
George N. Thibeault *1973
Janice A. Fletcher *1974
Jay G. Engel, Jr. *1975
Robert M. Williams *1975

BOARD OF HEALTH -- 3 yrs.
Philip G. Mauch *1973
John A. Bartolini *1974
Timothy P. Stone, M.D.
*1975

WATER COMMISSIONERS -- 3 yrs.
Arthur L. Hosmer *1973
George A. Mooney *1974
Henry C. Valcour, Jr. *1975

TREE WARDEN -- 3 yrs.
Howard E. Truesdale *1975

TRUSTEES OF PUBLIC LIBRARY -- 3 yrs.
Harrison L. Reinke *1973
Beaulah T. Callaghan *1973
Elizabeth B. White *1974
Anne S. Bradley *1974
James A. Higgiston *1975
Natalie J. Fantony *1975

**C E M E T E R Y C O M -
MISSIONERS** -- 3 yrs.
Edward Newton *1973
Harvey D. Bigelow *1974
George L. Burwell *1975

PLANNING BOARD -- 5 years.
Lawrence P. Kimball *1973
Robert E. Hoss *1974*
Thomas P. Wolfe *1975
Peter Phaneuf *1976**
Bernard F. Meyer *1973 (to fill vacancy)
Paul R. O'Connell *1977

**A S S A B E T V A L L E Y
REGIONAL VOCATIONAL
SCHOOL DISTRICT COM-
MITTEE** -- 4 yrs.
Herbert L. Cobb *1976

**Resigned

APPOINTIVE TOWN OFFICIALS - 1972

*Term of Office Expires in March of Year

*Appointments by the Moderator:**ADVISORY COMMITTEE -- 3 yrs.*

Thomas J. Grady *1973
 Henry W. Welch, Jr. *1973
 Owen W. Williams *1974**
 Robert G. Claypool (to fill vacancy)
 Richard T. Tebbetts *1974**
 Robert T. Sanford (to fill vacancy)
 Eltie G. Kiser *1975**
 Louise L. Barber (to fill vacancy)
 Walter Eremich *1975

CAPITAL BUDGET PLANNING COMMITTEE -- 3 yrs.

Stanley D. Tanenholtz *1973
 Deborah Doty *1974
 Miles W. O'Reilly *1974
 Richard W. Knorr *1975
 Charles E. Wood *1975
 Thomas J. Grady *1973
 (appointed by Advisory Comm.)
 Thomas P. Wolfe *1973
 (appointed by Plan. Bd.)

PERSONNEL BOARD -- 3 yrs.

John J. Manning *1973
 Willard S. Putnam *1973**
 Calvin A. MacQueen (to fill vacancy)
 Kenneth F. Clark, Jr. *1974
 Edward L. Blood *1974
 Arthur L. Sisson, Jr. *1975

RECREATION COMMISSION -- 3 yrs.

Edna R. McGillicuddy *1973**

Robert W. Gould, Jr. (to fill vacancy)

Phyllis R. Whitaker *1974
 William A. Wiedergott *1974**
 Joseph J. Madison (to fill vacancy)

Russell W. Newman *1975
 Napoleon R. DePina *1975

SOLID WASTE DISPOSAL COMMITTEE

Ray B. Davis
 James B. Denman
 Bernard W. McGowan

METROPOLITAN AREA PLANNING COUNCIL

Representative: Paul J. Cunningham

Appointments by Water Commissioners:

SUPT. WATER DEPARTMENT -- 1 yr.
 William G. Binder, Jr.
 Julia C. Murphy, Clerk

*Appointments by Selectmen:**REGISTRARS OF VOTERS -- 3 yrs.*

John H. Maley *1973
 Judith N. Williams *1974
 Sereno W. Johnson *1975

BOARD OF APPEALS -- 5 yrs.

Francis J. Bousquet *1973**
 Andre G. Turenne (to fill vacancy)
 Levio J. Cibelli *1974
 Edward J. Hasbrouck *1975
 John Rego (Alternate) *1976
 Andre G. Turenne (Alternate) *1976**

**Resigned

APPOINTIVE TOWN OFFICIALS—1972

*Term of Office Expires in March of Year

Frederick A. Busconi
 (Alternate) to fill vacancy
 Edward J. Maguire *1976
 James R. Cappello *1977

TOWN ACCOUNTANT -- 3 yrs.

Fred L. Baker, Sr. *1973

INDUSTRIAL DEVELOPMENT COMMISSION -- 5 yrs.

George N. Thibeault *1974
 Ronald O. Edgren *1974
 Andre G. Turenne *1975**
 Ruth E. Gourley *1977

HISTORICAL COMMISSION -- 3 yrs.

Frederick J. Quinn, Jr. *1973
 Lois H. McCarthy *1973
 Marjory J. Taylor *1974
 Ernest E. Howarth *1974**
 Ulderic F. Hurley (to fill
 vacancy)
 Hamilton Armstrong *1975

CONSERVATION COMMISSION -- 3 yrs.

David E. Taylor, Jr. *1973
 John R. McCarthy *1973
 Daniel DeCoursey *1974
 Ruth A. Perlow *1974
 Catherine D. Alsterlund
 *1975
 David C. Ekberg *1975
 Hamilton Armstrong *1975

*The following appointments
 expire in March 1973:*

*ADMINISTRATIVE
 ASSISTANT TO THE
 BOARD OF SELECTMEN*

William L. Zolli

*EXECUTIVE SECRETARY
 TO THE BOARD OF*

**Resigned

SELECTMEN

Mary J. Firmin

*CLERKS TO THE BOARD OF
 SELECTMEN*

Marjorie R. Putnam
 Nancy E. Wood (afternoons)

TOWN COUNSEL

William F. Brewin

*CHIEF OF THE FIRE
 DEPARTMENT*

Edward F. Brock

DEPUTY FIRE CHIEF

Francis E. Ramelli

FIRE WARDEN

Edward F. Brock

CONSTABLES

Paul A. Beliveau
 William J. Colleary, Jr.
 Phillip L. Connors
 Steven Douglas
 Robert J. Durran
 William C. Harpster
 Francis J. Mattioli
 Charles R. O'Connell

SPECIAL CONSTABLE

H. Edwin Shaul

CHIEF OF POLICE

Francis J. Mattioli (Tenure)

REGULAR POLICE OFFICERS

Paul A. Beliveau (Sgt.)
 William J. Colleary, Jr. (Sgt.)
 William C. Harpster (Sgt.)
 Philip L. Connors (Patrolman)
 Steven F. Douglas (Patrolman)
 Robert J. Durran (Patrolman)
 Richard C. Hardy (Patrolman)
 Richard L. Mattioli
 (Patrolman)

APPOINTIVE TOWN OFFICIALS—1972

*Term of Office Expires in March of Year

Marie J. Bauer	in charge of Plumbing
Patricia M. Capone	Inspections
William H. Davis, Sr.	Joseph Dedecko
A. Brenda Gaffney	Ass't. Building Inspector
Esther Harrington	in charge of Plumbing
Paul Henderson	Inspections
Gilbert Joe	Francis Nemensky,
Roger W. Maconi	Wire Inspector
Janet M. E. Mattioli	George A. Labarre, Jr.,
Ronald G. Nardi	Gas Inspector
Donna J. Piper	Joseph Dedecko,
Diane A. Satterfield	Ass't. Gas Inspector
Gay Spear	
Earle Watkins	
John M. Weir	
Dorothy I. Wenning	

PUBLIC WEIGHERS AND WEIGHERS OF COAL

Frank J. Douglas
John J. Falconi
Albert L. MacDonald
Albert L. MacDonald, Jr.
Mary D. MacDonald
Joseph Mauro

FIELD DRIVERS

Wilrose Dufault
Gail M. Hoss
Frank J. Rossi

POUND KEEPER

Joseph Mauro

DEPUTY POUND KEEPERS

Charles Fantony
Charles F. Hamel

FENCE VIEWERS

Robert E. Hoss
Andre G. Turenne
William G. Turner

BUILDING DEPARTMENT

Harold W. Walcott,
Building Inspector
George A. Labarre, Jr.,
Ass't. Building Inspector

SOUTHBOROUGH HOUSING AUTHORITY

Donald R. Banks, Sr.
(State appointed —
Term expires: 8/2/75)
Marjorie N. Spurr
David E. Taylor, Sr.
Anita C. Zollo

CIVIL DEFENSE DEPARTMENT OPERATIONAL STAFF

Warren D. Harding, Director
and Communications
Officer
William M. Rudd,
Deputy Director
Richard F. Labarre,
Deputy Director
Donna L. Churbuck,
Secretary
George A. Labarre, Sr.,
Radio Officer
Leonard F. Herrick,
Communications Staff
John MacLeod,
Communications Staff
Gino L. Tebaldi,
Communications Staff
Charles E. Horton,
Communications Staff
James S. Stone,
Communications Staff
Frank J. Pavlica,
Communications Staff

APPOINTIVE TOWN OFFICIALS-1972

*Term of Office Expires in March of Year

Charles E. Wood,
Communications Staff
David A. Churbuck,
Technician
James H. Cookman III,
Technician
Clyde W. Buzzell,
Technician
William G. Binder III,
Technician
James M. Powers,
Technician
Richard Conrado,
Technician
Thomas J. Meleones,
Technician
John W. Boland,
Chief Engr. Service
Edward F. Brock,
Chief Fire Service
Timothy P. Stone, M.D.,
Medical Officer
John J. Rabeni,
Transp. Officer
William G. Binder, Jr.,
Chief Water Service
Francis J. Mattioli,
Chief Police Service
William F. Brewin,
Legal Officer

CIVIL DEFENSE DEPT.
AUXILIARY POLICE
Joseph E. Bennett
Guy J. Fiore
Willard B. Johnson III
Charles A. Keller
William E. Klein
Gary M. Porter
Francis J. Ramelli
William M. Rudd
Bradley P. Stull

SEWAGE FEASIBILITY
STUDY COMMITTEE (ad hoc)
Louis J. Bartolini
Robert C. Dumont
Thomas W. McAuliffe

George A. Mooney
John A. Bartolini

SOUTH MIDDLESEX OPPORTUNITY COUNCIL
Representative on Board of
Directors:
Mark E. McCormack

SITE SELECTION BOARD
Robert C. Dumont (Select-
man)
Arthur K. Holmes (Assessor)
Philip G. Mauch (Board of
Health)
Robert E. Hoss (Planning
Board)
Charles E. O. Fraser
Ernest L. Kallander, Jr.

BUILDING DEPT. STUDY
COMMITTEE (ad hoc)
John Hill
James J. Powers, Jr.
Daniel G. Brandano
Richard P. Ferri
Frederick A. Ware, Jr.

HISTORIC DISTRICT STUDY
COMMITTEE (ad hoc)
Katherine O. Allen
Anita M. Cibelli
Margery L. MacMillan
Lois H. McCarthy
Frederick J. Quinn, Jr.
Virginia S. Sheppard
Stanley M. Jacks

COMMITTEE TO STUDY
GROUND MAINTENANCE
(ad hoc)
John Mauro
Warren R. Meier
John E. Meyer
Phillip Moran
Russell W. Newman
Erica Scattergood

APPOINTIVE TOWN OFFICIALS—1972

*Term of Office Expires in March of Year

COMMITTEE TO STUDY
FEASIBILITY OF
MUNICIPAL SWIMMING
FACILITIES (*ad hoc*)William N. Davis III
Richard Mattioli, Jr.
Dorothy MinvilleELECTION OFFICERS 1972-
1973

PRECINCT 1

Audrey Bousquet	Dep. Warden
Hamilton Armstrong	Warden
Helen Toomey	Inspector
Ethel N. Arnstrong	Inspector
Dorothy A. Carman	Dep. Insp.
Cherine Pond	Dep. Insp.
Catherine Alsterlund	Teller
Eleanor J. Banks	Teller
Gladys R. Binder	Teller
Marjorie N. Spurr	Teller
Josephine E. Colleary	Teller
Jeanne O. Davis	Teller
Donna J. Piper	Teller
Hannah D. Henderson	Teller
Hazel A. Hosmer	Teller
Lois H. McCarthy	Teller
Alphonsina Torcoletti	Teller
Margaret R. Wolfe	Teller
Judith Knorr	Teller
Miriam H. Carpenter	Teller
Joan L. Weir	Teller
Marilyn Aspesi	Teller
Helen Rego	Teller
Barbara Ramsdell	Teller
Rosalie I. Baker	Teller
Janet M.E. Mattioli	Clerk
Marjorie A. McAuliffe	Inspector
Sheila C. Maguire	Teller
Catherine Gralton	Dep. Insp.
Julia I. Fitzgerald	Dep. Insp.
Olive L. Capone	Teller
Pauline Bailey	Teller
Eileen L. Salmon	Inspector
Lois W. Denman	Teller
Jean M. O'Brien	Teller
Elizabeth Bigelow	Teller
Lorraine C. Gasparoni	Teller

Joan M. Misener	Teller
Mary A. McCann	Dep. Clerk
Patricia E. Boyle	Teller
Dolores E. Patterson	Teller
Agnes Pietrasik	Teller
Inez T. Busconi	Teller
Eleanor M. O'Rourke	Teller
Isabella Sorecco	Teller
Sandra A. Bugley	Teller
Ruth M. Anketell	Teller
Eleanor L. Hoeltzel	Teller

PRECINCT 2

Ronald M. Nelson	Warden
Joseph F. Blake	Dep. Warden
Avis H. Cummings	Inspector
Carrie G. Clark	Dep. Insp.
Gertrude M. Phaneuf	Dep. Insp.
Marie J. Bauer	Teller
Beulah T. Callaghan	Teller
Dorothy F. Grady	Inspector
Alice D. Gulbankian	Teller
Martha Hubley	Teller
Charlotte J. Kuzava	Teller
Barbara J. Lamy	Teller
Irene B. Morse	Teller
Marjorie R. Putnam	Teller
Diane Satterfield	Teller
Lidia Kiley	Teller
Helen W. Varney	Teller
Gail Chalmers	Teller
Gloria Aspesi	Clerk
Grace V. Barber	Dep. Clerk
Joan H. Ferri	Inspector
Marguerite Fitzgerald	Dep. Insp.
Florence P. Slack	Dep. Insp.
Benita M. Hubley	Inspector
Alice J. Tomasetti	Teller
Rita A. Quinn	Teller
Marguerite Aspesi	Teller
Caroline Pessini	Teller
Jeanette Grillo	Teller
Margaret A. Benson	Teller
Eleanor Mac Lauchlan	Teller
Irene L. Maguire	Teller
Carol A. Welch	Teller
Madeline J. Daniels	Teller
Mary Aghjayan	Teller
Mary E. Mooney	Teller

REPORT of the TOWN CLERK ANNUAL TOWN MEETING

March 13, 1972 Session

At the Annual Town Meeting duly called and held in the A. S. Woodward Memorial School, Southborough, on March 13, 1972 at 7:00 p.m., the following Articles were voted upon in a legal manner. There was a quorum present. (150 voters = quorum, 215 voters were present)

Checkers:	Mrs. Gladys R. Binder	Mrs. Rosalie I. Baker
	Mrs. Judith Knorr	Mrs. Benita M. Hubley

The meeting was called to order at 7:10 p.m. by Town Moderator, Charles B. Swartwood, III.

The following Tellers were appointed by Moderator Swartwood and sworn-in by Town Clerk, Paul J. Berry:

Mrs. Patricia E. Boyle	47 Deerfoot Road
Mr. Kenneth F. Clarke, Jr.	21 John Street
Mr. Paul J. Cunningham	12 Birchwood Drive
Mr. Delavan S. Mussey	11 Granuaile Road

Moderator Swartwood had requests from the following non-voters to attend the Annual Town Meeting:

Mrs. Carole J. Maconi	Marlboro Enterprise
Mrs. Donna L. McDaniels	South Middlesex Daily News
Mrs. Marjorie Horton	W.S.R.O. Radio
Mr. Jeff Cramer	Marlboro Enterprise
Mr. Brian Fullington	South Middlesex Daily News

Mr. Swartwood stated that since Judge William F. Brewin, Town Counsel, was acting as an employee of the Town it was not necessary to vote on his presence. There being no objections from the floor, it was voted to allow the above listed non-voters to remain.

The boundaries of the hall were outlined by the Moderator to include all of the floor area - with the exception of the bleachers on the left side of the room. These bleachers were for the non-registered (non-voting) public.

Moderator Swartwood noted the receipt of the return of the posting of the Warrant for the Town Meeting by the Constable.

It was voted unanimously to waive the reading of the Warrant.

A moment of silence was observed in memory of the deceased public officials who have served the Town of Southborough.

ARTICLE 1: To hear the reports of the various Town Officers and Committees and to take such action thereon as the Town may voted.

Study Committee - Housing Authority: A minority report was read by Paul R. O'Connell, Jr., and the majority report of said committee was read by Myles W. O'Reilly and action deferred to Articles 50 and 51.

Town Building Committee: Committee's report was deferred to Articles 52 and 53 of this Town Meeting by Mr. Philip G. Mauch.

Site Selection Board: Deferred to Article 39.

Correction of Advisory Committee Report: Public Safety (Average Expenditures 1970 and 1971) should read: \$243,790.00 and not the \$20,243,790. as printed in the "Report of Advisory Committee for year ending December, 1971 and the 1972 Town Warrant and Recommendations, Southborough, Massachusetts".

ARTICLE 2: To see if the Town will vote to fix, for the calendar year 1972, the salary and compensation of all elective officers of the Town as provided by Section 108 of Chapter 41, of the General Laws, as amended, which officers are as follows:

One Moderator, one Town Treasurer, one Town Clerk, one Town Collector, three Selectmen, three Assessors, five members of the School Committee, three members of the Board of Health, three Water Commissioners, three Cemetery Commissioners, one Tree Warden, five members of the Planning Board and five Library Trustees.

Moderator	\$ 100.00	Board of Health (3)	\$ 325.00
Treasurer	2,000.00	Water Commissioners (3)	325.00
Town Clerk	2,000.00	Cemetery Commissioners (3)	325.00
Town Collector	2,000.00	Tree Warden	100.00
Selectmen (3)	2,400.00	Planning Board	525.00
Assessors (3)	4,000.00	Library Trustees (5)	525.00
School Committee (5)	500.00		

Motion To Amend Article 2: I move that Article 2 of the 1972 Town Warrant be amended to read as follows:

To see if the Town will vote to fix for the calendar year 1972, the salary and compensation of all elective officers of the Town as provided by Section 108 of Chapter 41 of the General Laws, as amended, which officers are as follows:

One Moderator, one Town Treasurer, one Town Clerk, one Town Collector, three Selectmen, three Assessors, five members of the School Committee, three members of the Board of Health, three Water Commissioners, three Cemetery Commissioners, and one Tree Warden.

Moderator	\$ 25.00	School Committee (5)	\$ 500.00
Treasurer	2,000.00	Board of Health (3)	300.00
Town Clerk	1,800.00	Water Commissioners (3)	300.00
Town Collector	2,000.00	Cemetery Commissioners (3)	75.00
Selectmen (3)	2,100.00	Tree Warden	25.00
Assessors (3)	4,000.00		

Amended Motion on Article 2 (as stated above) seconded and motion to vote on Amended Motion carried by a majority voice vote.

Amended Motion - Article 2 - passed by following hand count:

For Amended Article 2: - 202

Against Amended Article 2: - 74

ARTICLE 2A: To see if the Town will vote to amend the Salary Schedule of Elected Town Officials as adopted under Article 2 of the Warrant of this Town Meeting as follows: Assessors \$5,400; Town Treasurer \$3,500.00; Town Collector \$4,000.00; or do or act anything thereon.

Motion: Move that the Salary Schedule of Elected Town Officials as adopted under Article 2 of the Warrant of this Town Meeting be amended as follows:

Assessors	\$ 5,400.
Town Treasurer:	3,500.
Town Collector:	4,000.

or do or act anything thereon.

Motion - Article 2A Defeated by Unanimous Voice Vote

ARTICLE 3: To see if the Town will vote to raise and appropriate a sum of money as may be necessary to pay the salaries of all elective Town Officers, or do or act anything in relation thereto.

VOTED UNANIMOUSLY that the sum of \$13,125.00 be raised and appropriated to pay the salaries of the elective Town Officers for the year 1972.

ARTICLE 4: To see if the Town will vote to transfer to Surplus Revenue Account (Excess and Deficiency) the unexpended balances of certain appropriations as follows:

Charter Commission	\$ 101.36	Highway Sander	575.00
Historical Celebration Comm.	330.10	Renovating Library Electrical System	2,723.00
Brush Chipper	30.75	Water Ext. Turnpike	
Highway Dump		Road	2.09
Truck	2,900.36	Water Dept. Dump	
Repair, Replace Town		Truck	1.07
Property & Equipment	956.00	TOTAL:	\$ 7,619.73

or do or act anything in relation thereto.

Article 4 (as stated) Passed by Unanimous Voice Vote, that the unexpected balances of certain appropriations be transferred as follows:

To Surplus Revenue (Excess and Deficiency) - Seven Thousand Six Hundred Nineteen Dollars and .73/100 as itemized in the Article.

ARTICLE 5: To see what disposition shall be made of the dog money, or do or act anything in relation thereto.

VOTED UNANIMOUSLY that the sum of Eight Hundred Thirty-five and 56/100 Dollars (\$835.56) as received from the licensing of dogs be used as part of the appropriation for the Fay Library.

ARTICLE 6: To see if the Town will vote to accept a sum of money from St. Mark's School, and determine what disposition shall be made of the same, if accepted, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town accept from St. Mark's

School Nine Thousand and 00/100 Dollars (\$9,000.00) or any contribution which may be offered and that such contributions be placed in the Town Treasury.

ARTICLE 7: To see if the Town will vote to accept a sum of money from Fay School, and determine what disposition shall be made of the same, if accepted, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town accept from Fay School Three Thousand Dollars (\$3,000.00) or any contribution which may be offered and that such contribution be placed in the Town Treasury.

ARTICLE 8: To see if the Town will authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning January 1, 1972 and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year, in accordance with Section 17, Chapter 44, of the General Laws, as amended, and pass any vote or take any action in relation thereto.

VOTED UNANIMOUSLY: That the Town Treasurer be authorized with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning January 1, 1972 and to issue a note or notes therefor, payable within one year and to renew any note or notes as may be given for a period of less than one year, in accordance with Section 17, Chapter 44 of the General Laws, as amended.

ARTICLE 9: To see if the Town will authorize the Board of Assessors to use free cash in the Town Treasury, and if so, what sum for the purpose of reducing the amount to be raised and assessed as taxes in 1972 or pass any vote relative thereto.

VOTED To Pass Over Article 9 at this time - to be considered at the end of the Annual Town Meeting. (See Page 64 of this Annual Town Meeting report - the March 14, 1972 Adjourned Session.)

ARTICLE 10: To see if the Town will vote to amend the Town By-Laws by striking therefrom in their entirety those sections which apply to the "Salary Administration Plan" and inserting therefor the following sections as the "Salary Administration Plan of the Town of Southborough":

SALARY ADMINISTRATION PLAN

PREAMBLE

This by-law establishes a Salary Administration Plan, hereinafter called the "Plan", which classifies the several position classifications in the town services into groups, establishes salary schedule; establishes so-called "fringe" benefits, or "indirect pay" provisions, such as holidays and vacations with pay, sick leave, and the like and establishes a Personnel Board to administer the Plan, as hereinafter provided, and to represent the interest of both taxpayers and town employees.

The positions of all officers and employees in the service of the town, whether full-time, part-time, temporary seasonal, special, casual, Civil Service, or anyothers, other than those positions filled by popular election and those under the direction and control of the School Committee, are hereby classified by titles in the groups listed in Schedule A, entitled, "Classification Schedule," as set forth in Section 20 of this by-law.

The classification of positions which are subject to the Welfare Compensation Plan of the Commonwealth of Massachusetts and the schedule of rates therefor effective July 1, 1966 with subsequent amendments, if any and the provisions of Section 47D of Chapter 31 of the General Laws relating to the application of rates set forth in the aforementioned Welfare Compensation Plan are hereby incorporated by reference.

SECTION 1. DEFINITIONS

As used in this by-law, the following words and phrases shall have the following meanings unless a different construction is clearly required by the context or by the laws of the Commonwealth:

"Administrative Authority," the elected or appointed official or board having jurisdiction over a function or activity;

"Board," the Personnel Board as defined in Section 14;

"Casual Position," a position calling for part-time employment, which service does not constitute continuous service; this service is rendered occasionally and without regularity according to the demand therefore;

"Civil Service Law," Chapter 31 of the General Laws of the Commonwealth, as amended and all rules and regulations made thereunder; and any special law enacted by the General Court regulating the classification compensation and conditions of employment of officers and employees of the Town under Chapter 31;

“Class,” a group of positions in the Town service sufficiently similar in respect to duties and responsibilities so that the same descriptive title may be used to designate each position allocated to the class, that the same qualifications shall be required of the incumbents, that the same tests of fitness may be used to choose qualified employees and that the same scale of compensation can be made to apply with equity:

“Classification Schedule,” Titles in Schedules A and D of Section 20 of this by-law plus class specifications which are on file with the Personnel Board and which are hereby incorporated by reference;

“Compensation Grade,” a range of salary or wage rates appearing in Schedule B, C, and D of Section 20.

“Continuous Full-time Service,” employment requiring a predetermined minimum work week and uninterrupted except for authorized vacation leave, sick leave, bereavement leave, or other leave of absence;

“Continuous Employment,” full-time or part-time employment uninterrupted except for authorized vacation leave, sick leave, bereavement leave, or other leave of absence;

“Department,” any department board, committee, commission or other agency of the Town subject to this by-law;

“Department Head,” the officer, board, or other body having immediate supervision and control of a department;

“Employee,” an employee of the Town occupying a position in the classification schedule;

“Full-time Employee,” an employee retained in full-time employment;

“Full-time Employment,” employment for not less than 20 hours per week for fifty-two weeks per annum, minus legal holidays and authorized vacation leave, sick leave, bereavement leave, and other leaves of absence;

“Group,” a group of classes appearing in schedule A and D of Section 20;

“Increment,” the dollar difference between step rates;

“Maximum Rate,” the highest rate in a range which an employee normally is entitled to attain;

“Minimum Rate,” the rate in a range which is normally the hiring rate of a new employee;

“Part-time Employee,” an employee retained in part-time employment;

“Part-time Employment,” employment for less than full-time employment, as defined above;

“Personal Rate,” a rate above the maximum rate applicable only to a designated employee;

“Position,” an office or post of employment in the town service with duties and responsibilities calling for the fulltime or part-time employment of one person in the performance and exercise thereof;

“Position Class,” same as “Class” (a class may include only one position, in which event it is defined as a “single position class”)

“Promotion,” a change from a position of lower class and compensation grade to a position with greater responsibilities in a higher class and compensation grade;

“Range,” the dollar difference between minimum and maximum rates;

“Rate,” a sum of money designated as compensation for personal services on an hourly, weekly, monthly, annual or other basis;

“Salary Schedule,” Schedule B, C, D, and E of Section 20;

“Single Rate,” a rate for designated position class which is not in a range;

“Special Position,” a position calling for part-time employment which, although constituting continuous employment, is not rendered during prescribed working hours, daily, weekly or annually, but is rendered as required according to the demands for such service;

“Step Rate,” rate in a range of a compensation grade;

“Temporary Employee” (1) an employee retained in a temporary position as defined above; (2) any employee holding a temporary appointment under Civil Service Law who does not also have permanent status thereunder;

“Temporary Position” or “Seasonal Position,” any position in the Town service which requires or is likely to require the service of one incumbent for a period not exceeding six calendar months; either on a full-time or part-time basis;

“Town”, the Town of Southborough.

SECTION 2. TITLES OF POSITIONS

No persons shall be appointed, employed or paid as an employee in any position subject to the provisions of the Salary Administration Plan under any title other than those of the Classification Schedule, or under any title other than that of the job, the duties of which are actually performed. The job title in the Classification Schedule of the Plan shall be the official title for all purposes having to do with the position and shall be used to designate the position in all payrolls, budget estimates and official reports, and in every other connection involving personnel and fiscal processes.

SECTION 3. NEW OR CHANGED POSITIONS

Whenever a new position is established, or the duties of an existing

position are so changed that a new level of work demand exists and in effect a new position is created, upon presentation of substantiating date satisfactory to the Personnel Board, the Board shall rate such new or changed position and allocate it to its appropriate compensation grade and establish the rate change therefore.

SECTION 4. RECLASSIFICATION OF EMPLOYEES

No position may be reclassified to a classification in another compensation grade, either higher or lower, until the Personnel Board shall have determined such a reclassification will be consistent with the provisions of the Salary Administration Plan.

SECTION 5. JOB DESCRIPTIONS AND INTERPRETATIONS

The Personnel Board shall maintain written job descriptions of the position classes in the Classification Schedule of the Plan, each consisting of a statement describing the essential nature of the work and characteristics that distinguish the class from other classes. The description for any class shall be construed solely as a means of identification and not as prescribing what the duties or responsibilities of any position shall be, or as modifying, or in any way affecting the power of any administrative authority, as otherwise existing, to appoint, to assign duties to, or to direct and control the work of any employee under the jurisdiction of such authority.

SECTION 6. WAGES

(a) The weekly pay period shall begin at 12:01 a.m. Sunday and shall end at 12:00 p.m. the following Saturday.

(b) Employees in the clerical and operating groups shall be paid time and one-half for all hours worked in excess of forty (40) in a week, provided such hours of work have been authorized by the department head.

(c) Employees in the weekly and public safety groups except Superintendents, Chief of Police, Chief of the Fire Department, the Town Accountant and the Librarian shall be paid time and one-half for hours worked in excess of the regular scheduled work week. The regular work week for the purpose of this determination shall be forty (40) hours except for Fire Department eligible personnel. For the latter, the determination is based on the regularly scheduled work week or forty-eight (48) hours, whichever is greater.

In addition, all service outside of or out of turn of an employees regular scheduled tour of duty shall be at the overtime rate. If any employee is recalled to duty hereunder, he shall be paid at the overtime rate for all such time and shall be guaranteed a minimum of four (4) hours overtime recall pay. For the Fire Department, in case

of false alarm, guaranteed overtime pay shall be limited to one (1) hour. The rate shall be determined by dividing his regular weekly compensation by the employees regular scheduled hours of employment.

(d) The Salary Schedule of the Salary Administration Plan set forth as Schedules B, C, D, and E of Section 20 of this by law, shall consist of the maximum and minimum salaries, step-rate salaries or single rate salaries for the position in the Classification Schedule. The salary grade shall be the salary range for all position classes allocated to the grade.

SECTION 7. SALARY RATES ABOVE MAXIMUM

Any salary rate which is above the maximum rate for a job, as established by this Salary Administration Plan, shall be deemed to be a personal rate, and apply only to the incumbent when such incumbent leaves the employ of the Town or is transferred to another job with a higher maximum rate than his personal rate or higher maximum rates are established, the personal rate shall disappear. No other employee assigned to, or hired for, such job shall advance beyond the maximum of the job.

SECTION 8. ADJUSTMENT POLICIES

(a) Every employee subject to this plan who is in the continuous full-time service of the Town, computed from the date of his latest employment, and who has a satisfactory performance record, shall be eligible annually, one year from the date of the latest increase, for consideration for advance to the next higher step rate, but not more than one step rate in any one twelve-month period until the maximum for his job is reached, subject to the approval of his department head and the Personnel Board. Any employee denied such an increase has the right to appeal to the Personnel Board, which shall confer with both the employee and the department head, and shall decide the matter. All adjustments shall be approved in advance by the Personnel Board.

(b) Regular part-time employees, for whose positions step-rates are provided shall be eligible for consideration for increases on the same basis as provided for full-time personnel in clause (a) of this section. Special, casual and other part-time personnel for whose positions there is a single rate shall not be eligible for step rate increases.

SECTION 9. TRANSFERS AND PROMOTIONS

(a) When an employee is promoted to a job with a higher rate range, or rate of pay, he shall enter it at the minimum of the job rate range or at his own rate, whichever is the higher, but in no event at a rate in excess of the maximum for such job. He may also receive at

the time a one step rate increase, provided the maximum for the job is not exceeded, if the department head recommends that qualifications and performance warrant it, and the Personnel Board approves. If the department head should feel that there should be a trial period before recommending the promotional one step rate increase, on recommendation of the department head, the Personnel Board may approve such a deferred promotional increase at the conclusion of the trial period.

(b) If an employee is transferred to a job with a lower rate range, or rate of pay, he shall enter it at his own rate or at the maximum rate for the job, whichever is the lower, providing the Personnel Board approves. The employee shall have a right to appeal to the Personnel Board and to be heard thereon, and the Personnel Board shall decide the matter.

SECTION 10. NEW PERSONNEL

(a) The hiring rate shall be the minimum of the rate range of the job for which the new employee is hired, unless otherwise authorized by the Personnel Board, Department heads shall notify the Personnel Board of the hiring of all new personnel and their hiring rates.

(b) For new regular and full-time and new regular part-time personnel for whose positions there is a rate range and step rates, the first six months of employment shall be a probationary period, at the end of which the employee may advance one step rate, provided the department head and the Personnel Board decide his performance warrants it. He shall thereafter be reviewed for a step rate increase each year on his anniversary date. This probationary step rate increase shall apply only at the start of employment and shall not apply in case of transfer or promotion from one job to another.

SECTION 11 DEPARTMENT BUDGETS

Each department head shall include in the annual budget a pay adjustment section to provide funds for anticipated pay adjustments during the ensuing year, expenditures to be made therefrom only in accordance with the Salary Administration Plan with the approval of the Personnel Board.

SECTION 12. "FRINGE" BENEFITS

So-called "fringe" benefits, such as holidays and vacations with pay, sick leave and other such matters, are a cost item to the Town and a form of "indirect pay," and included in the coverage of the Salary Administration Plan, both those included in the Plan at its adoption and any other which may be included in the future.

A. HOLIDAYS WITH PAY

(1) All regular full-time employees shall receive one day's pay at

regular straight time for the following state legal holidays - New Year's Day, Washington's Birthday, Patriot's Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas.

(2) To be eligible for such holiday pay, an employee shall have worked on the regularly scheduled work day next preceding, and shall have worked, or have satisfactorily presented himself for work, on the regularly scheduled work day next following the holiday, or shall have been in full pay status on the day preceding and the day following.

(3) In the case of the Police Department or other departments whose personnel is subject to duty seven days a week, those employees who are required to work on said holiday shall be paid, in addition to regular weekly compensation, an additional days' pay, unless the employee elects to take an additional day off and the same can be granted by the department without interference with personnel scheduling; provided that in the case of an employee whose regular day off or vacation day falls on any holiday, an additional day off shall be allowed or payments in lieu, of one day shall be allowed at the election of the employee. Such days' pay shall be one-fifth of his regular weekly salary.

Details as to administrative policies and practices relative to holidays with pay shall be prepared and established under the direction of the Personnel Board.

B. VACATIONS WITH PAY

(1) Regular full-time employees who have been in the continuous employ of the Town, as such, shall be paid their regular week's pay or portion thereof as vacation pay in accord with the following schedule:

6 months as of July 1	1 week
1 year as of July 1	2 weeks
7 years as of July 1	3 weeks
15 years as of July 1	4 weeks

(2) Vacations shall be granted by department heads at such time as, in their opinion, will cause the least interference with the performance of the regular work of the departments. Vacations must be taken in the year in which they are due, and shall not accumulate from year to year.

(3) If, in the opinion of the department head, there are unusual circumstances which warrant it, an employee may, upon request, continue at work and receive vacation pay in lieu of his vacation.

(4) In the event of termination of employment, which is caused through no fault of the employee, or by reason of retirement, the

employee shall be paid, or be entitled to time off with pay, for any accumulated vacation prorated on the basis of service since the employee's preceding vacation. In the event of the death of an employee, any accumulated vacation pay shall be paid to his estate.

(5) Call personnel of the Fire Department shall be entitled to take vacations on the above basis without loss of pay.

(6) Vacation administrative policies and practices shall be prepared and established under the direction of the Personnel Board.

C. SICK LEAVE

(1) All regular full-time employees shall be entitled to fifteen days' sick leave per year, accumulative for a period of seven years' continuous service or a maximum of 105 days. Pay for each day of sick leave shall be at the rate of a regular day's pay. Absences on account of sickness in excess of that authorized may, at the discretion of the department head and the Personnel Board, be charged to vacation leave. Sick leave shall be payable only in cases of bona fide illness or non-work-connected accident.

(2) Employees who because of sickness or an non-work-connected accident are absent for a period of more than two days shall be required to present a doctor's certificate to their department head stating reason and period of time the employee will be absent from his work. The above section is not to be construed by any employee or department head for time off for any sickness caused by over-indulgence in alcohol or narcotics or by his or her misconduct.

(3) Details as to sick leave administrative policies and practices shall be as prepared and established under the direction of the Personnel Board.

D. WORKMEN'S COMPENSATION

Present practices now followed by the Town related to Workmen's Compensation shall continue unchanged.

E. MILITARY LEAVE

An employee in full-time employment in the military reserve shall be paid the difference between compensation received while on reserve duty and regular compensation rates paid the employee by the Town. Such payment by the Town shall be limited to a period not to exceed two weeks in any twelve-month period and shall not include payment to members of the National Guard who may be mobilized during an emergency in the Commonwealth.

F. JURY DUTY

If an employee is called to jury duty, he shall receive an amount equal to the difference between his normal compensation and the amount (excluding any travel allowance) received from the court, upon presentation of evidence of the amount paid by the court.

G. MISCELLANEOUS PAID TIME OFF

Working time lost from regularly scheduled work days for reasons listed below shall be without loss of pay, provided such lost time is with authorization of the department head:

- (1) Bereavement Leave - In the event of the death of a spouse, father, mother, children, father-in-law, mother-in-law, brother or sister, or of any person residing with the family of an employee, such employee shall be entitled to receive three (3) days' leave for the purpose of the funeral arrangements and burial of said deceased. In the event that travel is required out of State, the department head in his or her discretion may authorize two (2) additional days for travel time.
- (2) Inoculation required by Municipal Employer.
- (3) Red Cross blood donation authorized by the Department.
- (4) Promotional examinations conducted under rules for promotion to any position in the municipal employment.
- (5) Medical examinations for retirement purposes.
- (6) Attendance at educational programs required or authorized by Town or Department.

H. COURT TIME PAY

An employee on duty at night or on vacation, furlough or day off, who attends as a witness or other capacity in the performance of his duty or in behalf of the Commonwealth or the Town in any criminal case pending in any Court or before any official governmental board or agency shall be entitled to overtime compensation for every hour or fraction thereof during which he was in such attendance or appearance, but in no event less than three (3) hours of such overtime pay.

SECTION 13: LEAVE OR ABSENCE

Leave of absence for valid reasons may be granted by a department head, but shall be without compensation. Leaves of absence may not be granted to seek other employment.

Leaves of absence of over three months' duration, except military leave, shall be considered a break in employment, and on return to work the employee shall have the status of a new employee unless an extension of leave beyond three months has been authorized by the Personnel Board.

SECTION 14. PERSONNEL BOARD

There shall be a Personnel Board to administer the Salary Administration Plan, said Board to be appointed by the Moderator, consisting of five voters other than employees of the Town or those regularly serving the Town in any elective or appointive capacity. They shall serve without compensation.

Future appointments shall be for three years. Any vacancies shall be filled by the Moderator. All members shall continue to hold office until their successors have been appointed and qualified. The Personnel Board may employ assistance and incur expenses as it deems necessary, subject to appropriation of funds therefor.

SECTION 15. DUTIES OF THE PERSONNEL BOARD

(a) The Personnel Board shall administer the Salary Administration Plan and shall establish such policies, procedures and regulations as it deems necessary for the administration of the Plan.

(b) The Board shall annually, in June, meet and organize by the choice of a Chairman and Clerk. A majority of the Board shall constitute a quorum for the transaction of business. The votes of the majority of all the members of the Board shall be necessary on any matter upon which it is authorized to or required to pass under the Salary Administration Plan.

(c) The Personnel Board shall have maintained records of all employees subject to this Plan, including therein such information as it deems desirable, such records to be kept by the Town Accountant, under the direction of the Board. Department heads shall furnish such information as shall be requested by the Board. The Town Accountant shall also check on matters covered by the Plan and shall bring any deviations to the attention of the Board prior to payment.

(d) The Personnel Board, from time to time, shall review the Salary Schedule and administration policies of the Administration Plan. The Personnel Board may tentatively add a new class to the Classification Schedule or reallocate an existing class to a different compensation grade, either higher or lower, subject to the subsequent ratification of its action by formal amendment of the Salary Administration Plan at the next annual town meeting.

(e) The Personnel Board shall, from time to time, review the Salary Schedule and administration policies of the Salary Administration Plan. It shall keep informed as to pay rates and policies outside the services of the Town, and shall recommend to the Town any action which it deems desirable to maintain a fair equitable pay level.

(f) Upon recommendation of a department head, supported by evidence in writing of special reasons and exceptional circumstances satisfactory to the Personnel Board, said Board may authorize an entrance rate higher than the minimum rate for a position, and such other variances in the Salary Administration Plan as it may deem necessary for the proper functioning of the services of the Town, and to effectuate the basic intent of the Plan.

(g) The Personnel Board shall make an annual report to the Town,

including recommendations on any matters related to the Plan which it feels should be considered by the Town.

SECTION 16. EMPLOYEES AND THE PERSONNEL BOARD

All employees shall have the right to request an appointment to confer with the Board on any matter which is of interest or concern to them and which is covered by the Salary Administration Plan. As a matter of courtesy to the department head, the employee shall notify him in advance of his desire to discuss the matter with the Board. One of the duties of the Board shall be to foster mutual understanding and goodwill with the personnel of the Town.

To facilitate this, if any employee should feel aggrieved by the operation of any provision of the Plan, he shall first discuss the matter with his department head, in a mutual effort to clear up any problems or misunderstanding.

If two weeks after such a conference, a satisfactory understanding and solution of the problem has not been reached, then either the department head or the employee may take the matter to the Board. The Board shall hear the parties not later than its next regular meeting. There shall be no discrimination or prejudice by any department head against any employee who may take a matter to the Board.

SECTION 17. AMENDMENT OF THE PLAN

The Salary Administration Plan may be amended in the same manner in which the Town by-laws may be amended; provided, however, that no amendment to the Plan shall be made until it has been presented by signed petition addressed to and submitted to the Personnel Board, and acted upon by the Board. Upon receipt of such a written petition, the Board, after giving the petitioners, the heads of departments and employees affected at least three days' written notice, shall hold a hearing of the parties interested to consider the proposed amendment. If the Personnel Board shall approve any such proposed amendment, it shall take the proper steps to bring the proposed amendment before the next annual town meeting for its consideration and action. If the Personnel Board shall disapprove any such proposed amendment, and failure to act thereon within fifteen days after the hearing shall be deemed disapproved, the petition may then be presented to the next annual town meeting for its consideration and action, if so desired. The Board of its own motion, after a similar hearing and/ or conference with parties interested, may propose an amendment to the Plan.

SECTION 18. CIVIL SERVICE LAW

Nothing in this by-law, or in the Salary Administration Plan, shall be construed to conflict with Chapter 31 of the General Laws, which is the Chapter dealing with the Civil Service Laws.

SECTION 19. SEPARABILITY PROVISION

In the event that any provision of this by-law, or application thereof, shall be held to be invalid by the proper authorities, this shall not be construed to affect the validity of any other provision, or application thereof, of this by-law.

SECTION 20. POSITION CLASSES, SALARY WAGE AND MISCELLANEOUS SCHEDULE

SCHEDULE A

<i>Class</i>	<i>Title</i>	<i>Compensation Grade</i>
Weekly Group		
Cemetery Superintendent		S-7
Children's Librarian		S-5
Highway Superintendent		S-10
Librarian		S-7
Town Accountant (part time)		S-9
Water Superintendent		S-10
Clerical Group		
Junior Clerk		S-1
Library Assistant		S-2
Secretary to Selectmen		S-7
Senior Clerk		S-3
Operating Group		
Heavy Motor Equipment Operator		W-4
Laborer		W-1
Leadman		W-5
Maintenance Craftsman		W-4
Maintenance Man		W-3
Motor Equipment Operator		W-3
Skilled Laborer		W-2
Superintendent of Insect Pest Control		W-3
PUBLIC SAFETY GROUP		
Patrolman		PS-7
Firefighter		PS-7
Police Sergeant		PS-8
Fire Captain		PS-8
Police Chief		PS-10
Fire Chief		PS-10

SCHEDULE B WEEKLY SALARY SCHEDULE

Compensation Grade	Min.	2	3	4	Max.
S-1 (Hourly)	2.04	2.15	2.28	2.41	2.53
S-2 (Hourly)	2.28	2.41	2.53	2.67	2.80
S-3 (Hourly)	2.46	2.61	2.75	2.92	3.08
S-4 (Hourly)	2.72	2.89	3.05	3.23	3.39
S-5 (Weekly)	118.40	125.80	133.40	141.02	148.63
S-6 (Weekly)	133.15	140.02	147.55	155.30	163.27
S-7 (Weekly)	146.46	154.17	162.29	170.83	179.85
S-8 (Weekly)	161.12	169.62	178.55	187.94	197.83
S-9 (Weekly)	177.23	186.57	196.38	206.73	217.16
S-10 (Weekly)	202.23	213.72	225.24	236.74	248.25

SCHEDULE C – HOURLY WAGE SCHEDULE

Compensation Grade	Min.	2	3	Max.
W-1	2.53	2.71	2.88	3.03
W-2	2.70	2.87	3.05	3.26
W-3	2.98	3.17	3.38	3.58
W-4	3.27	3.49	3.72	3.96
W-5	3.54	3.82	4.08	4.38

SCHEDULE D – PUBLIC SAFETY GROUP

Compensation Grade	Min.	2	3	4	Max.
PS-7	154.40	163.21	172.00	180.80	189.60
PS-8	172.98	182.82	192.66	202.51	212.34
PS-10	202.23	213.73	225.24	236.74	248.25

MISCELLANEOUS PUBLIC SAFETY COMPENSATION

Fire Department

Call Deputy Fire Chief (p.t.)	\$620.34 (Annual)
Call Fire Captain (p.t.)	376.74 (Annual)
Call Fire Lieutenant (p.t.)	315.71 (Annual)
Call Fire Fighter (p.t.)	252.57 (Annual)

Brush and Forest Fires

Call Officers	(p.t.)	3.08 (Hourly)
Call Fire Fighters	(p.t.)	2.93 (Hourly)
Police Matron	(p.t.)	3.38 - 3.93 (Hourly)
Reserve Patrolman	(p.t.)	3.38 - 3.93 (Hourly)
Spare Patrolman	(p.t.)	3.20 (Hourly)

Police Department

Longevity pay for continuous full-time employment

After five years	-----	\$100.00 per annum
After ten years	-----	an additional 50.00 per annum
After 15 years	-----	an additional 50.00 per annum

EDUCATIONAL INCREMENT

All full-time employees in the Public Safety Group (Schedule D) shall receive remuneration in addition to their annual salary as a reward for furthering their education in the field of public safety as follows:

Associate Degree	\$400.00 per annum
Bachelor's Degree	\$800.00 per annum

SCHEDULE E – MISCELLANEOUS

COMPENSATION SCHEDULE

General Group

Agent, Board of Health (p.t.)	\$110.78 (Annual)
Animal Inspector (p.t.)	166.16 (Annual)
Civil Defense Director (p.t.)	221.55 (Annual)
Clerk, Advisory Board (p.t.)	332.33 (Annual)
Clerk, Board of Registrars (p.t.)	443.10 (Annual)
Custodian, Fay Library (p.t.)	1215.46–1273.39–1469.62–1617.32 (Annual)
Custodian, Town Hall (p.t.)	977.99–1077.16–1183.71–1301.87 (Annual)
Custodian, Fayville Village Hall (p.t.)	977.99–1077.16–1183.71–1301.87 (Annual)
Dog Officer (p.t.)	443.10 (Annual)
Election Warden (p.t.)	2.53 (Hourly)
Election Worker (p.t.)	2.17 (Hourly)
Library Page (p.t.)	1.39 - 1.67 (Hourly)
Registrar of Voters (p.t.)	55.39 (Annual)

Custodian, Police Station (p.t.)	3.00 (Hourly)
Slaughtering Inspector (p.t.)	166.16 (Annual)
Town Counsel (p.t.)	553.88 Retainer (Annual)
Veterans' Agent and Director of Veterans' Services (p.t.)	plus fees)
1993.95—2215.50—2437.05—2658.60	

VOTED by Majority Voice Vote: That the Town By-Laws be amended by striking therefrom in their entirety those sections which apply to the Salary Administration Plan and inserting therefore new sections as the Salary Administration Plan of the Town of Southborough as set forth in the words of the Article in the Town Warrant.

ARTICLE 11: To see if the Town will vote to transfer from available funds the sum of thirty-six thousand nine hundred two dollars (\$36,902.00) to be used to pay unpaid 1971 bills of the Southborough School Department, and the further sum of two hundred seventy-four dollars (\$274.00) to be used to pay unpaid bills of the Board of Appeals, for a total sum of thirty-seven thousand one hundred seventy-six dollars (\$37,176.00), or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the sum of thirty-seven thousand one hundred seventy-six dollars (\$37,176.00) be transferred from available funds and appropriated to pay unpaid 1971 bills of the School Department in the amount of thirty-six thousand nine hundred two dollars (\$36,902.00) and the unpaid bills of the Board of Appeals in the amount of two hundred seventy-four dollars (\$274.00).

ARTICLE 12: To see if the Town will vote to raise such sums of money as may be necessary, for the Town's use, and make appropriations of the same, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the sum of \$2,935,630.24 be raised and appropriated, and that the sum of \$35,000 be transferred from Overlay Reserve and appropriated, these sums to be used for the purpose of operation of General Government in the Town as follows:

1. Advisory Committee

Wages - Clerical	\$621.37	Assoc. Dues & Exp.	85.00
Stat., Printing, Postage	50.00		\$756.37

2. Selectmen		Stat. - Printing -	
Wages-Clerical	\$17,355.74	Postage	1,000.00
Stationery - Printing - Postage -		Street Listing	2,400.00
Advertising	600.00	Town Meeting Exp.	750.00
Assoc. Dues & Exp.	1,000.00	Operating Exp.	<u>1,415.00</u>
Telephone	850.00		\$12,438.32
New Equip. or			
Repairs	200.00	8. Assessors	
Operating Exp.	1,604.40	Wages - Clerical	\$ 6,580.70
Spec. Aprop. (not used)	.00	Stat. - Printing -	
	\$21,590.14	Postage	750.00
3. Accounting Dept.		Assoc. Exp. & Assessors Schools	Dues and 1,800.00
Wages - Clerical	\$6,214.97	Transportation	450.00
Operating Exp.	<u>456.00</u>	New Equip. & Repairs	1,100.00
	\$6,670.97	Maps, Deeds, Plans	2,350.00
4. Treasurer		Consultant Fees	1,000.00
Wages - Clerical	\$4,732.49	Operating Exp.	<u>164.40</u>
Stat., Printing,			\$14,195.10
Postage	1,930.00	9. Legal Department	
Operating Exp.	<u>1,063.00</u>	Wages (Retainer)	\$ 540.00
	\$7,725.49	Tax Title Exp.	850.00
5. Collector		Collective Bargaining	1,500.00
Wages - Clerical	\$6,539.00	Other Legal Exp.	<u>5,000.00</u>
Stat., Printing,			\$7,890.00
Postage	2,200.00	10. Town Hall	
Operating Exp.	<u>1,785.00</u>	Wages	\$1,269.00
	\$10,524.00	Xerox Exp. (used by all departments)	1,200.00
6. Town Clerk		Fuel, Power, Water	2,215.00
Wages - Clerical	\$3,122.46	Operating Exp.	<u>825.00</u>
Assoc. Mtg. Exp. &			\$5,509.00
Dues	450.00	11. Planning Board	
Operating Exp.	<u>1,299.40</u>	Wages - Clerical	\$ 679.50
	\$4,871.86	Stat. - Printing -	
7. Election & Registration		Postage	170.00
Wages - Clerical	\$ 2,128.32	Assoc. Dues & Exp.	150.00
Wages - Registrars &		Hearings Exp.	360.00
Clerks	580.00	Operating Exp.	<u>134.40</u>
Wages - Election Officials	4,165.00		\$1,493.90

ANNUAL REPORT

12. Board of Appeals	Equip. & Service Hire	3,900.00
Wages - Clerical	Operating Exp.	<u>275.00</u>
Stat. - Printing -		<u>\$7,153.17</u>
Postage		200.00
Advertising		500.00
Operating Exp.		<u>100.00</u>
		\$1,849.50
13. Police Department	16. Tree Warden	
Wages - All	Wages	\$2,975.89
Stat. - Printing -	Equipment & Repairs	475.00
Postage	Equip. & Service Hire	4,700.00
Communica. - Tel &	Tree Planting	600.00
Radio	Inspection Work (Reim- bursable)	<u>340.00</u>
Meetings & Dues		<u>\$9,090.89</u>
Fuel, Power, Water		
New Equip. & Repairs	17. Cemetery	
Clothing & Pers.	Wages	\$28,965.00
Equip.	Stat. - Printing -	
Instruction	Postage	15.00
Operating Exp.	Equipment Repairs	500.00
	Telephone	215.00
	Fuel & Water	775.00
	Operating Expenses	<u>860.00</u>
		<u>\$31,330.00</u>
14. Fire Department	18. Civil Defense	
Wages - Permanent	Wages	\$ 375.00
Men	New Equipment (Rescue, police	
	& Fire auxiliaries, com-	
Wages - Call &	munications, Emergency	
Clerical	Equip., Surplus) Construction	
Stat. - Printing -	(new location)	469.00
Postage	Equipment Repairs	200.00
Communica. - Tel &	Telephone	336.00
Radio	Operating Expenses	<u>444.50</u>
Meetings & Dues		<u>\$4,668.10</u>
Fuel, Power, Water		
Equipment & Repairs	19. Board of Health	
Clothing Allowance	Wages	\$ 2,186.63
Instruction	Telephone	250.00
Operating Exp.	T. B. Hosp. & Follow-	
	up	500.00
	Assoc. Dues & Exp.	100.00
	Sanitarian	1,500.00
15. Insect Pest Control	Well Child Clinic	90.00
Wages	Sewage Inspections	1,000.00
Equipment & Repairs		

Garbage Collection	15,000.00	Operating Supplies	1,000.00
Visiting Nurse		Drainage (Minor)	1,000.00
Assoc.	3,422.00	Operating Expenses	520.00
New Equipment	600.00		
Operating Expenses	825.00		\$48,578.00
	\$25,473.63		
20. Inspector of Animals		24. Veterans Services	
Wages	\$161.95	Wages	\$ 3,912.17
Operating Exp.	15.00	Travel, Investigation	800.00
	\$176.95	Assoc. Dues, Seminars	200.00
21. Street Lights		Telephone	220.00
Electricity	\$26,000.00	Chapter 115 Allowances	
22. Highway-Snow Removal		(Ordinary benefits, medical,	
Wages	\$17,361.00	hospital & nursing	
New Equipment (blades,		homes.)	25,000.00
tools)	650.00	Operating Expenses	180.00
Sand	4,000.00		\$30,312.17
Salt	7,000.00		
Sweeping Sand	2,500.00	25. Schools	
Equip. & Service		Administration	\$ 21,538.86
Hire	3,000.00	Instruction	884,878.43
Operating Exp.	700.00	Instruction	
	\$35,211.00	* Less Credits	-1,291.20*
23. Highway-Special Maintenance		Net Total	883,587.23
Wages	\$34,508.00	Other School Serv.	86,646.40
Fuel, Power, Water	2,600.00	Operation &	
Equip., Small Tools etc.	1,000.00	Maint.	112,193.32
Street Signs, & Paint	3,500.00	Acq. of Fixed	
Equip. & Service		Assets	2,225.00
Hire	1,000.00	Programs with Other Systems in	
Uniform Service	1,150.00	Mass.	17,500.00
Cold Patch, Gravel etc.	800.00		\$1,123,690.81
Sidewalk Main-			
tenance	500.00		
Building Main-		* Credits - 1972	
tenance	300.00	Funds from PL874 - \$550.00	
Communications (Tel. &		Est. Funds from PL864 - 741.20	
Radio)	700.00	Title III	
			\$1,291.20
26. Vocation Education			
Transportation	\$ 2,845.00		
Tuition	14,955.00		
	\$17,800.00		

27. Regional High School	32. Dump Maintenance
Assessment	Wages \$ 8,662.83
Assessment \$516,258.27	Maintenance (Gravel) 11,060.00
	Poisoning 300.00
28. Regional Vocational High School Assess.	Equipment Repairs 6,000.00
Assessment \$63,631.15	
	\$25,922.83
29. Southborough Library *	33. Fayville Hall Maintenance
Wages \$20,239.10	Wages \$1,157.69
Fuel, Power, Water 1,330.00	Fuel, Power, Water 1,780.00
New Equipt. (Includes Books) 5,014.44	Operating Expenses 760.00
Building Maintenance 275.00	
Operating Expenses 1,185.00	\$3,717.69
	34. Town Reports
	Printing & Delivery \$3,800.00
	Operating Expense 100.00
	\$3,900.00
30. Water Department	35. Insurance
Wages \$ 57,422.78	Fire Insurance \$15,000.00
Water Payment (M.D.- C.) 11,000.00	Auto Liability & Physical Damage 8,500.00
Fuel, Power 7,425.00	Workmen's Comp. 9,000.00
Paint Tank 0	Heating Equipt. 2,000.00
Communications (Tel. & Radio) 1,108.00	Fire, & Police - Accident & Health 1,000.00
Meters, Repairs, Fittings, etc. 6,850.00	False Arrest - Police 750.00
Service Connections 4,988.90	Town Share - Blue Cross & Blue Shield & Group Insurance 30,000.00
Backhoe Hire 3,000.00	
Meetings & Dues 750.00	\$66,250.00
Building & Vehicle Maint. 2,950.00	36. Gasoline
Stationery, Postage, etc. 391.50	Gasoline \$11,000.00
Operating Expenses 5,300.80	37. Industrial Development Commission
	Stationery, Postage, etc. \$100.00
	Advertising 400.00
	Consultant & Operating Expenses 550.00
31. Reserve Fund	\$1,050.00
NOT IN TAX LEVY. To be Transferred from Overlay Reserve.	
Transfers \$35,000.00	

38. Interest on Debt	42. Personnel Board
School Loans \$ 99,140.50	Wages \$1,389.00
Water Loans 2,823.50	Operating Expenses 409.40
Highway Bldg.	
Loan 820.00	
Police Bldg. Loan 2,656.50	
Tax Anticipation	
Loan 10,000.00	
	44. Conservation Commission
	Wages \$ 30.14
	Dues & Subscriptions 25.00
	Consultant 500.00
	Service Hire 0
	Operating Expenses 225.00
39. Debt Retirement	
School Loans \$181,000.00	
Water Loans 23,000.00	
Highway Bldg.	
Loan 10,000.00	
Police Bldg. Loan 26,400.00	
	45. Dog Officer
	Wages \$ 432.12
	Care & Destruction 2,000.00
	Operating Expenses 720.00
40. Recreation & Town Grounds	
Maintenance	
Wages \$ 7,809.38	
Playground Supplies 1,890.00	
Telephone 150.00	
Bus Rental (Swim-	
ming) 2,200.00	
Grounds Main-	
tenance 6,200.00	
New Equip. &	
Repairs 800.00	
Snowplowing (3	
Rinks) 400.00	
Bus Trips 3,500.00	
Ski Programs 0	
Operating Expenses 615.00	
	46. Historical Commission
	Operating Expenses \$180.00
41. Building Department	
Inspectors Fees \$8,000.00	
Operating Expenses 300.00	
	47. Highway Drainage
	Wages \$ 5,857.00
	Equipment & Service
	Hire 4,000.00
	Operating Supplies
	(Pipe, manholes, basins
	etc.) 8,845.00
	48. Town Building Committee
	Operating Expenses \$200.00
	GRAND
	TOTALS \$2,935,630.24
	(Reserve Fund NOT included)

* Item 29-Southborough Library Motion made that changes be made in the following figures. Reduce Items "New Equipment" and

“Total” by \$835.56 transferred from Dog License receipts to this budget by Article 5. “New Equipment” to become \$5,014.44 and “Total” to become \$28,043.54.

Passed by majority voice vote. (Article 12 - Item 29 changed accordingly.)

ARTICLE 13: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Forty-two Thousand Four Hundred Seventy-four and .49/100 Dollars (\$42,474.49) to pay a portion of the expenses of the Worcester County Retirement System, of which the Town is a member, and as required by the Worcester County Commissioners, or do or act anything in relation thereto.

VOTED UNANIMOUSLY that the sum of Forty-Two Thousand Four Hundred Seventy-Four and .49/100 (\$42,474.49) Dollars be raised and appropriated to pay a portion of the expenses of the Worcester County Retirement System as required by the Worcester County Commissioners.

ARTICLE 14: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Two Thousand Five Hundred Dollars (\$2,500.00) to be used to repair or replace Town property or equipment which has been destroyed or damaged as a result of accident or casualty, for which a third party is liable and for which the Town is entitled to be reimbursed for damages caused as a result of such accident or casualty, or do or act anything in relation thereto.

VOTED UNANIMOUSLY that the sum of Two Thousand Five Hundred Dollars (\$2,500.00) be transferred from available funds and appropriated, and that the same be kept in separate fund under the control and supervision of the Selectmen, to be used for the purpose of making repairs and replacing Town property and equipment which has been destroyed or damaged as a result of accident or other casualty.

ARTICLE 15: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Thirteen Thousand Dollars (\$13,000.00) for the purpose of hiring Consulting Engineers, or do or act anything in relation thereto.

VOTED by majority voice vote that the sum of Thirteen Thousand (\$13,000.00) Dollars be transferred from Surplus Funds and that the unexpended balance remaining in the appropriation made under Article 16 of the Warrant of the Town Meeting of March 1971 be added thereto in the total sum of Six Thousand (\$6,000.00) Dollars and that the total sum of Seven Thousand (\$7,000.00) Dollars be appropriated for the purpose of hiring Consulting Engineers and further that said total sum be allocated as follows:

\$4,500. to the Board of Selectmen
\$3,000. to the Planning Board
\$2,500. to the Water Board
\$3,000. to the Board of Health, to provide said Boards with suitable and adequate engineering services.

(Note - Article 15 was brought up for reconsideration at the Adjourned Session - March 14, 1972 of the Annual Town Meeting - see page 44 of these minutes for the vote on the reconsideration.)

ARTICLE 16: To see if the Town will vote to raise and appropriate, or transfer from any of its available funds and appropriate, the sum of Seven Hundred Dollars (\$700.00) to defray expenses of the Memorial Day Exercises on May 29, 1972. Observance exercises are to be under the auspices of the Bagley-Fay Post No. 161 American Legion, and Choate Post No. 3276 Veterans of Foreign Wars, or do or act anything in relation thereto.

Passed by Majority Voice Vote: that the sum of Seven Hundred Dollars (\$700.00) be raised and appropriated for the purpose of paying the expenses of Memorial Day Exercises on May 29, 1972, which exercises are to be conducted under the auspices of the Bagley-Fay Post No. 161 of the American Legion, and Choate Post No. 3276 of the Veterans of Foreign Wars.

ARTICLE 17: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Nine Thousand Six Hundred Dollars (\$9,600.00) to be used for Chapter 81 Highways, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the sum of Nine Thousand Six Hundred (\$9,600.00) Dollars be transferred from available funds in the Town Treasury and that the same be appropriated for the work to be done on Chapter 81 Highways.

(Note: At the Adjourned Session (March 14, 1972) of the Annual Town Meeting a request for reconsideration of ARTICLE 17 was made by a person who voted with the prevailing side and it was voted Unanimously to RECONSIDER ARTICLE 17 at that time.) See Page 44 of these notes for the vote on the article as reconsidered.)

ARTICLE 18: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Fourteen Thousand Twenty-Five Dollars (\$14,025.00) to be used for Chapter 81 Highways, or do or act anything in relation thereto.

Voted by Unanimous Voice Vote) that the sum of Fourteen Thousand Twenty-Five Dollars (\$14,025.00) be transferred from available funds in the Town Treasury and that the same be appropriated for the work to be done on Chapter 81 Highways to meet the State's share of the cost of such work, and that upon receipt of reimbursement from the State, that the same be placed in the Town Treasury.

ARTICLE 19: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Four Thousand Nine Hundred Fifty Dollars (\$4,950.00) for Chapter 90 Construction, or do or act anything in relation thereto.

VOTED UNANIMOUSLY that the sum of Four Thousand Nine Hundred Fifty Dollars (\$4,950.00) be raised and appropriated for Chapter 90 construction work.

ARTICLE 20: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Fourteen Thousand Eight Hundred Fifty Dollars (\$14,850.00) for Chapter 90 Construction, or do or act anything in relation thereto.

VOTED UNANIMOUSLY that the sum of fourteen thousand eight hundred fifty dollars (\$14,850.00) be transferred from available funds in the treasury and that the same be appropriated for Chapter 90 Construction work, such appropriation to meet the share of the State and County for the cost of the work; and that upon receipt of reimbursement from the State and County that the same be placed in the Town Treasury.

ARTICLE 21: To see if the Town will vote to raise and ap-

appropriate or transfer from any of its available funds and appropriate the sum of Two Thousand Seven Hundred Dollars (\$2,700.00) for Chapter 90 Maintenance or do or act anything in relation thereto.

VOTED UNANIMOUSLY that the sum of Two Thousand Seven Hundred Dollars (\$2,700.00) be raised and appropriated for the maintenance of Chapter 90 Highways.

ARTICLE 22: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Fifty-four Hundred Dollars (\$5,400.00) to be used for Chapter 90 Maintenance, or do or act anything in relation thereto.

VOTED UNANIMOUSLY that the sum of Five Thousand Four Hundred Dollars (\$5,400.00) be transferred from available funds in the Treasury and that the same be appropriated for the maintenance of Chapter 90 Highways, such appropriation to meet the share of the State and County for the cost of the work, and that upon reimbursement by the State and County for the cost of the work, and that upon reimbursement by the State and County that the same be placed in the Town Treasury.

ARTICLE 23: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Six Thousand Dollars (\$6,000.00) for Highway Equipment Maintenance, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the sum of Six Thousand (\$6,000.00) Dollars be transferred from available funds and that the same be appropriated for Highway Equipment Maintenance.

ARTICLE 24: To see if the Town will vote the following amendment to the By-Laws of the Town of Southborough, creating a Capital Budget Planning Committee as follows:

Section 1: There shall be a Capital Budget Planning Committee which shall perform the duties set forth below. The committee shall consist of seven citizens of the Town appointed as provided below.

Section 2: The Moderator shall appoint five of the members of this committee who shall serve three year overlapping terms. Initial appointments shall be:

1 member for one year

2 members for two years

2 members for three years

At all times at least two members appointed by the Moderator to this committee shall reside in each of the voting precincts of the Town.

Section 3: The Advisory Committee and the Planning Board shall each appoint one member of this committee to serve at the pleasure of the appointing authority.

Section 4: It shall be the duty of the Capital Budget Planning Committee to make recommendations to the Town Meeting on individual capital expenditures and to establish and publish a comprehensive capital budget plan covering a minimum of five (5) years,

or do or act anything in relation thereto.

Motion was made on the Article and seconded and then withdrawn by the proposer with the consent of the seconder.

Motion made that a Capital Budget Planning Committee shall be created with members provided in the Article to perform the duties set forth in the words of the Article and to be appointed as provided therein and that a sum of \$400.00 be transferred from available funds and appropriated for operating expenses.

Amendment to Article 24 passed by Majority Voice Vote - that Article 24 be Amended by adding a Section 2A as follows:

No appointment to this Committee by the moderator shall be made of a member of any Town Committee, elected or appointed, and if any such member of the Committee shall be elected or appointed to another committee, said member shall cease to be a member of this Committee.

Motion as Amended passed by Majority Voice Vote.

ARTICLE 25: To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to acquire two (2) 1972 Police cruisers as follows:

(1) One (1) Sedan type Police cruiser fully equipped with electronic and safety devices;

(2) One (1) Station Wagon type Police cruiser fully equipped with electronic and safety devices;

and that the Selectmen be authorized to sell, turn in or otherwise dispose of one (1) 1971 Police Cruiser Sedan when it has 50,000 miles on the speedometer and to do the same to one (1) Station Wagon cruiser, or do or act anything in relation thereto.

VOTED UNANIMOUSLY that the sum of Six Thousand Dollars (\$6,000.00) be transferred from Surplus Funds and appropriated for the purpose of purchasing one (1) Sedan type Police cruiser fully equipped with electronic and safety devices, and one (1) Station Wagon type Police cruiser fully equipped with electronic and safety devices, and authorize the Selectmen to sell, turn in or otherwise dispose of one (1) 1971 Police cruiser Sedan when it has 50,000 miles on the speedometer, and to do the same to one (1) Station Wagon cruiser.

ARTICLE 26: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Forty-Two Thousand Dollars (\$42,000.00) to be used for the purpose of purchasing a pumper for the use of the Fire Department, or do or act anything in relation thereto.

VOTED BY UNANIMOUS voice vote that the Town transfer and appropriate from the Overlay Surplus Reserve Fund the sum of Forty-Two Thousand Dollars (\$42,000.00) to be used for the purpose of purchasing a pumper and equipment for the use of the Fire Department; and that the Board of Selectmen be instructed to request not less than three (3) bids, each to be in accordance with specifications prepared by the Fire Chief and that the bid of the lowest responsible bidder whose bid meets the specifications be accepted, and authorize the Selectmen to sell, turn in, or otherwise dispose of one (1) 1935 Ford Fire Truck and one (1) 1940 Maxim pumper now in use by the Fire Department.

ARTICLE 27: To see if the Town will vote to raise and appropriate or transfer from any of its available funds the sum of Twenty-One Thousand Five Hundred Dollars (\$21,500.00) for the purchase of a tractor, backhoe, compressor combination, for the use of the Water Department, and to authorize the Board of Water Commissioners to sell, turn in or otherwise dispose of the 1947 compressor now in use by the Water Department, or do or act anything in relation thereto.

Passed by following vote: 211 For: 30 Against That the sum of Twenty-One Thousand Five Hundred Dollars (\$21,500.00) be trans-

ferred from available funds and appropriated for the purpose of a tractor, backhoe, compressor combination for use of the Water Department and that the Board of Water Commissioners be authorized to sell, turn in or otherwise dispose of the existing 1947 compressor.

ARTICLE 28: To see if the Town will vote to raise and appropriate or transfer from any of its available funds the sum of Eight Thousand Five Hundred Dollars (\$8,500.00) for the purchase of a compressor, for the use of the Water Department, and to authorize the Board of Water Commissioners to sell, turn in, or otherwise dispose of the 1947 compressor now in use by the Water Department, or do or act anything in relation thereto.

VOTED that this Article be withdrawn.

ARTICLE 29: To see if the Town will vote to raise and appropriate or transfer from any of its available funds the sum of Three Thousand Two Hundred Dollars (\$3,200.00) for the purchase of a 1/2 Ton Van Truck and equipment therefore, and to authorize the Board of Water Commissioners to sell, turn in, or otherwise dispose of the 1965 Chevrolet 3/4 Ton Pick-Up now in use, or do or act anything in relation thereto.

A motion in the words of ARTICLE 29 was defeated by a majority voice vote.

ARTICLE 30: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate the sum of Eight Thousand Dollars (\$8,000.00) to implement a street lighting program for the Town of Southborough, or do or act anything in relation thereto.

Passed by Majority Voice Vote that the sum of Eight Thousand Dollars (\$8,000.00) be raised and appropriated to implement a street lighting program for the Town of Southborough.

Motion made at 11:03 p.m. that the Meeting be adjourned until 7:30 p.m., Tuesday, March 14, 1972 at the A. S. Woodward School, Southborough, Mass.

Meeting adjourned at 11:05 p.m.

A true copy:

Attest:

PAUL J. BERRY,
Town Clerk

Adjourned Annual Town Meeting

MARCH 14, 1972 SESSION

At the Adjourned Annual Town Meeting duly called and held in the A. S. Woodward Memorial School, Southborough, on March 14, 1972 at 7:30 p.m. the following Articles were voted upon in a legal manner. There was a quorum present. (150 voters = quorum, 194 voters were present.

The meeting was called to order at 7:40 p.m. by Town Moderator, Charles B. Swartwood, Ill.

Checkers were: Mrs. Gladys R. Binder Mrs. Rosalie I. Baker
Mrs. Judith Knorr Mrs. Benita M. Hubley

The following tellers were appointed by Moderator Swartwood and sworn-in by Town Clerk, Paul J. Berry.

Mr. Walter M. Davis	17 Lyman Street
Mrs. Judith L. MacQueen	189 Parkerville Road
Mrs. Diane A. Satterfield	20 Turnpike Road
Mr. John M. Weir	11 MacNeill Drive

Mr. Owen Williams, Woodland Road, was sworn-in as Assistant Moderator for Article 39 of this meeting.

Moderator Swartwood had requests from the following non-voters to attend the Adjourned Session of the Annual Town Meeting:

Mrs. Carole J. Maconi	Marlboro Enterprise
Mrs. Donna L. McDaniels	South Middlesex Daily News
Mrs. Marjorie Horton	W.S.R.O.
Mr. Jeff Cramer	Marlboro Enterprise
Mr. Brian Fullington	South Middlesex Daily News

Mr. Swartwood stated that since Judge William F. Brewin, Town Counsel, was acting as an employee of the Town it was not necessary to vote on his presence at the meeting.

There being no objections from the floor, it was voted to allow the above listed non-voters to remain.

The boundaries of the hall were outlined by the Moderator to include all of the floor area - with the exception of the bleachers on the left side of the room. These bleachers were for the non-registered (non-voting) public.

Moderator Swartwood noted the receipt of the return of the posting of the Warrant for this Adjourned Session of the Annual Town Meeting by the Constable.

It was voted to waive the reading of the Warrant.

A request was made for the reconsideration of Article 15 (voted on at the March 13, 1972 Session of this Town Meeting) by a person who voted with the prevailing side.

VOTED UNANIMOUSLY to reconsider Article 15.

ARTICLE 15 (Reconsidered) That the Sum of Twelve Thousand Nine Hundred Seventy Dollars and .32/100 be transferred from Surplus Funds and that the unexpended balance remaining in the appropriation made under Article 16 of the Warrant of the Town Meeting of March of 1971 be added thereto in the total sum of Six Thousand (\$6,000.) Dollars and that the total sum of Seven Thousand (\$7,000.) Dollars be appropriated for the purpose of hiring Consulting Engineers and further that said total sum be allocated as follows:

\$4,500. to the Board of Selectmen
\$3,000. to the Planning Board
\$2,500. to the Water Board
\$3,000. to the Board of Health

To provide said boards with suitable and adequate engineering services.

A motion in the words of the above Article 15 was passed by unanimous voice vote.

A request for reconsideration of ARTICLE 17 (voted on at the March 13, 1972 Session of this Town Meeting) by a person who voted with the prevailing side was made.

VOTED UNANIMOUSLY to reconsider Article 17.

ARTICLE 17 (Reconsidered) To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Nine Thousand Six Hundred Dollars (\$9,600.) to be used for Chapter 81 Highways or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the sum of Nine Thousand Six Hundred Dollars (\$9,600.) be raised and appropriated and that the same be appropriated for the work to be done on Chapter 81 Highways.

Motion in the words of Article 17 (as noted above) was passed by unanimous voice vote.

ARTICLE 31: To see if the Town will vote to raise and appropriate or transfer from available funds the sum of Two Thousand Dollars (\$2,000.) for the purpose of the Historical Celebration Committee in the planning and effecting the program for Heritage Day in 1972, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the sum of Two Thousand Dollars (\$2,000.) be transferred from available funds and appropriated for the purpose of the Historical Celebration Committee in the planning and effecting the program of Heritage Day in 1972.

ARTICLE 32: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Twenty-Seven Thousand Dollars (\$27,000.) for the purpose of installing covers on the Clearhill and Fayville water tanks, and as recommended by the State Department of Public Health, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the sum of Twenty-Seven Thousand Dollars (\$27,000.) be transferred from available funds and appropriated for the purpose of installing covers on the Clearhill and Fayville water tanks.

✓ **ARTICLE 33:** To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate the sum of \$1,000.00 to be used for the conveyance of land located off Park Street, for the purpose of connecting Park Street to Foley Lane, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the sum of \$1,000.00 be raised and appropriated to be used for the conveyance of land located fifteen (15) feet wide on land located off Park Street, for the purpose of installing an 8" water main from the property of Joseph and Ursula Mauro, Richard C. G. Asper, Palmer D. Swanson and Asper Realty Trust be and are hereby accepted.

ARTICLE 34: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate a sum of

VOTED UNANIMOUSLY: That the sum of Nine Thousand Six Hundred Dollars (\$9,600.) be raised and appropriated and that the same be appropriated for the work to be done on Chapter 81 Highways.

Motion in the words of Article 17 (as noted above) was passed by unanimous voice vote.

ARTICLE 31: To see if the Town will vote to raise and appropriate or transfer from available funds the sum of Two Thousand Dollars (\$2,000.) for the purpose of the Historical Celebration Committee in the planning and effecting the program for Heritage Day in 1972, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the sum of Two Thousand Dollars (\$2,000.) be transferred from available funds and appropriated for the purpose of the Historical Celebration Committee in the planning and effecting the program of Heritage Day in 1972.

ARTICLE 32: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Twenty-Seven Thousand Dollars (\$27,000.) for the purpose of installing covers on the Clearhill and Fayville water tanks, and as recommended by the State Department of Public Health, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the sum of Twenty-Seven Thousand Dollars (\$27,000.) be transferred from overlay reserve and appropriated for the purpose of installing covers on the Clearhill and Fayville water tanks.

✓ **ARTICLE 33:** To see if the Town will vote to accept from Joseph & Ursula Mauro, Richard C. Grimm, Palmer D. Swanson and Asper Realty Trust, the conveyance of certain easements, located on land off Park Street, for the purpose of installing an 8" water main, from Park Street to Foley Lane, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the conveyance of easements of fifteen (15) feet wide on land located off Park Street for the purpose of installing an 8" water main from Park Street to Foley Lane from Joseph and Ursula Mauro, Richard C. Grimm, Palmer D. Swanson and Asper Realty Trust be and are hereby accepted.

ARTICLE 34: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate a sum of

money to be deposited in a Conservation Fund to be held and administered in accordance with the provisions of the General Laws Chapter 40, Section 5 (51), or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the sum of Five Thousand Dollars (\$5,000.) be transferred from available funds and appropriated to be deposited in a Conservation Fund to be held and administered in accordance with the provisions of the General Laws, Chapter 40, Section 5, (51).

Request that Article 36 be considered before Article 35 was made. Request was defeated by following vote: For 86 Against: 128

ARTICLE 35: To see if the Town will vote to amend the provisions voted by ARTICLE 33 of the Annual Town Meeting of 1971 providing for the appropriation of monies for the rebuilding and reconditioning of the site identified as Mooney Field on Parkerville Road to be used as a recreational facility for the Town as follows:

That Mooney Field shall be rebuilt and reconditioned to provide and include one regulation-size baseball diamond, two (2) softball/ Little League-size baseball diamonds, one (1) regulation-size football field, a skating rink, together with an appropriate seating and parking area and that an additional sum of Sixteen Thousand Dollars (\$16,000.) be raised and appropriated or transferred from available funds for a total appropriation, including the sum appropriated in 1971, of Seventy-Three Thousand Dollars (\$73,000.) for said purposes, or do or act anything in relation thereto.

Article 35 (cont'd) Carried by vote of: 145 For 128 Against as follows:

VOTED that ARTICLE 33 of the Annual Town Meeting of 1971 be amended as provided in the words of the Article; that a sum of Sixteen Thousand Dollars (\$16,000.) be raised and appropriated therefor; and that a total appropriation including the sum appropriated in 1971, of Seventh-Three Thousand Dollars (\$73,000.) be used for said purposes.

ARTICLE 36: To see if the Town will vote to return Fifty-Six Thousand Five Hundred Dollars (\$56,500.00) (said sum of money remaining) to the Town Surplus Fund to assist in alleviating local property taxes if the approved specifications from Warrant Article 33 appearing in the Town Warrant of 1971 concerning Mooney Field

cannot be met for the approved and allocated \$57,000., or do or act anything in relation thereto.

VOTED UNANIMOUSLY to WITHDRAW ARTICLE 36 from consideration at this Town Meeting.

ARTICLE 37: To see if the Town will vote to raise and appropriate or to transfer from its available funds and appropriate a sum of money as authorized by Chapter 40, Section 5-40C of the General Laws for the purpose of providing cooperative or complementary facilities to out-patient clinics established or to be established in accordance with the provisions of Chapter 19 of the General Laws, in cooperation with the Department of Mental Health and other agencies collaborating with said Department, and for providing payment for services rendered or to be rendered by such public or private agencies. Monies appropriated hereunder shall be expended under the direction of the School Committee and/ or the Board of Health or under their joint jurisdiction, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the sum of Seven Thousand Three Hundred Thirty-Eight Dollars and .50/100 (\$7,338.50) be raised and appropriated for the purposes authorized by Chapter 40, Section 5 (40C) of the General Laws to provide cooperative and complementary facilities to out-patient clinics established and to be established in accordance with the provisions of Chapter 19 of the General Laws, in cooperation with the Department of Mental Health and other agencies collaborating with said Department and providing payment for services rendered or to be rendered by such public or private agencies. Monies appropriated hereunder shall be expended under the direction of the Board of Health.

ARTICLE 38: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate a sum of money for the construction of two public lavatories in the ground floor of the Southborough Library and to authorize the Board of Library Trustees to enter into such contracts and agreements as may be necessary therefor, or do or act anything in relation thereto.

Passed by majority voice vote that the sum of Eight Thousand Dollars (\$8,000.) be transferred from available funds and appropriated for the purpose of the construction of two (2) public lavatories in the gound floor of the Southborough Library and to authorize the Board of Library Trustees to enter into such contracts

and agreements as may be necessary therefor.

NOTE: Mr. Owen Williams of Woodland Road, Southborough, was sworn-in by Town Clerk, Paul J. Berry, as Moderator for Article 39 since Mr. Swartwood is an abutter to one of the parcels of land under discussion and therefore excused himself from the counting of the vote.

ARTICLE 39: To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, grant, purchase or taking by eminent domain leasehold rights, easements (temporary and/or permanent) or title in Fee Simple in parcels of land in the Town of Southborough as recommended by the Site Selection Board as established under ARTICLE 43 of the Annual Town Meeting for 1971 in its report to the Annual Town Meeting for 1972 and that a sum be raised and appropriated or transferred from available funds for the payment of the purchase price, leasehold expenses, and/or land damages incurred therefor, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: (voice vote) That the Board of Selectmen be and are hereby authorized to acquire by gift, grant, purchase or taking by eminent domain temporary easements for the purpose of conducting surveys, test borings, or drillings in the following described parcels of land and that sum of Six Hundred (\$600.) Dollars be raised and appropriated for the purpose of reimbursing the owners of said parcels for damages, if any, sustained to their land.

Parcel 1 - Land of Antonio Magni of Newton, Mass., located one thousand (1000) feet northwest of Southville Road and the Ashland line containing 73.65 acres, more or less, and shown as Lot 4 on Map 5 of the Town of Southborough Assessors' Maps.

Parcel 2 - Land of Cameron Bradley and Montgomery Bradley located three thousand (3,000) feet southwest of intersection of Sears Road and Stowe Road, containing 85.87 acres, more or less, and shown as Lot 3, Map 74 of Town of Southborough Assessors' Maps.

Parcel 3(a) - Land of Cosmo Caterino et al, c/o Randall Construction Co., Waltham, Mass., located 2,500 feet west of the intersection of Parkerville Road and Gilmore Road (north of Gilmore Road), containing 71 acres, more or less, and shown as Lot 3, Map 6 of the Town of Southborough Assessors' Map; and

Parcel 3(b) - Land of Arthur G. McFarlane of Southborough,

Mass., containing 9.27 acres and shown as Lot 4, Map 12 of Town of Southborough Assessors' Map.

VOTED UNANIMOUSLY:

Parcel 4(a) - Land of John N. Schipper of Southborough, Mass., located 1,500 feet north of John Schipper's house (west of Fisher Road) containing 64.75 acres, more or less, and shown as Lot 6, Map 72 on Town of Southborough Assessors' Maps; and

Parcel 4(b) Land of Doris L. Gay of Southborough, containing 15 acres, more or less, and shown as Lot 2, Map 80 on Town of Southborough Assessors' Map.

ARTICLE 40: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate, the sum of Forty-Seven Thousand Five Hundred Dollars (\$47,500.) for the purpose of installing a 12" water pipe from the Fayville Tank down Old Mill Road to Route 9 as recommended by Whitman & Howard, Inc., Engineers and Architects on preliminary plan, "Survey of Southborough Water Supply" dated August 1971, or do or act anything in relation thereto.

Motion made that Article 40 be deferred to the Capital Budget Committee for further study.

VOTED UNANIMOUSLY: That article 40 be deferred to the capital Budget Committee for further study.

ARTICLE 41: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Three Thousand Dollars (\$3,000.) to be used by the Planning Board for the purpose of hiring a Planning Consultant, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the sum of One Thousand (\$1,000.) be transferred from available funds and appropriated for the purpose of hiring a Planning Consultant.

ARTICLE 42: To see if the Town will vote to amend the Zoning By-Law Section V as follows:

1. Designate Provision of Parking as "A".
2. Strike the last sentence of the first paragraph of Section V.

3. Strike out Paragraphs 1 through 3, 5 through 7, and 10.

4. Add a new Paragraph 1 to read:

“(1) Dwelling:

One (1) parking space for each dwelling unit containing one (1) bedroom or less, two (2) parking spaces for each dwelling unit containing two (2) or more bedrooms therein and sufficient off-street parking for visitors and employees in a professional office or a home occupation.”

5. Add a new Paragraph 2 to read:

“(2) Places of public assembly:

One (1) parking space for each four (4) seats therein or one (1) space for each sixty (60) inches of bleachers or benches, plus (1) one space for every (2) employees thereof.

6. Add a new Paragraph 3 to read:

“(3) Retail store or consumer service establishment Three (3) square feet of total parking area per one (1) square foot of gross floor area.”

7. Add a new Paragraph 5 to read:

“(5) Schools and Colleges:

One (1) parking space for each classroom and office therein plus one (1) parking space for each ten (10) seats in the auditorium thereof of an elementary school. For a secondary school there shall be five (5) parking spaces for each classroom and one (1) space for each office therein, plus one (1) parking space for each ten (10) seats in the auditorium thereof. Colleges shall provide parking as secondary schools.”

8. Add a new Paragraph 6 to read:

“(6) Hotels, motels, boarding or rooming houses, dormitories, fraternities, sororities and other places providing overnight accommodations:

One (1) parking space for each rentable room or guest space.”

9. Add a new Paragraph 7 to read:

“(7) Industries:

One (1) space for every one (1) employee.”

10. Amend Paragraph 8 to read:

“(8) Restaurants and other places serving food or beverages:

One (1) space for every three (3) seats plus one space for each full time employee. (The second sentence to remain as is.)"

11. Add a new Paragraph 10 to read:

"(10) Gasoline service stations:

Two (2) spaces for each lubrication pit, lift or bay and one (1) space for each employee."

12. Add a new Paragraph 14 to read:

"(14) all other permitted non-residential structures, except farm buildings:

Parking areas, exclusive of driveways; shall be in a minimum ratio of three (3) square feet of parking area to one (1) square foot of gross floor area, exclusive of storage areas, or one (1) space for each one (1) employee, whichever is greater, and adequate loading spaces, except that for warehouses the ratio need be only one (1) square foot of ground area to one (1) square foot of gross floor area."

13. Add a new Paragraph 15 to read:

"(15) Unenclosed non-residential uses:

Parking spaces adequate to assure off-street parking of all vehicles of employees, customers or visitors.

14. Add to the Zoning by-law a new subsection VB to read as follows:

"B. Design of Off-Street Parking and Loading Spaces:

(1) For all required off-street parking spaces, open or enclosed, each three hundred (300) square feet of net standing and maneuvering area shall be considered one (1) space. However, if such spaces are located in a completely enclosed building, each two hundred and fifty (250) square feet of net standing and maneuvering area shall be considered one (1) space. All required parking spaces shall be provided with unobstructed access to and from a street and shall be properly maintained in such a manner as to permit them to be used at all times. All required parking spaces shall be located on the same lot as the use with which such space are connected or, in the case of unenclosed spaces, within two hundred feet (200) of the lot, except that two (2) or more businesses may jointly provide the required spaces on one (1) or more of their lots. The number of spaces in any such joint facilities shall at least equal the total number required under the provision of this Section for their individual uses.

(2) All off-street parking and loading areas, permitted and/or required, except for dwellings, which are located within or adjacent to a Residence A or B District (whether on the side or rear) shall be screened from all adjoining lots by either:

- (a) A strip four (4) feet wide, densely planted with shrubs or trees, and/or
- (b) A solid wall or fence not less than three (3) feet nor more than six (6) feet in height, and/or
- (c) Suitable earth work.

(3) Required off-street parking and loading spaces shall not hereafter be reduced, nor shall one be counted as or substituted for the other.

(4) There shall be landscaped or paved parking separations at least six (6) feet in width and unencroachable by vehicles between every pair of parking rows.

(5) Required off-street parking and loading spaces shall have adequate vehicular access to the street, which along with the areas themselves, shall be shown on a site plan.

(6) Except in the case of parking spaces provided for single or two-family dwellings, off-street parking and loading areas shall be paved to specifications approved by the Highway Superintendent.

(7) Except in the case of parking spaces provided for single or two-family dwellings, off-street parking and loading areas used after sundown shall be illuminated, with illumination shielded and arranged as not to shine on abutting properties or on streets.

(8) Except in the case of parking spaces provided for single or two-family dwellings, no more than 25% of required parking shall be allowed in the required front yard. No loading spaces shall be allowed in the required front yard...or take any action relative thereto."

VOTED that this ARTICLE (42) be WITHDRAWN from consideration at this Town Meeting.

ARTICLE 43: To see if the Town will vote to amend the Zoning By-Law Section IV by adding a paragraph 10 to read as follows:

10. General Conditions, Pertaining to All Districts

A. Odor, dust and smoke:

No such emissions shall be discernible beyond the property line or, in the case of an industrial park development, or of multiple

use of the property, beyond one hundred feet (100') of the building generating the emission, except that in no case shall the discharge from any source exceed the following limits:

1. Smoke measured at the point of discharge into the air shall not exceed a density of No. 1 on the Ringlemen Smoke Chart as published by the U.S. Bureau of Mines, except that a smoke of a density not darker than No. 2 on the Ringlemen Chart may be emitted for not more than three (3) minutes in any one (1) hour.
2. Lime dust, as CaO, measured at the property line of any lot one which the activity creates such dust, shall not exceed ten (10) micrograms per cubic meter of air.
3. Total particulate matter measured at all stacks or other points of emission to the air shall not exceed thirty (30) grams per hour per acre of land included in the lot.
4. All measurements of air pollution shall be by the procedures, and with equipment, approved by the Building Inspector, which procedures and equipment shall be of the latest generally recognized development and design readily available.
5. No open burning is permitted.

B. Noise

All noise shall be muffled so as not to be objectionable due to intermittence, beat, frequency or shrillness, and as measured at any property line of the lot shall not exceed the following intensity in relation to sound frequency:

<u>Frequency, Cycles per second</u>	<u>Maximum Sound Level Above Zero Decibels Permitted*</u>
0 to 74	74
75 to 149	59
150 to 299	52
300 to 599	46
600 to 1199	42
1200 to 2399	39
2400 to 4799	36
48 to ——	33

* According to the following formula:

Sound Pressure Levels in Decibels - equal $10 \log \frac{P_1}{P_2}$
where P2 equals 0.0002 dynes/cm²

1. Such sound levels shall be measured with a sound level meter and octave band analyzer approved by the American Standards Association.

2. Noise making devices which are maintained and are utilized strictly to serve as warning devices are excluded from these regulations.

C. Heat, glare, vibration and radiation:

No heat, glare, or vibration shall be discernible from the outside of any structure, and all radiation shall be contained within a structure.

D. Exterior Lighting:

No exterior lighting, other than street lighting approved by the Selectmen, shall shine directly on adjacent properties or towards any street.

E. Storage:

All materials, supplies and equipment shall be stored in accord with Fire Prevention Standards of the National Board of Fire Underwriters and shall be screened from view from public ways and abutting properties.

F. Waste disposal and water supply:

Regulations of the State Board of Health shall be met and shall be indicated on the approved site plan.

G. Screening, landscaping, surfacing, parking and signs:

As provided in Section V of this by-law landscaping will be in accord with the guidelines of the Planning Board, entitled "Landscaping Guidelines" dated

...or take any action relative thereto.

VOTED that this ARTICLE 43 be withdrawn from consideration at this Town Meeting.

ARTICLE 44: To see if the Town will vote to amend the Zoning By-Law, Section IV by adding a paragraph 11 to read as follows:

"11. For the purposes of assuring proper drainage, safe access with particular attention to the separation and location of entrances and exits, administering provisions of this By-Law in regard to parking and loading areas, signs and screening, and to assure adequate consideration for abutting land owners, a site plan shall be submitted for all uses for which off-street parking facilities are required except single-family dwellings.

The site plan shall be prepared by a professional architect, landscape architect, or registered engineer and submitted to the Board of

Appeals in quintuplicate. The plan shall indicate all property boundaries, use and ownership of adjacent land and location of structures within two hundred (200) feet of the property lines, all existing and proposed structures within the property lines, driveways, driveway openings, parking and loading spaces, service areas, sidewalks and all facilities for screening, surfacing, lighting, signs, sewage, refuse and other waste disposal, drainage, dust and erosion control, landscaping, and such other information as the Board of Appeals may reasonably require. Also, a copy of the site plan shall be filed concurrently with the Planning Board for its recommendation to the Board of Appeals as hereinafter provided.

The Board of Appeals shall not approve such plan unless it shall find that the plan makes adequate provision for:

- (i) insuring compliance with this Zoning By-Law;
- (ii) protecting the safety, convenience and welfare of the public;
- (iii) minimizing additional congestion in public and private ways;
- (iv) insuring adequate provision for the parking of motor vehicles;
- (v) insuring adequate provision for water, sewerage and drainage;

and

- (vi) insuring that the premises will not be unsightly.

If in the opinion of the Board of Appeals, the plan fails to meet the above requirements, it may modify the plan to meet the requirements and as modified approve the same, or it may disapprove the plan setting forth its reasons for disapproval. Application to the Board of Appeals for approval of the plan shall be as provided in Section VIII of this By-Law, and no Zoning Permit shall be issued without such approval. All such applications for approval shall be referred to the Planning Board by the Board of Appeals prior to its public hearing thereon for such recommendations as the Planning Board may make in the best interest of the Town of Southborough, and no decision shall be made by the Board of Appeals in connection with any such application until the Planning Board shall have made such recommendations or ten (10) days shall have elapsed after the public hearing without any such recommendations being made. Notwithstanding anything heretofore set forth in this subparagraph 11 the applicant shall be notified of the decision of the Board of Appeals within seventy-five (75) days from the date of submission of the plan. Failure of the Board of Appeals to act within the seventy-five (75) days shall constitute approval thereof.'';

and to further amend the Zoning By-Law Section VIII, Paragraph 2

by adding a sub-paragraph (e) to read as follows:

“(e) The Board of Appeals shall hear and decide applications for approval of site plans as provided in Section IV, Paragraph II of this By-Law.”;

or take any action relative thereto.

Motion made to amend original article as follows:

“Move that the motion on Article 44 be amended as follows:

‘substitute “Paragraph 10” for each of the four references to ‘Paragraph 11’:

‘substitute “sixty (60) days” for each of the two references to seventy-five (75) days.’”

Motion passed by unanimous voice vote.

ARTICLE 44 further amended, as follows, by vote of: For: 128, Against: 92

“That the motion be amended by striking in all places where it appears ‘Board of Appeals’ and inserting in place thereof ‘the Board of Selectmen’.”

Amended Motion for ARTICLE 44 (2/ 3 vote required) passed by following vote: For: 197, Against: 7 as follows:

Voted: That the Town will amend the Zoning By-Law, Section IV by adding a paragraph 10 to read as follows:

“10. For the purposes of assuring proper drainage, safe access with particular attention to the separation and location of entrances and exits, administering provisions of this By-Law in regard to parking and loading areas, signs and screening, and to assure adequate consideration for abutting landowners, a site plan shall be submitted for all uses for which off-street parking facilities are required except single-family dwellings.

“The Site plan shall be prepared by a professional architect, landscape architect, or registered professional engineer and submitted to the Board of Selectmen in quintuplicate. The Plan shall

indicate all property boundaries, use and ownership of adjacent land and location of structures within two hundred (200) feet of the property lines, all existing and proposed structures within the property lines, driveways, driveway openings, parking and loading spaces, service areas, sidewalks and all facilities for screening, surfacing, lighting, signs, sewage, refuse and other waste disposal, drainage, dust and erosion control, landscaping, and such other information as the Board of Selectmen may reasonably require. Also, a copy of the site plan shall be filed concurrently with the Planning Board for its recommendation to the Board of Selectmen as hereinafter provided.

"The Board of Selectmen shall not approve such plan unless it shall find that the plan makes adequate provision for:

- (i) insuring compliance with this Zoning By-Law;
- (ii) protecting the safety, convenience and welfare of the public;
- (iii) minimizing additional congestion in public and private ways;
- (iv) insuring adequate provision for the parking of motor vehicles;
- (v) insuring adequate provision for water, sewerage and drainage;

and

- (vi) insuring that the premises will not be unsightly.

If in the opinion of the Board of Selectmen, the plan fails to meet the above requirements, it may modify the plan to meet the requirements and as modified approve the same, or it may disapprove the plan setting forth its reasons for disapproval. Application to the Board of Selectmen for approval of the plan shall be as provided in Section VIII of this By-Law, and no Zoning Permit shall be issued without such approval. All such applications for approval shall be referred to the Planning Board by the Board of Selectmen prior to its public hearing thereon for such recommendations as the Planning Board may make in the best interest of the Town of Southborough, and no decision shall be made by the Board of Selectmen in connection with any such application until the Planning Board shall have made such recommendations or ten (10) days (shall) have elapsed after the public hearing without any such recommendations being made. Notwithstanding anything heretofore set forth in this subparagraph 10 the applicant shall be notified of the decision of the Board of Selectmen within sixty (60) days from the date of submission of the plan. Failure of the Board of Selectmen to act within the sixty (60) days shall constitute approval thereof.'';

and to further amend the Zoning By-Law Section VIII, Paragraph 2 by adding a subparagraph (e) to read as follows:

“(e) The Board of Selectmen shall hear and decide applications for approval of the site plans as provided in Section IV, Paragraph 10 of this By-Law.

Voted: For: 197, Against: 7.

ARTICLE 45: To see if the Town will vote to amend the Zoning By-Law Section IV, Subsection 9 as follows:

1. Amend Paragraph A1 to read:

“For a sign, either free-standing or attached, the area shall be considered the total area of all surfaces used or employed for use as a sign... (the remaining wording as is)”

2. Strike out Paragraph 4A.

3. Add a Paragraph C3 to read:

“All signs shall have a minimum setback of ten (10) feet from any property line.”

4. Amend Paragraph D6 to read:

“One (1) temporary sign... (the remaining wording as is)”

5. Amend Paragraph E1 to read:

“For each business entity on premises within any such district and having frontage on Route No. 9, a sign not exceeding one hundred (100) square feet in area nor eighteen (18) feet in height above the ground level, with a minimum clearance of five (5) feet, provided that... (the remaining wording as is)”

6. Amend Paragraph E2 to read:

“For each business entity on all other premises in any such district, a sign not exceeding sixty(60)square feet in area nor fifteen (15) feet in height above ground level with a minimum clearance of five (5) feet, provided that... (the remaining wording as is)”

7. Amend Paragraph F to read:

“In addition to any sign permitted under any other section of this By-Law for each business entity on premises within a Research, Scientific and Professional district, a sign not to exceed fifty (50) square feet in area nor fifteen (15) feet in height above the ground level with a minimum clearance of five (5) feet, shall be allowed...”.

or take any action relative thereto.

Motion was made to WITHDRAW ARTICLE 45 from consideration at this Town Meeting.

ARTICLE 46: To see if the Town will vote to amend the Zoning By-Law Section VI, The Table of Regulations, by adding a footnote

(h) to the Front Yard dimensions in the Business, Industrial and Industrial Park Districts to read:

"(h) Increase by fifty percent (50%) for properties abutting the Worcester Turnpike, Route 9..."

or take any action relative thereto.

VOTED UNANIMOUSLY: That the Zoning By-Law of the Town of Southborough, Section VI, (as above) be amended as set forth in the words of the ARTICLE.

ARTICLE 47: To see if the Town will vote to amend Section III, Paragraph 2 of the Zoning By-Laws of the Town of Southborough, effective June 6, 1955, as amended, by changing the following described area now zoned partly Industrial and Residential "A" districts to all Industrial Park Zone:

Beginning at the junction of the southerly sideline of Route 9 and the easterly sideline of Deerfoot Road; thence Southerly 102.13 feet along said junction; thence, S.12° 47' 00" W. 570.77 feet; thence S. 77° 33' 40" E. 810.32 feet; thence, S. 1° 07' 00" W. 309.58 feet; thence S. 89° 29' 10" E. 167.82 feet; thence S. 54° 38' 10" E. 196.02 feet; thence S. 53° 53' 45" E. 214.39 feet; thence N. 82° 28' 15" E. 336.58 feet; thence S. 89° 24' 35" E. 387.78 feet to the westerly sideline of Parkerville Road; thence along said Parkerville Road to its junction with the Southerly sideline of Route 9; thence along Route 9 to the point of beginning.

or do or act anything in relation thereto.

Request from Attorney representing proponent that Article 47 be WITHDRAWN from consideration of this Town Meeting.

There being no objections from the floor request for withdrawal of this Article was granted.

ARTICLE 48: To see if the Town will vote to amend Section III, Paragraph 2 of the Zoning By-Law by changing the following described area from Residence A to a Business District:

Beginning at the Southwest corner of the premises at the North-erly line of Main Street and at land of the Town of Southborough;

thence running Northerly as the fence stands by land of said Town two hundred seventy-three and 90/100 (273.90) feet to a corner; thence running Easterly by land of said Town fifty-nine and 40/100 (59.40) feet to a point; thence running N. 74° 56' 02" E. seventy and 87/100 (70.87) feet to a point at land of Gasparoni; thence S. 62° 08' 17" E. one hundred forty-nine and 76/100 (149.76) feet along land of said Gasparoni to a point; thence turning and running S. 17° 26' 33" W. two hundred eighty-six and 64/100 (286.64) feet to the northerly line of Main Street at a point approximately three hundred twenty-five (325) feet from the Westerly side of School Street; thence N. 71° 24' 07" W. two hundred fourteen and 43/100 (214.43) feet along the northerly line of Main Street to an iron pipe; thence continuing along the northerly line of Main Street sixty and 06/100 (60.06) feet to the point of beginning.

or do or act anything in relation thereto.

Request that ARTICLE 48 be WITHDRAWN - there being no objections from the floor request for withdrawal granted.

ARTICLE 49: To see if the Town will vote to authorize the Selectmen, acting as Park Commissioners under Chapter 45 of the General Laws of the Commonwealth of Massachusetts, to set aside a portion of the Peters School Land, so-called, on the northerly side of Main Street as a public park dedicated to the memory of Henry J. Peters who gave this land to the Town of Southborough, or do or act anything in relation thereto.

VOTED UNANIMOUSLY by voice vote: That the Selectmen, acting as Park Commissioners under Chapter 45 of the General Laws of the Commonwealth of Massachusetts, be and hereby are authorized to set aside a portion of Peters School land, so called, on the northerly side of Main Street as a public park dedicated to the memory of Henry J. Peters who gave this land to the Town of Southborough.

ARTICLE 50. To see if the Town will vote under the provisions of Chapter 121B, Section 3 of the General Laws of the Commonwealth of Massachusetts as amended, to establish a Housing Authority and to make any and all determinations and declarations deemed necessary or desirable, or take any action in relation thereto.

Vote taken to Limit Debate on Article 50 - 2/3 required) For: 186
Against: 26

Passed by Majority Voice Vote: That whereas there exists in the Town a shortage of safe, sanitary dwellings and available for elderly persons of low income at rentals which they can afford; and that whereas it is determined that a Housing Authority is needed to provide housing for elderly persons of low income. It is hereby voted:

That the Southborough Housing Authority shall be organized under the provisions of Massachusetts General Laws Chapter 121B Section 3 and Acts in amendment thereof and in addition thereto for the purpose of providing housing for elderly persons of low income.

ARTICLE 51: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate a sum of money to be used for the expenses of organization and the preliminary studies of any Housing Authority created by this Town Meeting, or do or act anything in relation thereto.

Voted by Majority: That the sum of Fifteen Hundred (\$1,500.00) Dollars be transferred from available funds and appropriated for the purpose of the expenses of organization and the preliminary studies of the Southborough Housing Authority voted to be organized by this Town Meeting.

ARTICLE 52: To see if the Town will vote to raise and appropriate or transfer from available funds or by borrowing the sum of Eighteen Thousand Dollars (\$18,000.00) for architectural and engineering fees or other expenses incidental thereto to be used to remodel and an addition to the existing fire station, or do or act anything in relation thereto.

ARTICLE 52 DEFEATED in the words of the Article (as shown above), by majority voice vote.

ARTICLE 53: To see if the Town will vote to raise and appropriate or transfer from available funds or by borrowing the sum of Twelve Thousand Dollars (\$12,000.00) for architectural and engineering fees or other expenses incidental thereto to be used for remodeling of the present Town Hall for additional office space for all town boards, or do or act anything in relation thereto.

Motion made to WITHDRAW ARTICLE 53 (as stated above) from consideration at this Town Meeting.

ARTICLE 54: To see if the Town will vote on the acceptance of Chapter 928 of the Acts of 1971 as follows:

Shall an act passed by the General Court in the year nineteen hundred and seventy-one entitled "An Act Establishing the Upper Assabet River Valley Regional Refuse Disposal District", be accepted?

or do or act anything in relation thereto.

ARTICLE 54 (in the words of the motion shown above) was WITHDRAWN from consideration at this Town meeting.

ARTICLE 55: To see if the Town will vote on the acceptance of a provision of the General Laws of the Commonwealth of Massachusetts establishing a revolving fund for the payment of police officers for off duty work details as follows:

Shall the provisions of Chapter 44, Section 53 of the General Laws (enacted as Chapter 344 of the Acts of 1970) be accepted,

or do or act anything in relation thereto.

ARTICLE 55 (in the words of the motion shown above) was WITHDRAWN from consideration at this Town Meeting.

ARTICLE 56: To see if the Town will vote to accept from Charles E. Gaffney and Alice B. Gaffney a conveyance of a parcel of land shown as Parcel 13 on Map 50 of the Town of Southborough Assessors Maps containing .39 acres bounded by Ward Road, Main Street and Parcel 12 on said Assessors Map, said parcel to be under the custody and control of the Conservation Commission as provided in Chapter 40, Section 8-C of the General Laws, or do or act anything in relation thereto.

Motion made that ARTICLE 56 (as shown above) be WITHDRAWN from consideration at this Town Meeting.

ARTICLE 57: To see if the Town will vote to accept from Janice W. Clark and Virginia M. Clark and / or James W. Clark, Trustee, a conveyance of land shown as Parcels A and B on Subdivision Plan for Reservoir Drive duly recorded at Worcester District Deeds containing 3.9 acres, more or less, said parcel to be under the custody and control of the Conservation Commission as provided in

Chapter 40, Section 8C of the General Laws, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the town will accept from James W. Clark and Virginia M. Clark and/ or James W. Clark, Trustee, a conveyance of land shown as Parcels A and B on subdivision Plan for Reservoir Drive duly recorded at Worcester District Deeds, containing 3.9 acres, more or less, said parcel to be under the custody and control of Conservation Commission as provided in Chapter 40, Section 8C of the General Laws.

ARTICLE 58: To see if the Town will vote to authorize the Selectmen to sell and convey a parcel of town-owned land located on the southwesterly side of Boston Road and shown as Parcel 11 on Map 47 on the Town of Southbroough Assessors' Maps, or do or act anything in relation thereto.

VOTED: For 123 Against 43 That the Selectmen be and hereby are authorized to sell and convey a parcel of Town owned land located on the southwesterly side of Boston Road and shown as Parcel 11 on Map 47 on the Town of Southborough Assessors' Maps for a sum not less than \$1,000.00 Dollars, (One Thousand Dollars)

ARTICLE 59: To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of repairing the roof of the Fayville Village Hall, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the sum of Two Thousand Seven Hundred Thirteen Dollars (\$2,713.00) be transferred from available funds and appropriated for the purpose of repairing the roof of the Fayville Hall.

ARTICLE 60: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate a sum of money to be deposited in the Stabilization Fund to be held and administered in accordance with the provisions of G. L. Chapter 40, Section 5B, or do or act anything in relation thereto.

Motion made to WITHDRAW ARTICLE 60 (as shown above) from consideration at this Town Meeting.

ARTICLE 61: To see if the Town will vote to accept and establish as a Town Way under the provisions of Chapter 82 of the General

Laws, a privately owned street known as Wyndemere Drive as laid out by the Board of Selectmen and according to the boundaries and measurements as shown on a plan entitled "Plan for Acceptance of Wyndemere Drive by the Town of Southborough Scale 1" = 50' November 22, 1971 Reney Brothers, Inc., Registered Engineers & Land Surveyors, Worcester, Massachusetts", which plan and layout are on file in the office of the Town Clerk, or do or act anything in relation thereto.

Attorney Henry C. Horner requested permission to address the Town Meeting regarding Article 61 (as shown above), since Attorney Horner represents the building contractor and owners. There were objections to his addmittance from the floor and therefore it was necessary to take a vote.

VOTE for Attorney Horner's admittance to the floor passed by majority voice vote.

ARTICLE 61: (Passed by Majority Voice Vote) That the Town accept as a Town Way a private street known as Wyndemere Drive, as laid out by the Board of Selectmen and according to boundaries and measurements as shown on a plan entitled "Plan for Acceptance of Wyndemere Drive by the Town of Southborough, Scale 1" = 50', November 22, 1971, Reney Brothers, Inc., Registered Engineers & Land Surveyors, Worcester, Massachusetts" and that any and all easements as shown on said plan be and are hereby accepted for use of the Town and that said street shall be named Wyndemere Drive.

ARTICLE 9: To see if the Town will authorize the Board of Assessors to use free cash in the Town Treasury, and if so, what sum for the purpose of reducing the amount to be raised and assessed as taxes in 1972 or pass any vote relative thereto.

VOTED: That \$60,000. be transferred from Surplus Funds and appropriated for the purpose of the Article. To be used by the Assessors to reduce amount to be raised and appropriated by assessment of taxes.

Annual Town Meeting of 1972 was dissolved at 11:30 p.m., March 14.

A true copy:

Attest:

PAUL J. BERRY
Town Clerk

TOWN ELECTION

March 20, 1972

MODERATOR 1 Yr.

Charles B. Swartwood	1114
Blanks	147
TOTAL	1261

SELECTMAN 3 Yrs.

Louis J. Bartolini	778
Joseph F. Prior Jr.	466
Blanks	17
TOTAL	1261

BOARD OF HEALTH 3 Yrs.

Timothy P. Stone	1088
Blanks	173
Total	1261

TOWN TREASURER 1 Yr.

Walter F. White	1030
Blanks	231
TOTAL	1261

ASSESSOR 3 Yrs.

Ralph H. Clark	1076
Blanks	185
TOTAL	1261

WATER COMMISSIONER 3 Yrs.

Arthur St. Maurice	440
Henry C. Valcour	797
Blanks	24
TOTAL	1261

TOWN CLERK 3 Yrs.

Paul J. Berry	1099
Blanks	162
TOTAL	1261

SCHOOL COMMITTEE 3 Yrs.

<i>Vote for 2</i>	
Robert Williams	918
Charles Doucette	527
Jay G. Engel	702
Jane Campbell	1
Blanks	374
TOTAL	2522

TRUSTEE OF LIBRARY 3 Yrs.

<i>Vote for 2</i>	
Natalie Fantony	1057
James Higgiston	1002
Henry Welch	1
Blanks	462
TOTAL	2522

QUESTION NO. 1

"Shall Licenses be granted in this Town for the operation, holding or conducting a game commonly called Beano?"

Yes	795
No	422
Blanks	44
TOTAL	1261

QUESTION NO. 2

"Shall the town, in addition to the payment of fifty per cent of a premium, for contributory group life and health insurance for employees in the service of the Town and their dependents pay a subsidiary or additional rate?"

NOTE: This question is to determine if the Town will be willing to pay more than 50% of the premium of health insurance and life insurance for the Town employees, as determined by the Personnel Board.

Yes	421
No	774
Blanks	66
TOTAL	1261

TREE WARDEN 3 Yrs.

Howard Truesdale	1106
John Meyer	2
Blanks	153
TOTAL	1261

**ASSABET VALLEY REGIONAL
VOC. SCHOOL COMMITTEE**
4 Yrs.

Herbert Cobb	931
Blanks	330
TOTAL	1260

CEMETERY COMMISSIONER
3 Yrs.

George Burwell	1046
A. Brooks Harlow	4

A true copy:

Attest:

Paul Heffernan	1
Blanks	210
TOTAL	1261

PLANNING BOARD 5 Yrs.	
Paul O'Connell	1001
Thomas Brennan	1
Edward Hasbrouck	1
Blanks	258
TOTAL	1261

PAUL J. BERRY, Town Clerk

**PRESIDENTIAL PRIMARY
DEMOCRATIC**

APRIL 25, 1972

PRESIDENT

Shirley Chisholm	16
Edward T. Coll	1
Vance Hartke	0
Hubert H. Humphrey	36
Henry M. Jackson	4
John V. Lindsay	1
Eugene McCarthy	5
George McGovern	384
Wilbur D. Mills	7
Edmund S. Muskie	80
George C. Wallace	36
Sam Yorty	0
Edward Kennedy	3
Blanks	2
TOTAL	575

Doris M. Kanin	319
Salvador E. Luria	320
Margaret V. Eagan	322
F. Christopher Arterton	315
Patricia A. Simon	317
Elizabeth A. Chase	327
Antonia H. Chayes	319
TOTAL	6528

DELEGATES AT LARGE

Group 2

DELEGATES AT LARGE

Group 1

Robert F. Drinan	357
Mary I. Bunting	332
Jack H. Backman	324
Ellen M. Jackson	329
J. Kenneth Galbraith	336
Roberta F. Benjamin	316
John L. Saltonstall Jr.	353
Ruth M. Batson	319
Alvin Levin	324
Mary E. Williamson	319
Charles F. McDevitt	341
Mary A. Markel	320
Jesse Parks	319

Kevin H. White	121
Thomas P. O'Neill Jr.	95
Robert H. Quinn	103
Doris Kearns	88
Lena Saunders	88
Robert Q. Crane	102
David M. Bartley	93
Kevin B. Harrington	99
Mary L. Fonseca	92
Geraldine Pleshaw	84
Salvatore Camelio	86
Ronald Glover	86
Samuel H. Beer	87
Betty Taymor	88
Ann L. Dunphy	88
Melvin B. Miller	85
K. Dun Gifford	83
Nicholas Mavroules	83
Irene Lambert	91
Anna P. Buckley	90
TOTAL	1832

DELEGATES AT LARGE <i>not grouped</i>		DISTRICT DELEGATES <i>Group 2</i>	
George G. Burke	17	John J. Conte	64
Endicott Peabody	21	Joseph C. Casdin	60
Blanks	3102	Paul V. Mullaney	63
TOTAL	11,500	Louis P. Bertonazzi	71
		Eva B. Hester	60
		Lena D. Barry	61
		Patricia A. Chandley	57
		TOTAL	436
ALTERNATE DELEGATES <i>AT LARGE Group I</i>		DISTRICT DELEGATES <i>Group 3</i>	
Alexander Rodriguez	315	Stephanie A. Riopel	22
Kenneth J. Moynihan	325	Shirley A. St. Germain	22
Karl H. Haag	315	Johanna E. Freeman	21
Constance Kantar	312	Domingo Medina	20
Carl K. King	312	Elizabeth L. Price	18
Anne P. Priest	315	Richard P. Callaghan	34
Stephen J. Morgan	311	Robert E. Bailey	18
Monteal M. Yerby	318	TOTAL	155
Francis E. Moore	307		
Sandra L. Ahlburn	297		
Kathleen K. Houton	306		
Michael J. Brower	310		
TOTAL	3753		
ALTERNATE DELEGATES <i>AT LARGE Group 2</i>		DISTRICT DELEGATES <i>Group 4</i>	
John F. X. Davoren	110	Francis P. Bianchi	9
Archibald Cox	84	Francis X. Birch	7
Elizabeth Parnes	80	Roland F. Simoneau	22
Frank J. Manning	84	Gertrude S. Marcus	8
Alfred Olerio	80	Sheila Flynn	8
Barbara J. Garvey	82	Rose Mary Alden	16
Jack E. Robinson	80	Jonathan C. Dopkeen	8
James E. Smith	76	TOTAL	78
Susan Haar	80		
Peter Edelman	82	Blanks	1246
James F. Mulloney	88	TOTAL	4025
Margaret M. Breen	79		
TOTAL	1005		
Blanks	2142		
TOTAL	6900		
DISTRICT DELEGATES <i>Group 1</i>		ALTERNATE DISTRICT DELEGATES <i>Group 1</i>	
Joan R. Benjamin	300	Elizabeth W. Ayres	285
Francis P. Cassidy	299	Robert W. Baker	287
Alan F. Gummerson	297	Robert K. Cabana	284
Dorothy A. Keville	298	Jean Nicolazzo	287
Harriet P. Miller	298	TOTAL	1143
Josephine P. Plas	307		
Kevin Patrick Sullivan	311		
TOTAL	2110		
ALTERNATE DISTRICT DELEGATES <i>Group 2</i>		ALTERNATE DISTRICT DELEGATES <i>Group 2</i>	
		Gerard D'Amico	49
		George Valery Jr.	53
		Dorothy E. Bonci	55
		Marguerite M. Looney	55
		TOTAL	212

<i>ALTERNATE DISTRICT DELEGATES Group 3</i>		<i>DEMOCRATIC TOWN COMMITTEE</i>	
Claire M. Pratte	22	Paul J. Berry	412
Stella L. Lebreton	18	Rosalie Baker	379
Santos H. Rivera	18	Louis Bartolini	398
John J. Rondinone	17	Joseph F. Cummings Jr.	367
TOTAL	75	Inez Busconi	359
		James Brousseau	358
		Thomas McAuliffe	382
		Edward Maguire	385
		Marjorie McAuliffe	363
		Patricia Boyle	358
		Ruth Berry	373
		Charles P. Aspesi	5
		Lois W. Denman	1
		Henry W. Welch Jr.	27
		Guy Fiore	1
		William Colleary Jr.	3
		Edith Myerson	1
		Herbert Cobb	1
		Thomas Grady	1
		William Cusack	1
		Carol Welch	1
		George Mooney	1
		Mary Mooney	1
		Blanks	15947
		TOTAL	20125

<i>STATE COMMITTEEMAN</i>	
John T. Dias	198
John F. Delprete	182
Blanks	195
TOTAL	575

<i>STATE COMMITTEE- WOMAN</i>	
Jane R. Barrett	205
Mary E. Murphy	193
Blanks	177
TOTAL	575

A true copy:

Attest:

PAUL J. BERRY, Town Clerk

PRESIDENTIAL PRIMARY

REPUBLICAN

APRIL 25, 1972

<i>PRESIDENT</i>			
John M. Ashbrook	10	Edgar C. Gadbois	69
Paul N. McCloskey Jr.	62	TOTAL	123
Richard M. Nixon	220	Blanks	317
Spiro Agnew	1	TOTAL	620
Blanks	17		
TOTAL	310		
<i>ALTERNATE DELEGATES</i>			
<i>AT LARGE</i>			
William F. Arrigal Jr.	218	<i>ALT. DISTRICT DELEGATES</i>	
Muriel Erna Ballantine	215	<i>Group 1</i>	
Ann R. Blackham	216	Howard A. Miller Jr.	102
Ronald Burton	238	Joyce B. O'Connor	78
Hastings Keith	225	TOTAL	180
Paula E. Logan	218		
Josephine C. Marcotte	222	<i>ALT. DISTRICT DELEGATES</i>	
F. Bradford Morse	228	<i>Group 2</i>	
Martha Reardon	222	Anthony P. Grosso	65
Emily R. Terlizzi	217	Barbara J. Sinnott	54
Blanks	881	TOTAL	119
TOTAL	3100	Blanks	321
<i>DELEGATES AT LARGE</i>		TOTAL	620
Francis W. Sargent	266		
Elizabeth E. Amesbury	229	<i>STATE COMMITTEE-WOMAN</i>	
Lloyd B. Waring	222	Eudoxia Carchio	213
Margaret M. Donohue	225	Blanks	97
Ann C. Gannett	229	TOTAL	310
Robert C. Hahn	222		
Elliot L. Richardson	249	<i>STATE COMMITTEEMAN</i>	
Leverett Saltonstall	253	Richard E. Manelis	101
John A. Volpe	249	Thomas O. Thorburn	145
Jaye A. Whittier	224	Blanks	64
Blanks	732	TOTAL	310
TOTAL	3100		
<i>DISTRICT DELEGATES</i>			
<i>Group 1</i>			
Quintin J. Cristy	97	<i>REPUBLICAN TOWN COMMITTEE</i>	
Eudoxia Carchio	83	Ralph H. Clark	247
TOTAL	180	Paul P. Henderson	241
		John R. McCarthy	232
<i>DISTRICT DELEGATES</i>		Donna J. Piper	232
<i>Group 2</i>		Charles B. Swartwood	255
Aubrey S. Batstone	54	W. Keith Smith	237
		A. Keith Piper	226
		Levio J. Cibelli	235
		Henry Valcour Jr.	231
		Roger W. Maconi	231
		Richard W. Knorr	232
		Audrey A. Bousquet	244

John L. Hopkins	230	Jane Erikson	229
Richard C. Bauer	223	Marion C. Davis	221
Hamilton Armstrong	250	Sylvia A. Kassay	227
Earle Q. Watkins	230	Laurence A. Cooper Jr.	229
Thomas P. Wolfe	230	David N. Pond	224
Jean E. Dezarn	225	Philip C. Beals	243
Irene A. Morse	223	Harry A. Prosperi	233
Robert C. Dumont	253	William Hayes	7
Donald R. Banks	243	Joanne Perkins	2
Charles E. Wood	244	Karl S. Craig	1
Robert E. Hoss	236	Stephen Coldwell	1
Arthur J. St. Maurice	239	William Hitchcock	1
J. Franklin Millea	231	Blanks	3087
Peter F. Phaneuf	245	TOTAL	10850

A true copy:

Attest:

PAUL J. BERRY, Town Clerk

STATE PRIMARY - REPUBLICAN

SEPTEMBER 19, 1972

SENATOR IN CONGRESS

Edward W. Brooke	108
Blanks	9
TOTAL	117

SENATOR

<i>Middlesex & Worc.</i>	
William E. Blizzard	97
Blanks	20
TOTAL	117

COUNCILLOR 3rd Dist.

Blanks	117
TOTAL	117

REGISTER OF PROBATE & INSOLVENCY Worc. County

Blanks	117
TOTAL	117

REPRESENTATIVE IN

GENERAL COURT

Robert C. Reynolds	110
Blanks	7
TOTAL	117

COUNTY TREASURER

<i>Worc. County</i>	
Blanks	117
TOTAL	117

COUNTY COMMISSIONERS

Jeffrey Potter	1
Blanks	233
TOTAL	234

REGISTER OF DEEDS Worc. County (to fill Vacancy)

Blanks	117
TOTAL	117

CONGRESSMAN 3rd Dist.

Blanks	117
TOTAL	117

A true copy:

Attest:

PAUL J. BERRY, Town Clerk

STATE PRIMARY - DEMOCRATIC

SEPTEMBER 19, 1972

SENATOR IN CONGRESS		COUNTY COMMISSIONERS	
John J. Droney	86	Worc. County	
John Pierce Lynch	19	(Vote for not more than 2)	
Gerald F. O'Leary	39	Walter F. Kelly	95
Blanks	9	Paul X. Tivnan	84
TOTAL	153	John D. Simone	53
		Blanks	74
		TOTAL	306
COUNCILLOR 3rd Dist.		REGISTER OF DEEDS	
George F. Cronin Jr.	111	Worc. Dist. (to fill vacancy)	
Blanks	42	William H. Cassidy	27
TOTAL	153	Richard T. Courtney Jr.	29
REPRESENTATIVE IN GENERAL COURT		HENRY C. DONNELLY	
23rd Worc.		Henry C. Donnelly	20
Blanks	153	John M. Shea	33
TOTAL	153	Anthony J. Vigliotti	27
		Blanks	17
		TOTAL	153
CONGRESSMAN 3rd Dist.		COUNTY TREASURER	
Harold D. Donohue	121	Worc. County	
Blanks	32	Edward Patrick Bird	63
TOTAL	153	Andrew A. Athy	32
SENATOR Middlesex & Worc.		Robert X. Tivnan	
Edward L. Burke	136	Blanks	22
Blanks	17	TOTAL	153
TOTAL	153		
REGISTER OF PROBATE & INSOLVENCY Worc. County			
F. Joseph Donohue	65		
James R. Astrella	24		
Phillip J. Philbin	47		
Blanks	17		
TOTAL	153		

A true copy:

Attest:

PAUL J. BERRY, Town Clerk

PRESIDENTIAL ELECTION

NOVEMBER 7, 1972

<i>ELECTORS OF PRESIDENT & VICE PRESIDENT</i>		<i>REPRESENTATIVE IN GENERAL COURT</i>	
Jenness & Pulley	2	23rd Worc. Dist.	
McGovern & Shriver	1186	Robert C. Reynolds	2103
Nixon & Agnew	1573	Donald Crawford	1
Fisher & Gunderson	0	Fred Busconi	1
Schmitz & Anderson	7	Edward Sampson	1
Hall & Tyner	0	Blanks	673
Spock & Hobson	0	TOTAL	2779
Hospers & Nathan	0		
Blanks	36		
TOTAL	2804		
<i>COUNCILLOR 3rd Dist.</i>		<i>COUNTY COMMISSIONERS Worc. County (Vote for not more than 2)</i>	
George F. Cronin Jr.	1895	Walter F. Kelly	1836
Eleanor Burke	1	Paul X. Tivnan	1514
Blanks	883	Blanks	2208
TOTAL	2779	TOTAL	5558
<i>SENATOR IN CONGRESS</i>		<i>REGISTER OF DEEDS Worc. County</i>	
Edward W. Brooke	1996	Anthony J. Vigliotti	1880
John J. Droney	687	Blanks	899
Donald Gurewitz	40	TOTAL	2779
Blanks	56		
TOTAL	2779		
<i>SENATOR Middlesex & Worcester</i>		<i>REGISTER OF PROBATE & INSOLVENCY Worc. County</i>	
Edward L. Burke	1785	F. Joseph Donohue	1936
William E. Blizzard	858	W. Dwight Lopes	1
Blanks	136	Blanks	842
TOTAL	2779	TOTAL	2779
<i>CONGRESSMAN 3rd. Dist.</i>		<i>COUNTY TREASURER Worc. County (to fill vacancy)</i>	
Harold Donohue	2062	Edward Patrick Bird	1869
Roger Maconi	1	Blanks	910
Robert Burns	1	TOTAL	2779
John Connors	1		
Robert Ross	1		
Charles Swartwood	1		
Blanks	711		
TOTAL	2779		

QUESTION NO. 1

PROPOSED AMENDMENT TO THE CONSTITUTION

Do you approve of the adoption of an amendment to the constitution summarized below, which was approved by the General Court in a joint session of the two branches held June 18, 1969, received 221 votes in the affirmative and 22 in the negative, and in a joint session of the two branches held May 12, 1971, received 238 votes in the affirmative and 14 in the negative?

YES	
NO	

SUMMARY

The proposed amendment would authorize the Legislature to enact a law that agricultural and horticultural lands shall be valued, for taxation purposes, according to their agricultural or horticultural uses. No parcel of land less than five acres which has not been actively devoted to such uses for two years preceding the tax year could be valued at less than fair market value.

Yes	1922
No	615
Blanks	242
TOTAL	2779

QUESTION NO. 2

PROPOSED AMENDMENT TO THE CONSTITUTION

Do you approve of the adoption of an amendment to the constitution summarized below, which was approved by the General Court in a joint session of the two branches held June 18, 1969, received 143 votes in the affirmative and 113 in the negative, and in a joint session of the two branches held May 12, 1971, received 243 votes in the affirmative and 11 in the negative?

YES	
NO	

SUMMARY

The proposed amendment would bring the State Constitution into conformity with the 26th Amendment to the Constitution of the United States by setting the minimum age for voting at eighteen.

Yes	2133
No	439
Blanks	207
TOTAL	2779

QUESTION NO. 3

PROPOSED AMENDMENT TO THE CONSTITUTION

Do you approve of the adoption of an amendment to the constitution summarized below, which was approved by the General Court in a joint session of the two branches held June 18, 1969, received 258 votes in the affirmative and 0 in the negative, and in a joint session of the two branches held May 12, 1971, received 262 votes in the affirmative and 1 in the negative?

YES	
NO	

SUMMARY

The proposed amendment would remove the prohibition against paupers from voting.

Yes	2036
No	473
Blanks	270
TOTAL	2779

QUESTION NO. 4**PROPOSED AMENDMENT TO THE CONSTITUTION**

Do you approve of the adoption of an amendment to the constitution summarized below, which was approved by the General Court in a joint session of the two branches held June 18, 1969, received 264 votes in the affirmative and 1 in the negative, and in a joint session of the two branches held May 12, 1971, received 264 votes in the affirmative and 0 in the negative?

YES	
NO	

SUMMARY

The proposed amendment would authorize the Legislature to enact a law to permit the Commonwealth to make loans for tuition and board at any college, university or institution of higher learning to students who are residents of the Commonwealth.

Yes	1684
No	886
Blanks	209
TOTAL	2779

QUESTION NO. 5**PROPOSED AMENDMENT TO THE CONSTITUTION**

Do you approve of the adoption of an amendment to the constitution summarized below, which was approved by the General Court in a joint session of the two branches held August 5, 1969, received 239 votes in the affirmative and 0 in the negative, and in a joint session of the two branches held May 12, 1971, received 266 votes in the affirmative and 0 in the negative?

YES	
NO	

SUMMARY

The proposed amendment would annul Article 49 of the Articles of Amendment to the Constitution and substitute a new amendment which declares that the people have the right to clean air and water, freedom from excessive and unnecessary noise, and the natural, scenic, historic and esthetic qualities of their environment. It further declares that the protection of the right to the conservation, development and utilization of the agricultural, mineral, forest, water, air and other natural resources is a public purpose.

The Legislature is authorized to adopt necessary legislation and to provide for eminent domain takings where required for the purposes

of the amendment. Any property so taken may only be used for other purposes or disposed of upon a two-thirds vote of the Legislature.

Yes	2096
No	426
Blanks	257
TOTAL	2779

QUESTION NO. 6

PROPOSED AMENDMENT TO THE CONSTITUTION

Do you approve of the adoption of an amendment to the constitution summarized below, which was approved by the General Court in a joint session of the two branches held July 2, 1969, received 204 votes in the affirmative and 49 in the negative, and in a joint session of the two branches held May 12, 1971, received 245 votes in the affirmative and 20 in the negative?

YES	
NO	

SUMMARY

The proposed amendment would authorize, but not require, the Legislature to modify the Massachusetts income tax laws by the use of graduated rates instead of the present flat or uniform rates. The Legislature could do this in any one of three ways:

1. Apply a uniform rate or percentage to an individual's federal income tax liability; or
2. Apply graduated rates to an individual's federal taxable income; or
3. Apply graduated rates to income determined to be taxable under Massachusetts law.

The Legislature would also be authorized to provide for reasonable exemptions, deductions and abatements and make the definition of any term used in the state tax law automatically the same as it is under Federal Law.

Yes	731
No	1906
Blanks	142
TOTAL	2779

QUESTION NO. 7

PROPOSED AMENDMENT TO THE CONSTITUTION

Do you approve of the adoption of an amendment to the constitution summarized below, which was approved by the General Court in a joint session of the two branches held June 18, 1969, received 198 votes in the affirmative and 63 in the negative, and in a joint session of the two branches held May 12, 1971, received 231 votes in the affirmative and 31 in the negative?

YES	
NO	

SUMMARY

The proposed amendment would require that all judges must retire upon reaching seventy years of age.

Yes	2008
No	590
Blanks	181
TOTAL	2779

QUESTION NO. 8

Do you approve of an act passed by the general court in the year nineteen hundred and seventy-two, entitled "An Act lowering to eighteen years the age requirement of a person licensed to sell or allowed to purchase alcoholic beverages?"

Yes	1389
No	1187
Blanks	203
TOTAL	2779

QUESTION NO. 9

"Shall the voluntary recitation of prayer be authorized in the public schools of the commonwealth?"

Yes	2191
No	436
Blanks	152
TOTAL	2779

QUESTION NO. 10

"Shall the Representative from this district be instructed to vote to approve the passage of a constitutional amendment reducing the size of the Massachusetts House of Representatives from 240 members to 160 members?"

Yes	2022
No	451
Blanks	306
TOTAL	2779

A true copy:

Attest:

PAUL J. BERRY, Town Clerk

1972 JURY LIST

Female

Name	Address	Occupation	Employer	Age	Husband's Occupation	Husband's Name
------	---------	------------	----------	-----	----------------------	----------------

ALLEN, E. Jeanne, 12 Pinecone Lane, Housewife. 35. Engineer in Coordinating & Scheduling Dept., New England Power Service Co.. Edward R.

BAILEY, Pauline, 58 Main Street. Secretary. Honeywell Information Systems, Inc., 48, Oil Burner Serviceman, Marlco. Earle E.

BARBER, Margaret H., 25 Marlboro Road. Housewife. 61. Teacher, William W., Jr.

DAISLEY, Geraldine R., 33 Highland Street. Homemaker. 28. Service Manager - Oil Co., State Lumber & Oil Co., Ronald W.

DEPATIE, Kathleen M., 35 E. Main Street. Medical X-Ray Secretary, Keleket CGR X-Ray, 31.

DILLMAN, Marilyn G., 20 Red Gate Lane, Housewife. 38. Management Consultant, Business Analysts, Inc.. Donald.

GALLIGAN, Josephine G., 66 Main Street. Housewife. 44. High School Teacher of Foreign Languages, Gerard A.

HAIN, Virginia M., 11 Walnut Drive. Housewife. 38. Electrician, Golio Elec. Co., Paul T.

LANGE, Myrtle E., 21 Ward Road. Supervisor, Audit & Control Section, Dennison Mfg. Co., 53. Dairyman for Cameron Bradley. Robert T.

WILLS, Elizabeth B., 116 Pine Hill Road. Bank Teller, Fram. National Bank, 55. Unemployed, Frederick J.

WINCH, Marie A., 39 Turnpike Road. Sales Person, Cosmetician. Jordan Marsh Co., 43, Private Trucking Firm - Hauling U. S. Mail - Assistant Foreman, Carl F.

Male				
Name	Address	Occupation	Employer	Age
ALBRECHT, George W.	46 E. Main St., Civil Engineer, General Services Administration, 711 Post Office & Courthouse, Boston, Mass., 59.			
ANDERSON, Kedrick A.	236 Parkerville Rd., Plasterer, Modern Plastering, 236 Parkerville Rd., Southboro, 29.			
ANKETELL, James F.	38 Boston Rd., Logistic Engineer, Raytheon Co., Burlington, Mass., 40.			
COTTLE, William C., Jr.	75 Oak Hill Rd., Public Accountant - Senior Accountant, Ernst & Ernst, 225 Franklin St., Boston, 29.			
COX, James H., Jr.	28 Highland St., General Supervisor, General Motors, 6 Western Ave., Framingham, Mass., 47.			
CUNNINGHAM, John H., Jr.	59 Oak Hill Rd., Assistant to the President, New England Aquarium, Central Wharf, Boston, 57.			
CURTIN, Craig A.	38 Flagg Road, Manager - Men's & Boy's Dept. of Department Store, Turnstyle, Lawrence, Mass., 27.			
DANIELS, Ronald P.	3 Fairview Drive, Administrator - Commercial Sales of Bldg. Materials, Pella Arch./ Comm. Sales, Inc., 57 Innerbelt Rd., Somerville, Mass. 31.			
DEER, Clifford W.	6 Winter St., Retired, 68.			
DILLMAN, Donald F.	20 Red Gate Lane, Accountant-Controller, Vice Pres. & Treasurer, Business Analysts, Inc., 220 Reservoir St., Needham Heights, 37.			
DOHERTY, Edward, Jr.	15 Reservoir Road, President, Framingham Turnpike Mobil, Inc. & Natick Turnpike Citgo, Inc., P. O. Box 2022, Framingham, 42.			
DONAHUE, Robert J.	5 Stowe Road, Mechanic, Wood's Sq. Mobil, 28 Washington St., Hudson, 36.			
ELLIOTT, Donald W.	55 Woodland Rd., Prod. Manager, Valpey-Fisher, 1012 First St., Holliston, 37.			

ERICKSEN, Herbert L., 54 Pine Hill Rd., Framingham (mailing address), Exec. Vice President, Emile Bernat & Co., Uxbridge, Mass., 66.

FLOT, Roland P., 7 Leonard Drive, Electro-Mechanical Checker, Raytheon Company, Post Road, Wayland, 47.

FOREMAN, Robert J., 11 Hickory Road, Project Engineer - Microwave Electronics, Raytheon Co., Foundry Ave., Waltham, Mass., 44.

FORMAN, Steven, 15 Pinecone Lane, Engineer, Raytheon, Inc., Waltham, 28.

FREEMAN, John H., 15 Maplecrest Drive, Staff Consultant, Honeywell, 60 Walnut St., Wellesley, 38.

HALLION, Richard W., 21 Walnut Drive, Salesman, United Liquors, Ltd., 76 Worcester Rd., Worcester, 37.

HAMELIN, Donald G., 193 Main Street, Telephone Installer-Repairman, New England Telephone Co., 959 Concord St., Framingham, 38.

HARPER, James P., 1 Leonard Drive, Nurse, Kathleen Daniels Nursing Home, Framingham, Mass., 51.

JOHNSON, Lawrence S., 75 Northboro Road, Dairy Farmer, Johnson Bros., Southboro, 22.

JOHNSON, Norman S., 75 Northboro Road, Farmer, Johnson Bros., 67 Northboro Rd., Southboro, Self-employed, 59.

KANTER, Eugene S., 22 Pinecone Lane, Staff Assistant, Gen. Services Div., Polaroid Corp., 784 Memorial Drive, Cambridge, 42.

KNOWLTON, Thomas A., 5 Granuaile Rd., Treasurer of Insurance Agency, Cushing, Cristman, Potter & Paine, Inc., Framingham, 47.

LAMSON, Laurence E., Sr., 96 Mt. Vickory Rd., Machinist, American Can Co., Needham, 62.

LAWS, Richard, 142 Woodland Road, Office Machine Repair - Technical Representative, Remco Business Machines Corp., 299 Littleton Rd., Chelmsford, 25.

MAGUIRE, Austin, Winchester Street, Paymaster for all union employees, Carling Brewing Co., 1143 Worcester St., Natick, 50.

MALEY, John H., Jr., 8 Winchester St., Sup. of Photography, Comm. of Mass. MDC Const. Div., Comm. of Mass., M.D.C. Const. Div., 20 Somerset St., Boston, 48.

MORAN, Philip S., 8 Rock Point Road, Banker/ Commercial Loans, Asst. Vice President, Framingham Trust Company, 79 Concord St., Framingham, 30.

PACKARD, Leon A., 14 Walnut Drive, Driver Salesman, Itt Continental Baking, Speen St., Natick, 54.

PLAYDON, Robert L., 9 Mitchell St., Asst. Foreman, Fenwal, Inc., Ashland, 50.

POWERS, James J., Jr., 4 Pinecone Lane, Section Manager of Software Qualification (Supervising Computer Programmers), Honeywell Information Systems, Framingham, 45.

ROGERS, Paul R., 23 Pinecone Lane, N. E. Sales Representative, Bag Division, Standard Products, Union Camp Corp., Wayne, New Jersey, 38.

RUDD, William M., 215 Middle Road, Sales Manager, Distribution Associates, Inc., 47 Kearney Rd., Needham, 29.

RYNNING, Robert L., 11 Ward Road, Programs Manager, Raytheon Service Co., 22 Second Ave., Burlington, 36.

SANCHIONI, Samuel L., 22 Atwood Street, Foreman, Automatic Screw Machines, General Electric Co., Ashland, 57.

SULLIVAN, George F., 7 Atwood Street, Press Operator, Bay State Abrasive, Union St., Westboro, 63.

SURETTE, William J., 3 Leonard Drive, Inventory Control and/or Buyer, R. E. Jarvis, Route 9, Southboro, 44.

TEMPLEMAN, Clifford G., 203 Cordaville Rd., Silver Plater and Buffer, General Electric Co., Ashland, H. L. Reed & Sons, Framingham, 56.

URQUHART, Glen R. I., 22 East Main Street, Product Manager, Bolton Emerson, Inc., 9 Osgood St., Lawrence, 44.

WAGSTAFF, Philip D., 54 Atwood St., Inside Sales, Warehouse, Bicknell, Inc., 685 Cochituate Road, Framingham, 38.

WALLACE, John B., 182 Woodland Road, Electrical Engineer, Raytheon Co., Equipment Division, Wayland, 29.

WIANS, Frank H., 207 Cordaville Road, Warehouseman, Western Electric Co., Southborough, 51.

WHITNEY, Ralph E., 32 Central Street, Carpenter, Self-employed, 47.

WRIGHT, Stanley F., 15 Central Street, Telephone Answering Service, Own Business, 15 Central St., Fayville, 53.

YOUNG, Daniel J., 21 Rock Point Road, Electronics Engineer, Raytheon Company, Boston Post Rd., Wayland, 34.

Report of the DIRECTOR of VETERANS SERVICES

To the Honorable Board of Selectmen
Southborough, Massachusetts

Gentlemen:

I hereby submit my Annual Report for 1972. Service work was increased substantially, with the many changes in the laws; increased benefits for Education, Pensions and Social Security. Extra Seminars were held this past year to enable us to expedite these matters.

Monies spent under Chapter 115 was greatly reduced again this year, by taking care of the many facilities such as; the V.A. Hospital, Medex, Medicare and other such arrangements that are passed on to us by attending the Seminars.

Estimated expenditures under Chapter 115 were \$6800.00 of this

expenditure one half will be reimbursed. The unexpended balance of the 1972 Budget is about \$20,000.

I wish to express my appreciation for the cooperation of the Selectmen, Mr. William Zolli and all other Town Departments for their assistance during the year.

Respectfully,

JOSEPH K. MURPHY
Veterans Agent & Director
Veterans Services

Report of the CIVIL DEFENSE DIRECTOR

To the Honorable Board of Selectmen
Town of Southborough, Massachusetts

Gentlemen:

I hereby submit my annual report of the Office of Civil Defense covering the period of 1 December 1971 through 30 November 1972.

During this reporting period, local Civil Defense was activated for two electrical power outages. In addition, we were on alert status on a number of occasions for potential flooding and later hurricanes which fortunately did not come here.

The move to our new headquarters in the basement of the Police Station is virtually complete with the completion of various construction projects. Most notable is the installation of automatic equipment to automatically start and connect the emergency generator. This system can now restore complete power to the Police Station and C.D. Headquarters in less than 5 seconds.

We have been fortunate to obtain a number of items from Government surplus for a number of Town Departments as well as

our own emergency inventory. Most notable was a highway line marking machine which we found for the Highway Department.

The Auxiliary Police has been reformed and is undergoing training. Members of the regular Police Dept. have instructed them in patrolling and various law enforcement techniques. They have also had firearms and advanced first-aid training by members of the Civil Defense staff. We also conducted a refresher first-aid course for the regular Police Department.

On Halloween a joint patrol to supplement the regular Department was conducted by the Auxiliary Police and the Communications staff.

The Communications staff has maintained a regular monthly check of equipment and made a number of significant improvements in our facilities.

Again there have been many donations of time and effort by individuals, groups and Town Departments to Civil Defense. I wish to thank these and others who have cooperated with the Office of Civil Defense and those who have supported us.

Respectfully submitted,

WARREN D. HARDING
Civil Defense Director

REPORT of the POLICE DEPARTMENT

Honorable Board of Selectmen
Town of Southborough
Southborough, Massachusetts

Gentlemen:

I am herewith submitting the following Annual Report of the Police Department for the year 1972.

The following is a statistical report covering the period January 1, 1972 to November 30, 1972: -

Breaking & Entering	63
Larceny Reports	80
Offense Reports	127
Auto Thefts Reported, 21 Auto Thefts Recovered	28
Criminal Sentences (Suspended & Actual)	81
Fines, Savings & Recoveries by Department	\$62,254
Accidents Investigated, 0 Fatal, 1 Other (Train Fatal)	234
Sick & Injured transported to Hospital	82
Persons charged by Police (Felonies & Misdemeanors)	794
Other Investigations (Narcotics, Sex Offenders, Crimes Against Family & Children, Liquor Laws, Runaways & Missing Persons)	844
Total Motor Vehicle Violations	770
Complaints of all types	627
Misc. Public Service Calls	608
House checks requested	601
Teletype Machine Queries	1,937
Messages logged at POLICE STATION	25,180
Phone messages logged at ANSWERING SERVICE	2,401
Total miles covered by Police Cruisers	138,350
Business Establishments found open	71
Arrests: 4 Female, 61 Male	65
Armed Robberies	3

Persons charged by Police (Felonies & Misdemeanors) increased by 16% - 794 in 1972 as compared with 681 for 1971.

Total Calls & Requests for Police service - 1972 - 27,581 as compared with 12,572 in 1971 - An Increase of 225%

As noted in this year's Report, most Categories were on the INCREASE.

Of the 3 Armed Robberies and 63 Breaks this year, a large percentage of these were solved and arrests were made. In order to finalize these cases, it may take two or more years of litigation. These cases were solved only through good and thorough Police investigation and many free man hours donated to the Town by dedicated members of the Police Department. These men are to be complimented on a job well done.

Sgt. William J. Colleary and Officers Philip Connors and Steven F. Douglas are continuing their education at nearby colleges. Chief Mattioli attended a week's seminar in Washington, D.C. on "Legal and Management Aspects of Police Discipline".

The new Police Station has operated its first full year on a 16-Hour Basis - Opened from 8 a.m. - 12 Midnight.

The Federal Government's Emergency Employment Act has provided a man to assist me in Police Dispatching and Administrative functions on a 40-hour per week Day Shift. He has been paid by funds provided by the Federal Government. He has proven his worth to the Department in both Police Dispatching and Administrative improvements. He has attended a 15 weeks course on Basic Police Procedures also sponsored by the Federal Government. I feel that this addition to our Department has been a very worthwhile step in the right direction in improving the efficiency of Police Administrative and Professional functions.

In 1973-74 Budget I have requested 1 additional man and a part-time - full-time Civilian Dispatcher. These two additional personnel may allow the Station to be open 24 hours on week-ends.

I wish to thank all the Departments for their continued cooperation during the year and especially to Mr. William L. Zolli, Administrative Assistant to the Board of Selectmen for his invaluable assistance on communication with daily problems which could not have been successfully dealt with unless I was able to meet in person with the Board of Selectmen.

Respectfully submitted,

FRANCIS J. MATTIOLI,
Chief of Police

Report of the CONSERVATION COMMISSION

This has been a disappointing year for Southborough's Conservation Commission as far as obtaining land for the town. In the 1971 warrant several pieces of land received the townspeople's affirmative vote for acceptance for conservation lands. It appears for legal reasons that these pieces do not seem available now. Also a piece of tax-title land abutting the Sudbury River was up for auction due to foreclosure on its mortgage, and for which no one bid, thus reverting to the town. The Conservation Commission requested this land be transferred to conservation land. Due to more legal technicalities this ended in a fruitless manner. The Conservation Commission sent out a land appeal pamphlet and received almost no support.

Another area of major concern was the acquisition of open space with state and federal monies. The Conservation Commission produced a Natural Resource Inventory of Southborough which was accepted by the State. This plan was to help the town receive State monies for purchase of conservation lands. The fund has apparently run dry. The Conservation Commission is in the process of looking for federal funds which are available but an updated Master Plan of the town is needed. Southborough's Master Plan dates back to 1962, and it appears unacceptable for receiving conservation funds from the federal sources.

The Conservation Commission has received a great deal of new responsibility in the change of the Hatch Act law. This Act means in order for the removing, filling, dredging, or altering of any bank, beach, dune, flats, marsh, meadow, or swamp bordering on any lake, estuary, creek, river, stream or pond, or any land under said waters, or any land subject to flooding, a person must file for a permit. This law was passed for good reason: to protect ground water supply for flood control, for storm prevention, to prevent pollution and to protect fish or wildlife. Now it is necessary for the Conservation Commission to hold public hearings for all involved parties and then to set reasonable conditions for the applicant to follow in order to regulate the applicant's activities properly. Therefore at this time the Conservation Commission feels that it is necessary to identify Southborough's wetlands in order to function in this new capacity. The Conservation Commission is advocating that the town buy a set of wetland maps so that they may be used as a tool for this purpose.

The Conservation Commission hopes that 1972 will be brighter in

terms of land acquisition. The Commission would like to thank those organizations and people who helped it but much more assistance is needed from Southborough to make its Conservation Commission become successful.

Respectfully submitted,

RUTH PERLOW, Chairman
Conservation Commission

Report of the TREE WARDEN DEPARTMENT

To the Hon. Board of Selectmen
Southborough, Mass.

Gentlemen:

General tree care, consisting for the most part of pruning and removals when necessary, again comprised about seventy-five per cent of our activities throughout the year.

Sixty more small trees, of a variety of species, were added to the Town Nursery for future planting and we hope more will be set in next year. Brush was disposed of at the Town Dump as it accumulated by chipping and wood cut for the taking.

Spraying was directed against the Tent Caterpillar, Elm Leaf and Bark Beetles and Fall Webworm with the latter again proving to be a nuisance in unsprayed areas. Gypsy Moth was no problem this past year and at this writing does not appear to be a threat in '73.

Respectfully submitted

HOWARD E. TRUESDALE, Supt.
Tree Department

REPORT of the BOARD of TRUSTEES of the SOUTHBOROUGH LIBRARY

To the Honorable Board of Selectmen
Southboro, Massachusetts

The Board of Trustees of the Southboro Library submits the following report for the year 1972.

Volumes in the Main Library	26,311
Volumes in the Children's Library	5,618
Volumes added in 1972	
Adult	817
Children	350
Books circulated	
Adult	14,939
Children	11,841
Films circulated	44
Interlibrary loans	172
Books on loan from Regional Library System	200
Fines collected	\$316.07

Mr. James Higgiston and Miss Natalie Fantony were reelected to the Board of Trustees for three years at the Town Election in March.

The resignation of Mrs. Allen Cox as Head Librarian was accepted with deep regret by the Trustees in July. Mrs. Cox's contribution to the Library during her eight years of service is immeasurable. We are most grateful to her for the progress made during her administration.

We are very fortunate to have obtained the services of Mrs. Robert Williams, who was appointed to the position of Head Librarian in July. Two other welcome additions to our staff are Mr. George Mooney, appointed to the position of Custodian in March, and Mrs. Herbert Tuttle as Library Aide in August.

The installation of a new lavatory on the lower level was completed in September.

The Library participated in the Heritage Day Celebration, with the help of an enthusiastic and active Friends of the Library group, by having a Book and Print Sale. The Friends have initiated many new programs for all age groups which include a Shut-In Book Service, Children's Story Hours, Films, Musical Programs, Art Exhibits, Book Reviews and similar events planned for the future.

The Trustees wish to thank all those who have donated books to the Library during the year. Also, our gratitude to all members of the Staff for their continued efficiency and enthusiasm.

Respectfully submitted,

HARRISON REINKE, Chairman
ANNE S. BRADLEY, Treasurer
BEULAH T. CALLAGHAN, Secretary
ELIZABETH WHITE
NATALIE FANTONY
JAMES HIGGISTON

REPORT of the PLANNING BOARD

The Planning Board directed its attention during 1972 to a number of matters which have important implications for the future of our community.

A major step toward broadening the Town's industrial base occurred in September when the Board voted to approve, with conditions, the subdivision of a 154 acre parcel of Industrial Park land located southerly of Route 9 and adjacent to the Route 495 interchange. Owing to its close proximity to the Mass. Pike, this tract is widely regarded as one of the choicest sites in the Northeast. It is therefore one of Southborough's principal assets. The Board, its engineering consultants and the owner-developer worked approximately two years on this project. It is our conviction that this subdivision will be a credit to the Town from a design standpoint while also providing considerable space for optimizing Southborough's industrial development opportunities.

A proposal to re-subdivide the "Fiddler's Green" subdivision was

approved by the Board early in the year. Modification of the original plan created a crossover road which connected two pre-existing long dead-end streets. Additionally, the new plan will prevent a direct flow of through traffic between the residential district and adjoining Industrial Park property.

In April the Board voted not to approve the preliminary plan of "Wolfpen II", an 87 lot subdivision located on land between Sears and Fisher Roads. This plan failed to comply in several respects to the requirements for submission of a preliminary plan under our governing Subdivision Rules and Regulations.

On November 16 the Board appeared in the Worcester County Superior Court in connection with a court suit filed by Mac-Rich Realty. The suit stemmed from the Board's rejection in April, 1971, of a Mac-Rich definitive subdivision plan. The Court's decision is still pending.

The Planning Board presented several articles to the Annual Town Meeting last March. These dealt chiefly with changes and/ or additions to our Zoning By-law. The most important, in our opinion, added a site plan requirement to our zoning code. The intent of this article was to insure that future *non-residential* construction permits are granted only after the applicant files with the Selectmen engineering plans assuring, among other things, proper drainage, safe access, provision for parking, signs and screening and adequate consideration for abutting landowners. It is our strong hope that this article will encourage commercial developers to submit well-conceived plans. By so doing, the unattractive, chaotic expansion prevalent in certain neighboring towns can be avoided.

A continuing project throughout 1972 concerned our study of Route 9. Particular attention was focused on the sector westerly of Route 85. That area, presently largely undeveloped, has long been characterized by strips of Industrial and Business land whose depth is extremely narrow (i.e., 250 feet). This strip zoning inhibits opportunities for meaningful commercial development and seriously exposes the Town to the dismal type of roadside eyesore found elsewhere along Route 9 and adjacent to Route 20. This we hope to overcome. Initial steps toward that end took the form of two Warrant Articles approved by the Town which (1) increased the front-yard setback requirements for structures along Route 9 and (2) tightened

the Sign By-Law with respect to Route 9. Additionally, we sent individual invitations to all property owners involved in the subject strips asking them to meet with us for an exchange of views and opinions regarding the best ways to cope with the problems and opportunities presented by Route 9. We are grateful for the input received from the several respondents. The thoughts of others in the community were also sought prior to our shaping a final position.

Aside from the foregoing, regular administrative activities absorbed much of the Board's time. These included: (1) conferences with property owners and developers, (2) attendance at meetings and hearings conducted by other Town Boards, and (3) review of Zoning Permit Applications and non-subdivision plans. Again this year, the Planning Board was represented on other committees including the Dump Site Committee (Mr. Hoss), the Capital Budget Committee (Mr. Wolfe) and the Housing Study Committee (Mr. O'Connell).

Late in the year we regretfully accepted the resignations of the two senior members of the Board, Messrs. Phaneuf and Hoss. Each made distinctive contributions for many years; Mr. Phaneuf as a Southborough native with depth of knowledge about the Town and Mr. Hoss as a civil engineer. We have a better community as a consequence of their efforts. Their presence will be sorely missed. However, we were very fortunate to have Mr. Bernard F. Meyer accept an appointment to fill Mr. Phaneuf's seat. There remains one vacancy as this report is being written.

Respectfully submitted,

LAWRENCE P. KIMBALL, Chairman
PAUL R. O'CONNELL JR.
THOMAS P. WOLFE, Clerk
BERNARD F. MEYER

REPORT of the BOARD of ASSESSORS

December 1, 1972

To The Honorable Board of Selectmen
Town of Southborough

Gentlemen:

The Board of Assessors of Southborough submits the following report for the year of 1972:

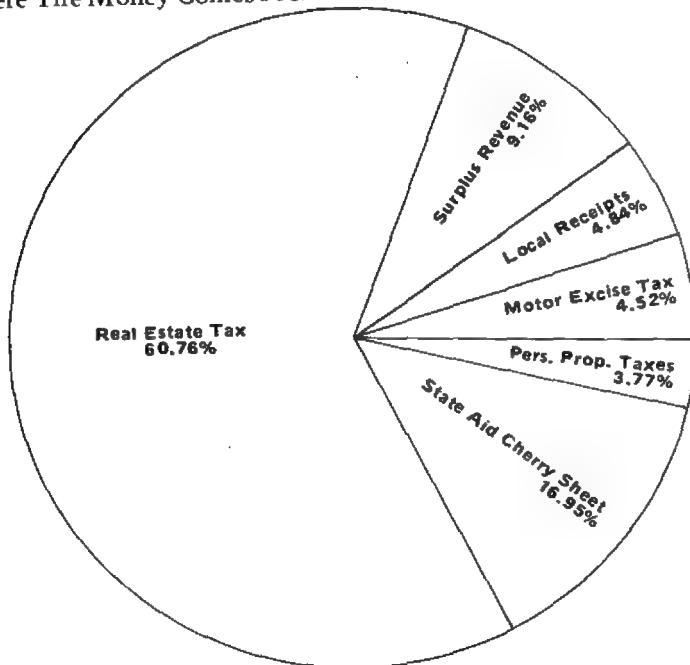
In recent years it has indeed been a rarity when the Board of Assessors has had the pleasure of announcing a reduction in the tax rate. The year 1972 was one of these rare pleasurable times with a \$6.00 drop in the tax rate. The decrease of \$6.00 (\$49.00 to \$43.00) per thousand dollar valuation in the 1972 tax rate was due primarily to two factors - the first being an increase of \$177,395. in the 1972 Cherry Sheet (State reimbursement) figures over that received in 1971. The second and most important factor was the six and one-half million dollars of increased valuation on real estate added by the Board of Assessors. In addition, nearly one-half million dollars of increased personal property valuation was added to the tax roll in 1972.

The Board of Assessors feels that the taxpayer in Southborough should know where the tax dollars come from and how these tax dollars are being spent. We have, therefore, prepared the following charts. These charts illustrate the sources and allocation of the tax dollars which pay the cost of the services and functions provided and performed by the Town Government for the taxpayer.

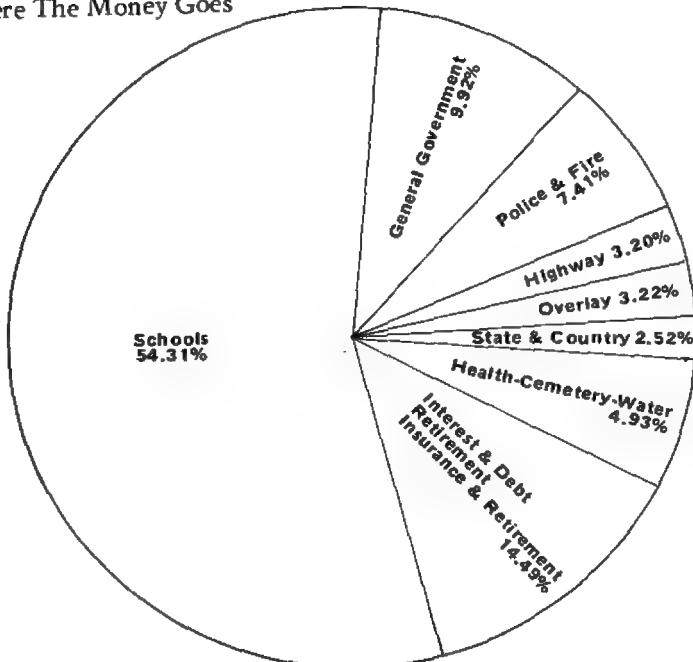
TOWN OF SOUTHBOROUGH - THE 1972 TAX DOLLAR

Total Income and Expenses approximately \$3,490,000.

Where The Money Comes From



Where The Money Goes



The Board of Assessors has reviewed all permits submitted by the building, wiring and plumbing inspectors. Although some of the permits resulted in no change in value to the property due to the nature of the work, this does not release the residents from their obligation to obtain permits.

It is now mandatory that all assessing officials in Massachusetts attend the educational programs being conducted jointly by the University of Massachusetts and the Department of Corporations and Taxation for 12 evenings a year. In addition to attending these classes the Board of Assessors has continued to attend annually the full week of training in assessing practices at the University of Massachusetts.

Hygrade remains the only major case pending before the Appellate Tax Board. We sincerely hope that this case can finally get through the legal log jam and come to trial.

We have all heard and read about the Federal Revenue sharing program for the states, cities and towns and have looked forward to it with anticipation of some relief in the property tax burden. Based on Southborough's share of the Federal Revenue returned to the State of Massachusetts, our tax rate would be reduced by only about 68 cents per thousand dollars of valuation if this money were used to reduce taxes.

Again in 1972 additional tax-exempt property was constructed in Southborough. We sincerely hope that a substantial payment in lieu of taxes can be attained by mutual agreement from this new tax-exempt property to help lessen the local tax burden.

The tentative proposals of the Master Tax Plan for the Commonwealth which were so much in the news, due to one of the proposals which would reduce the property tax burden from 54 percent to 42 percent, is currently in a state of limbo.

The State Court ruling in California that money other than that raised by the property tax must be appropriated for schools can have a tremendous effect on the country as a whole and will bear close watching.

The next 18 months, from January 1, 1973 to June 30, 1974, will be a time of change for all of the 351 cities and towns of the Commonwealth of Massachusetts. During this 18-month period each

city and town will be required to change its recordkeeping from a calendar year to a fiscal year running from July 1 to June 30. By making this change it will put all the cities and towns on the same accounting period as the state of Massachusetts and the Federal Government. This change will allow for better financial planning since the budgets and other expenditures will be determined in March before the fiscal year starts rather than months after as is now the case.

One of the benefits to the cities and towns derived from this change to a fiscal year (other than better budgetary planning) is that real estate and personal property taxes will be collected in two payments, 50% due on or before May first and 50% due on or before November first. By collecting the real estate and personal property taxes in two payments it will eliminate some of the borrowing now being done by the cities and towns and thereby saving on interest payments.

Voters at the March 1973 town meeting will be making decisions that will affect the money spent by the Town of Southborough in the coming 18 months and thus the tax rate. We urge all voters to attend the March 1973 town meeting.

Respectfully submitted,

CHARLES W. JOHNSON, Chairman
ARTHUR K. HOLMES, Clerk
RALPH H. CLARK

Assessor's Computation of 1972 Tax Rate

Appropriations voted:

To be raised by taxation	\$3,041,118.23
To be taken from available funds	255,721.40
Deficits	294.20
Offsets: School Lunch Program	7,216.82
Libraries	2,174.25

County Assessments:

County Tax	\$ 66,489.53
County Hospital	449.65

State Assessments:

State Parks	\$ 11,909.58
State Recreation Areas	\$ 393.25
Audit	292.81
Metropolitan Area Planning Council	688.95
Motor Vehicle Excise Tax Bills	408.85
Air Pollution Control District	
Overlay 1972	\$ 103,249.26
	\$3,490,406.78

Estimated Receipts:

Estimated Receipts:	
1972 Cherry Sheet	\$ 591,647.78
Motor Vehicle Excise	157,700.00
Licenses and permits	6,200.00
Fines	2,100.00
Appeal and Planning Board hearing fees	290.00
General Government	700.00
Protection of Persons and Property	3,000.00
Health and Sanitation	1,270.00
Highways	1,400.00
Libraries, fines	100.00
Recreation	3,200.00
Water Department	104,750.00
Cemeteries	3,500.00
Interest	18,200.00
Farm Animal Excise	380.00
St. Mark's and Fay Schools	10,000.00
M.D.C.	14,000.00
	<hr/>
	\$ 918,437.78

Overestimates from Cherry Sheet 4,093.79

Amounts voted from available funds:

Amounts voted in City available funds:	
E & D Fund - 3/13/72	\$ 107,851.00
E & D Fund - 3/14/72	33,183.32
Dog Money - 3/13/72	835.56
To reduce taxes - 3/14/72	60,000.00
Overlay reserve article 26	
plus reserve fund - 3/13/72	77,000.00
Overlay reserve article 32 - 3/14/72	27,000.00
Director of Accounts letter	9,851.52
	<hr/>
	\$ 315,721.40

Total estimated receipts and available funds	\$1,238,252.97
Net amount to be raised by taxation on property	\$2,252,153.81
Valuation of Real and Personal Property:	
\$52,375,670.00 at \$43.00 per thousand	\$2,252,153.81
Real Estate Valuation:	
January 1, 1972	\$49,317,950.00
January 1, 1971	42,728,100.00
	<hr/>
Gain	\$6,589,850.00
Personal Property Valuation:	
January 1, 1972	\$3,057,720.00
January 1, 1971	2,616,770.00
	<hr/>
Gain	\$ 440,950.00
Water liens added to taxes	\$ 3,313.15
1971 Excise committed in 1972	40,216.72
Motor Vehicle Excise Tax for 1972	\$ 189,745.68

EXEMPTIONS AND ABATEMENTS

Motor Vehicle Excise Tax:	
1970 Levy	\$ 619.40
1971 Levy	9,547.39
1972 Levy	24,686.11
Personal Property Tax:	
1972 Levy	\$ 107.50
Real Estate Tax:	
1969 Levy	\$ 76.60
1970 Levy	82.04
1971 Levy	1,068.20
1972 Levy	43,989.45
	(to be reimbursed 4,412.20 from State)

REPORT of the TOWN COLLECTOR

Honorable Board of Selectmen:
Southborough, Massachusetts.

Gentlemen:

The Town Collector, submits the following report, for the year ending December 31, 1972.

WATER RATES

Balance 12-31-71	\$ 5,965.96
Committed 1972	94,818.07
Overpayment refund	79.85
<hr/>	
	\$100,863.88
Paid to Treasurer	91,134.10
Abated	67.85
Committed to Water Lien on R.E. 4-1-72	2,576.68
Balance outstanding 12-31-72	7,085.25
<hr/>	
	\$100,863.88

WATER SERVICES

Balance 12-31-71	\$ 2,071.37
Committed 1972	5,847.10
<hr/>	
	\$7,918.47
Paid to Treasurer	5,403.20
Abated	31.50
Committed to Water Lien on R.E. 4-1-72	364.17
Balance outstanding 12-31-72	2,119.60
<hr/>	
	\$7,918.47

TOWN OF SOUTHBORO**99****WATER MISCELLANEOUS**

Balance 12-31-72	\$2,428.48
Committed 1972	6,372.80
Refunded	97.09

	\$8,898.37
Paid to Treasurer	\$3,882.29
Abated	58.85
Committed to Water Lien on R.E. 4-1-72	66.46
Balance due 12-31-72	4,890.77

	\$8,898.37

1970 TAXES

Balance due 12-31-71	\$2,169.06
Interest	144.27
Abatements Refunded	82.04
Refund due	1.00

	\$2,396.37
Paid to Treasurer	\$1,209.20
Abated	82.04
Transferred to Tax Title account	813.97
Transferred to Asset account	277.35
Balance due 12-31-72	13.81

	\$2,396.37

1971 TAXES

Balance due 12-31-71	\$80,164.53
Interest	3,087.80
Abatements refunded	1,068.20

	\$84,320.53
Paid to Treasurer	\$74,414.45
Abated	1,068.20
Water Lien	89.60
Transferred to Tax Title account	7,350.81
Balance due 12-31-72	1,397.47

	\$84,320.53

PERSONAL PROPERTY

Balance due 12-31-71	\$3,065.50
Interest	67.31
	<hr/>

\$3,132.81

Paid to Treasurer	2,368.41
Balance due 12-31-72	764.40
	<hr/>

\$3,132.81

1972 TAXES

Real Estate	
Committed 1972	\$2,120,671.85
Interest	934.16
Water Liens	3,315.15
Overpayments refunded	3,779.70
Abatements refunded	4,022.00
Water Liens refunded	8.25
	<hr/>

\$2,132,731.11

Paid to Treasurer	\$1,923,548.86
Water Liens paid	3,114.95
Real Estate abatements	43,989.45
Transferred to Tax Title account	17,912.95
Water Lien abatements	45.27
Water Liens to Tax Title	50.85
Balance 12-31-72	144,068.78
	<hr/>

\$2,132,731.11

PERSONAL PROPERTY

Committed 1972	\$131,481.96
Interest	18.80
Refunded	43.00
	<hr/>

\$131,543.76

Paid to Treasurer	\$129,168.01
Abated	107.50
Balance due 12-31-72	2,268.25
	<hr/>

\$131,543.76

TOWN OF SOUTH BORO**101****FARM AND ANIMAL**

Committed 1972	\$537.67
Interest	.90
	<hr/>
	\$538.57

Paid to Treasurer	\$538.57
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1969 MASS. MOTOR VEHICLE EXCISE

Balance 12-31-71	\$99.55
Paid to Treasurer	30.25
Audit Adjustment	31.07
Balance 12-31-72	38.23
	<hr/>
	\$99.55

1970 MASS. MOTOR VEHICLE EXCISE

Balance due 12-31-71	\$1,079.03
Interest	14.00
Overpayment refunded	6.60
	<hr/>
	\$1,099.63

Paid to Treasurer	\$319.25
Abated	619.40
Balance due 12-31-72	160.98
	<hr/>
	\$1,099.63

1971 MASS. MOTOR VEHICLE EXCISE

Balance due 12-31-71	\$50,362.35
Committed 1972	40,125.72
Interest	277.17
Overpayments refunded	45.38
Abatements refunded	2,218.32
	<hr/>
	\$92,955.62

Paid to Treasurer	\$83,016.72
Abated	9,413.67
Balance 12-31-72	525.23
	<hr/>
	\$92,955.62.

1972 MASS. MOTOR VEHICLE EXCISE

Committed	\$189,745.88
Interest	56.25
Overpayments refunded	46.20
Abatements refunded	2,314.83

Paid to Treasurer	\$140,769.79
Abated	24,698.48
Balance	26,694.89

	\$192,163.16

I extend to the Board of Selectmen, Town Officers Dept. Supervisors and Town Personnel, my appreciation for their co-operation during the Year.

Respectfully submitted,

WALTER F. WHITE
Town Collector

REPORT of the BOARD OF HEALTH

To The Honorable Board Of Selectmen
Town Hall
Southborough, Mass.

In the year 1972, the Board of Health had 24 regular meetings on the second and fourth Tuesday of each month. The Board held 8 additional meetings due to various problems throughout the town.

Again we mention that consideration of plans for proposed buildings and their sewage disposal systems constituted the bulk of the Board's work. Because the rules and regulations have become stricter and land in general has become scarcer, plans have to be studied a great deal more before they may be acted on. To help keep abreast of new regulations, the members have attended several State Board of Health meetings throughout the area.

The Board again this year had several large and more complex sewage systems installed. Among some of these were Western Electric - considerable alteration, Southborough School, Data General Corporation, Cosmo-Linsey office building, Commonwealth Gas Company, Wellesley Crane Service and 2 gas stations.

Approximately 70 special licenses under the authority of the Board of Health were issued this year.

Because of the increasing demands of Public Health Laws and increased service to the Town, last year's Town Meeting voted a part time office and telephone service for the Board. The Board now has full time telephone service with its secretary; the Board of Health number being 481-4925.

As has been mentioned in previous town reports, the Board this year is asking a sum of money for a new sanitary inspector for the Town. Mr. John Boland who is now the Town Highway Superintendent has been a part time inspector for the Board for several years. He was regrettably relieved of his duties in November of this year because of his Highway work load. The Town and the Board will miss a very capable and faithful servant. Good Luck, John.

Sanitary inspections of establishments in Southborough which prepare, serve, or sell food has continued under our supervision by Mr. Robert Rimbach of Middlesex Laboratories.

Communicable diseases reported to the Board in 1972 as of December 1st are as follows:

Scarlet Fever	1	Chickenpox	105
Streptococcal Pharyngitis	210	Dog Bites	6
Salmonellosis	1	Malaria	2

In the public schools immunization injections were given as follows:

Diphtheria-Tetanus	110	Measles	27
German Measles	154	Mumps	70

At the annual Well-Child Clinic, held this year on May 10th, the following immunizations were rendered:

Measles	2	Mumps	2
D.P.T.	24	Poliomyelitis	13
Smallpox	23	(Sabin)	
primary	9		
revaccination	14		

On May 20th a Rabies immunization clinic was again conducted through the kind cooperation of Dr. Peter Johnson, and 175 dogs were immunized.

Respectfully submitted

PHILIP G. MAUCH, Chairman
Board of Health

REPORT of the SANITARIAN

Chairman
Board of Health
Southboro, Massachusetts 01772

Dear Mr. Chairman:

I again have the honor to present the annual report of the Sanitarian.

Inspections were made of food handling establishments for compliance of Article 10 of the Massachusetts State Sanitary Code. Establishments that had not rectified violations within thirty days were issued orders for compliance by the Health Department.

Bacterial swabs were taken monthly of eating and drinking utensils at those establishments serving food or drink. The Code requires that bacterial swabs shall not exceed 100 colonies per utensil. This past year we have noted a sharp increase in conformance of this regulation due to the continual education of the food handlers in regard to proper bactericidal treatment of utensils.

Milk and cream samples taken at random from delivery trucks and retail outlets were examined for conformance of State Standards.

Complaints relative to condition of product and general nuisance were investigated with proper action instituted.

I wish to thank you and the members of your board, the Board of Selectmen and other town officials for their continued cooperation in assisting me to carry out my duties.

Respectfully submitted,

ROBERT W. RIMBACH, R.S., C.H.O.

Report of the COMMUNITY HEALTH SERVICE, Inc.

(formerly Framingham Visiting Nurse Association)

INTRODUCTION

Community health services were rendered to the residents of Southborough via the contract which continues to exist between the Community Health Service (located in Framingham) and the Southborough Board of Health. As in the past, arrangement has been certified by Town meeting, mutual agreements and contract. No major changes in these arrangements existed from 1972 and 1971.

COMMUNITY SERVICE

Approximately every day, the staff from the Community Health Service make home visits into the Town of Southborough. On occasion, we can lump our visits together so as to conserve mileage and time. This time spent in the Town includes service available on Saturday, Sunday and Holidays. The request for nursing and physical therapy care has come from various referral sources. These include private physicians, clinics of major hospitals in both the Worcester and Boston communities, friends and neighbors, and the nurse herself. More patients were seen in the Town in 1972 but they

required fewer number of visits. 316 visits were made to the Town for home care, as compared to 1971 which had 502 visits. Some of these visits were made by our physical therapist who was available for consultation and treatment.

COST OF SERVICE

As provided by contract, the Town of Southboro has met their commitment by paying for free services rendered when patients are unable to pay full or partial fees on behalf of the care they receive. A notable increase was recognized in receipts for patients from the Medicare program, as was noted throughout the entire Agency. Likewise, more patients paid for their own care. As a result of this and a decrease in the number of needed visits, the Agency returned to the Town \$2800 in August of 1972. This represented over-payment to the Agency.

FUTURE

While the financial status of the entire Agency is very critical, major efforts are being made by the Board of Directors to seek private support from citizens. Since the Agency is no longer supported by the Framingham Area United Fund (a decision made in July 1972), energy must be spent in raising enough money to pay for the care of persons unable to pay for their own. This remains the charitable portion of our Agency. 1973 will have a Fund Drive of major proportions for the service in Framingham. The Agency anticipates the continued support from our other Towns, Hopkinton, Holliston and of course, Southborough.

We are grateful to the two Southborough residents who serve on our Board of Directors. They help us to develop policies and plan programs which benefit the residents of Southborough.

We have enjoyed our relationships and responsibilities with your Town. We look forward to continuing this program and knowing more of the residents receive the quality care they deserve. The delivery of health care today is not only complex, but is confusing and often times incomplete. It is with the hope of a closer relationship together that a more complete kind of quality and comprehensive service can be available to Southborough residents.

JEAN E. STEEL, R.N.
Executive Director

REPORT of the MARLBOROUGH - WESTBOROUGH COMMUNITY MENTAL HEALTH CLINIC

To: The Board of Selectmen, Town of Southborough

This Clinic was established in 1971 as a cooperative effort between the Massachusetts Department of Mental Health and local citizens of the Marlborough-Westborough Mental Health Association. The clinic is housed in the Nurses' Home adjacent to Marlborough Hospital and serves the five communities of Hudson, Marlborough, Northborough, Southborough and Westborough. Anyone who lives or works in this area is eligible for treatment. None are turned away because they cannot afford professional care. Clients do pay, but on the basis of what they can afford, with fees set reasonably between \$1.00 and \$30.00; the average fee is under \$5.00. For that reason, and because the communities we serve want highly competent mental health care, the State and the local communities are asked to absorb the major portion of clinic costs.

In 1972, the Clinic's first full year of operation, total clinic expenses were \$215,565.00, of which Southborough raised and appropriated \$8,771.00. The clinic staff currently includes eight full-time and seven part-time professionals, including psychiatrists, psychologists, social workers and nurses, plus a business and clerical staff of three. In 1972, residents of Southborough have been served in the following ways:

Services Provided to Clients:

1) Members of 41 Southborough families have made use of diagnostic and/or treatment services, the latter consisting of marital counseling, individual, group and family therapies, and appropriate medications. In the first 11 months of the year, there were 241 face-to-face interviews with Southborough clients, of which 87 were with children and 154 were with adults.

2) A few additional Southborough residents, concerned about their drinking problems, have come for information or counseling to the newly established Area Alcoholic Rehabilitation Drop-in Center (538 Lincoln Street, Marlborough -- Telephone 485-HELP), which is a division of the Mental Health Clinic.

3) One Southborough child was among the ten who participated in the Clinic's successful pilot summer day camp program at Madonna Hall. This six-week program was designed to serve emotionally disturbed or mentally retarded

children in the two to five year age group, helping them with difficulties in communication, motor coordination and/or social interaction.

Services Provided to Community Caretakers:

4) Professional mental health consultation in the schools was provided to assist teachers and guidance counsellors in their handling of emotionally disturbed children. An average of one hour per week was spent at the Neary School from January through June and at the Woodward Junior High School from September through December, 1972. Algonquin Regional High School was served with equal frequency in the first period, but then contracted for two hours of consultation each week as of September, 1972.

5) Three teachers of Southborough children successfully completed a 14-session Teacher Training Workshop which the Clinic conducted in the spring. Having received parental consent, each teacher counseled an emotionally troubled child in school for more than three months while receiving instruction and supervision each week at the Clinic.

6) Consultation to the workers in the local office of the Department of Welfare was given at regular monthly sessions conducted by the Clinic's Chief Social Worker.

7) Consultation has been given to physicians at Marlborough Hospital who, frequently have asked a Clinic psychiatrist or psychologist to consult with them regarding a patient hospitalized for medical problems. Residents of Southborough have had occasion to require and use this service.

Services Provided to Other Members of the Community:

8) Eighteen Southborough mothers participated in Family Life Education Seminars for parents, which were conducted in cooperation with the Southborough SOS Organization. Mrs. Nancy Durkee, guidance counselor at the Woodward School, was co-leader of one of the two groups that met there.

9) Project Reach Out is an informal association of mothers of retarded children who have volunteered to share their knowledge, experience and understanding with other mothers who are distressed by issues pertaining to mental retardation. If this kind of help is requested, the Clinic facilitates contact between the mothers. The volunteer coordinator in Southborough for Project Reach Out is Mrs. Rose Walker.

10) Recreational programs for retarded youngsters are being developed. Two Christmas parties, one at the clinic and one at Lyman School in Westborough, were given in December. A regular Friday afternoon swim program has been organized at Lyman School, to begin in January 1973.

11) A "Rap Session" on adolescence, at which two clinic staff members were the featured speakers, was held at Pilgrim Church and was attended by 20 Southborough teenagers.

Services Offered, Not Utilized by Southborough Residents in 1972:

12) The Clinical Nursery School serves emotionally and/or mentally retarded children throughout the academic year. This program was recommended for one Southborough child, but the parents did not agree with our recommendation.

13) A seminar for area police officers was conducted by the clinic staff, with college credit granted by Quinsigamond College. Our goals were to help the officers better understand, evaluate and handle people, as well as acquaint them with area mental health facilities.

14) Emergency consultation services were provided to the local District Courts.

LOREN SCHECHTER, M.D.
Clinic Director

REPORT of the SOUTH MIDDLESEX OPPORTUNITY COUNCIL

The South Middlesex Opportunity Council is a Community Action Agency funded by the Office of Economic Opportunity to service low-income families and individuals in Framingham, Ashland, Bellingham, Holliston, Hopkinton, Marlboro, Natick, Southboro and Wayland.

The Responsibility of the Agency is to:

1. Meaningfully involve low-income people in developing and carrying out anti-poverty programs.
2. Mobilize public and private resources in support of anti-poverty programs.
3. Coordinate efforts with other Agencies so as to avoid duplication and improve delivery of services.
4. Serve as an advocate for the poor on matters of public policy and programs which affect their status, promoting institutional improvements.
5. Support neighborhood level and community based organizations.

During the past year SMOC has continued to expand its programs to more effectively serve low income residents in the nine community area. Outlined below are the programs that SMOC has developed and presently operates:

- A Head Start Program which provides 126 pre-school age children and their families with an educational experience, medical assistance, and supportive social services.
- B A Day Care Program for forty-five low income children operating five days per week, fifty-two weeks per year. This program is available to Southboro residents.
- C An Alcoholism Rehabilitation Program providing counseling, access to detoxification, and follow-up to individuals and their families. This program is available to residents of Southboro.
- D A Prisoner Resocialization Program providing job training, accredited education through Framingham State College, and resocialization opportunities for fifteen inmates of Massachusetts Correctional Institute Norfolk. The program operates five days per week at Medfield State Hospital.

E. A Neighborhood Youth Corps Program providing employment and supportive services to low income teenagers. This past Summer 750 teenagers were employed through this program. Presently thirty out-of-school teenagers are employed through this program.

F. A Consumer Protection Program, operated in conjunction with the Attorney General of the Commonwealth, providing counseling, investigation, education, and, if necessary, court action to ensure the rights of consumers in the South Middlesex area. Since the program's initiation in August 1972 over 300 area residents have been assisted. This program is available to Southboro residents.

G. A Manpower Program which provides job counselling, job development and supportive services in unemployed and under-employed residents of the area. In the past year SMOC has assisted 800 area residents in finding employment. This Program also co-ordinates the activities of the West Suburban Manpower Planning Board, which is the State designated manpower planning body for this area. The services of the Manpower Program are available to Southboro residents.

H. A Housing Program which has two thrusts:

a) SMOC is recipient of a Grant through Housing and Urban Development (HUD) to provide information, advice, and technical assistance to area groups and non profit housing sponsors concerning the construction, rehabilitation, and operation of low and moderate income housing. Legal, architectural, and Land Development assistance is presently available through SMOC.

b) SMOC is currently engaged in a two year planning activity determining the feasibility of developing low and moderate income housing and economic development Program in the South Middlesex area.

During the next year SMOC will continue to operate the above programs while concentrating its efforts in the areas of housing, health, manpower, and the support of the local low income groups.

The Board of Directors of SMOC, which sets policy for the agency, is composed of twenty seven local residents. The Selectmen of the Town of Southboro presently have Mr. Mark McCormack serving as their representative on the Board. Further information on SMOC can be gained from this individual or by calling the central office located at 36 Concord Street, Framingham, 872-4853.

Respectfully submitted,

MARK E. MCCORMACK 485-5941

Report prepared by PAUL HOULIHAN, Executive Director

Report of the BUILDING DEPARTMENT

To the Honorable Board of Selectmen
Southborough, Massachusetts

Gentlemen:

The Building Department submits herewith its annual report for the year ending December 31, 1972.

Building Permits issued	105
Plumbing Permits issued	51
Gas Permits issued	50
Wiring Permits issued	152

Breakdown of Building Permits issued and estimated value of construction.

NUMBER	ESTIMATED VALUE
32 New Homes	\$1,290,000.
20 Additions & Alterations (Residential)	64,000.
15 Pools (Residential)	52,500.
11 Garages and Sheds (Residential)	14,500.
6 Commercial Bldgs. (New)	3,605,000.
6 Add & Alterations (Commercial)	216,000.
1 Private Schools	1,200,000.
2 Alterations Private Schools	153,000.
9 Signs	14,000.
TOTAL	\$6,609,000.
3 Buildings wrecked	2,000.

Respectfully Submitted

HAROLD W WALCOTT
Building Inspector

Report of the HIGHWAY DEPARTMENT

To the Honorable Board of Selectmen
Town Hall
Southborough, Massachusetts 01772

Gentlemen:

The Highway Department herewith submits its annual report for the year ending December 31, 1972.

The Highway Department derives its resources from several budgets and contract agreements; among these the state aid programs constitute the lion's share of street maintenance and construction.

Chapter 81 maintenance is comprised of monies derived two thirds from the State and one third from the town. Under the Chapter 81 contract, surface treatments were completed on Deerfoot Road, High Street, Latisquama Road, Sears Road, Pine Hill Road, Parmenter Street, Valley Road and Parkerville Road.

Chapter 90 maintenance monies are derived one third from the State, one third from the county and one third from the town. Under the Chapter 90 maintenance contract, bituminous concrete pavement was continued on Cordaville Road in 1972 and is to be completed in 1973.

Chapter 90 construction monies are derived one-half from the State, one quarter from the county and one quarter from the town. Under Chapter 90 towns are allowed to accumulate funds for a three year period so adequate funds would be available to begin a project. Chapter 90 allotments for 1971 and 1972 have been accumulated and reconstruction of Cordaville Road will begin in 1973.

In addition to the State Aid Programs, there are several areas of responsibility given to the Highway Dept. which derive their sole support from town funds.

The spring of 1972 brought an abnormal amount of precipitation. This, compounded by the spring thaw resulted in numerous drainage problems throughout the town. At this point, the Department reviewed the existing drainage system and determined that the most pressing need at this time was for maintenance of our existing drainage system. A

concerted effort was made along these lines. Numerous drainage structures were rebuilt, drain lines cleaned and in some cases, replaced, headwalls built and open ditches cleaned and reshaped. In addition, the system was extended on Cherry Street, Hickory Road, Framingham Road, Cottage Street, Hammond Street and Cordaville Road.

Environmental pollution is of growing concern throughout the country and Southborough is no exception. Through the time and effort of a group of private citizens, the Southborough Recycling Committee was formed. Through their dedication, an efficient and effective recycling program was begun on July 7, 1972.

The future of our sanitary landfill facility is limited and a new site will be required in the near future. To this end, the Site Selection Board is diligently working.

Routine department operations, such as snow removal, street and traffic control signs, pavement markings, building maintenance and equipment maintenance were carried out on a regular basis during 1972.

On April 1, 1972 Highway Superintendent Mr. Leo J. Pessini retired after over 40 years of faithful and dedicated service to the Town of Southborough. His knowledge of the department's operations will be sorely missed by the department and the Town.

With ever increasing average daily traffic and added road mileage, the department must be ever vigilant as to its future. There are several areas where we hope changes would be made in the near future.

1. That the Legislature will review and up-date the State Aid Programs so as to make them functional for the 1970's.

2. That annual additions to the town's drainage system be continued until such time as we have a complete network of closed storm drains.

3. That the town act favorably on a future sanitary landfill site and the necessary facilities to maintain that site.

4. That the department's equipment be kept in optimum condition through the addition of a department mechanic.

5. That the department be allowed to keep pace with the changing times through up-grading and additions to the department's equipment.

The addition of the Administrative Assistant to the Board of Selectmen has proven a valuable asset to the department in 1972. Through the

efforts of this office, we have seen constant up-grading along the lines of cooperative purchasing and State Aid Programs, as well as increased communication and understanding between the various town departments and boards and with the citizens of Southborough.

Our most valuable asset has been and continues to be our own employees. We wish to take this opportunity to thank them and the various other departments and boards for their cooperation throughout the year.

Respectfully submitted,

Town of Southborough
Highway Department
JOHN W. BOLAND,
Superintendent

Report of the BOARD of WATER COMMISSIONERS

To the Honorable Board of Selectmen
Southborough, Massachusetts

Gentlemen:

Herewith is submitted our Forty-second annual report for the year ending December 30, 1972.

During the year the Board held 48 regular meetings, and 15 special meetings.

At the annual Town Election held on March 20, 1972, Mr. Henry C. Valcour, Jr., was elected to the Board of Water Commissioners for a term of three years.

At a regular meeting of the Board of Water Commissioners held on March 21, 1972, Mr. Arthur L. Hosmer was appointed Chairman of the Board for the year 1972.

At the same meeting Mr. William G. Binder was re-appointed Superintendent and Julia C. Murphy was re-appointed as Clerk.

At the annual town meeting held on March 6, 1972 it was voted to

purchase a tractor, backhoe, loader, compressor combination. The bid for this equipment was awarded to the H. F. Davis Tractor Co., Turnpike Rd., Southborough, Mass. on April 19, 1972, at a regular meeting held by the Board of Water Commissioners.

The Board took delivery of this machine on May 8, 1972.

In January the State Board of Health offered a course in disinfection of public water supplies. These classes were attended by two members of this department. If this course is continued this winter we hope to have the rest of our personnel attend.

Under our general maintenance program many more hydrants have been extended and overhauled. Also the first phase of the valve program has been completed. This consisted of locating the valves, removing any pavement that might cover them and raising the covers to the surface of the road. Nearly all the valves in town have been done.

At the March 1971, town meeting the Board of Water Commissioners requested money to cover the Clearhill and Fayville water tanks. The money was voted, and the specifications for fiber glass roofs were drawn up by Whitman & Howard, Engineering Firm. The contract was awarded to L. T. P. Enterprises, Inc. on July 10, 1972. The work on this project should be completed soon.

This year it became necessary to do a complete overhaul on the no. 2 pump at the pumping station. The pump was overhauled by Scott Associates of Clinton, with a new impellar and wear plate this pump is now operating at peak efficiency.

The firm of Whitman & Howard, Eng., Boston, Mass. have completed the survey, and have turned it over to the Commissioners for their consideration of the best way to follow up the survey's recommendations.

The Marlboro Rd. and Cross St. extensions were completed this spring and are now in service.

It became necessary to do an extension on Woodland Rd. and 500' of 12" main was installed by the water department and is now in service.

The Cosmo Caterino Corp. completed a cross over on Rt. 9, at Ingersoll Rand. This work consisted of the pipe crossing Rt. 9 and the intersection of pipe and valves on the south side.

Also about 550' of 12" main has been installed on the south side of

Rt. 9 from the cross over west. This should be completed next year. This will complete another loop to the next cross over.

Another 130' of 12" main was installed on the south side, east from the cross over. This was done to complete the piping in that area before the new entrance is built.

In the Industrial Park, south side of Rt. 9 on Coslin Dr. 884' of 12" main was extended to the next intersection, Crystal Spring Rd. has been extended 3300 ft. to tie in at Ingersoll Rand thus completing another loop to serve this area.

A short extension of 314' of 12" main has been completed on Blackthorn Dr. to carry the water to the Industrial Park on the north side of Rt. 9.

A short extension of 280' was installed off School St. to service the homes in that area.

An 8" loop of 2250' was completed on Bantry Rd. to Tara Rd. extension. This completes another loop from Fiddlers Green Tank and will improve the service in this area.

At this time the Board recommends the replacement of the 1965 truck now in use by the Water Dept.

Under the survey plan it was recommended that the Water Board acquire the necessary land for water storage facilities and that the land be purchased as soon as possible.

All of the mains except Woodland Rd. and Cross St. were installed by contractors at no cost to the town.

The Board feels at this time that the first phase of the survey should be undertaken, whereas the town is being supplied by one station, another station should be added.

Certain cross over extensions and loops should be done to re-enforce the system. At present there are areas in the system that do not offer adequate water for fire protection and dead ends that do not supply quality water.

AMOUNT OF WATER PUMPED IN 1972

January	11,948,300
February	10,430,300
March	10,610,900
April	11,314,300
May	13,018,900
June	12,343,400
July	14,794,400
August	15,961,600
September	12,927,900
October	11,582,300
November	10,715,200
December	11,307,600
	<u>146,955,300 gals.</u>

Highest day 9/2 - 1,018,000 gals.

Highest week - 9/20-9/26 - 4,817,100 gals.

GASOLINE CONSUMPTION

SW1	866.2
SW2	1448.2
SW3	796.6
Small Motors	45.5
Compressor	8.8
Tractor	<u>535.2</u>
	<u>3700.5 gals.</u>

DISTRIBUTION SYSTEM

Services added, 1972:

By contractors	13
By Water Dept.	37
Total	50
Total now in use	1608
Hydrants added 1972	18
Total now in use	364
Gate valves added 1972	37
6"	19
8"	5
12"	13
Total now in use	<u>1042</u>

Mains pipe added, 1972:

6"	transite	306'
8"	transite	2250'
12"	transite	4883'
	ductile	100'
	C.I.P.	884'
		5867

Total

Total now in use - 49 miles 596 feet.

Relocated, renewed, replaced.

Services repaired	9
Services replaced	6
Curb boxes & stops repaired	12
Valve box extensions	20
Value boxes repaired and extended	30

Breaks in mains, as of Dec. 8, 1972

3

156' - 6" C.I.P. was used on the hydrants installed.

The following item should be of interest to the water consumer:

SIX WAYS TO CUT YOUR WATER BILL

Water probably isn't the most expensive item in your household budget but wasting it wastes money and sets off a whole chain of events damaging to the environment. Here are six tips on conserving it.

1. Check your plumbing periodically for signs of leaks. Water pressure often builds up at night so a pipe or fixture may leak, then but not during the day when faucets are in use and pressure is less. Check for signs of continuously running water; for example, a toilet flush tank could lose 2,000 gallons of water a day simply because the flush valve is worn out or the float is improperly adjusted. Check sprinkler systems and outside taps. They could be shut off when not in use, don't just close the hose nozzle.

2. Water your lawn and garden with care. Hundreds of gallons of water can flow through a garden hose in an hour. Overwatering not only results in wasteful run off but also may actually harm plant life.

3. Don't use your toilet as a trash disposer. Each time you flush a facial tissue or cigarette butt down the toilet, you use seven gallons of water. Make every flush count.

4. Use washing machines and dishwashers with maximum loads, don't run them every time you have an item to wash.

5. Be sensible about filling backyard wading pools, bird baths and pet watering troughs. Don't leave the garden hose running in them.

6. Get in the habit of using water economically. Don't let it run any longer than necessary when you brush your teeth, shave, wash or use the kitchen sink. Use basin stoppers, drawing just enough water for your needs. A typical shower head releases seven to ten gallons of water a minute; a typical bath tub uses about 30 gallons, so you can shower for three or four minutes and use about the same amount of water you would use in the tub.

Experts claim that water meters seldom malfunction, and when they do they're more likely to stop recording water you use than to charge you for water you didn't use.

Also note the dates - that high October bill may be for all the water you doused on the lawn in July and August.

The Board of Water Commissioners wishes at this time to thank the various departments and boards in town for their help and co-operation during the year.

Respectfully submitted,

ARTHUR L. HOSMER, Chairman
GEORGE A. MOONEY
HENRY C. VALCOUR, JR.
Board of Water Commissioners
WILLIAM G. BINDER, Supt.

REPORT of the TOWN TREASURER

The Honorable Board of Selectmen,
Southborough, Massachusetts.

Gentlemen:

The following report is submitted by the Town Treasurer for the year ending December 31, 1972.

Cash balance December 31, 1971	\$785,855.01
Receipts from all sources 1972	\$4,525,097.21

TOWN OF SOUTH BORO**121**

Total Cash available	\$5,310,952.22
Payments	4,602,541.58
Cash on hand December 31, 1972	\$708,410.64

The funds are accounted for as follows:

Marlborough Savings Bank	2,452.78
Guaranty Bank & Trust Co.	10,000.00
First National Bank, Marlboro	25,000.00
N. E. Merchants National Bank	25,000.00
Boston Safe Deposit & Trust Co.	25,839.93
Peoples National Bank, Marlboro	24,239.03
Worcester County National Bank	62,564.90
	\$175,096.64

Funds were invested 12-31-72 in Certificates of Deposit:

Worcester County National Bank	200,000.00
Boston Safe Deposit & Trust Co.	100,000.00
N. E. Merchants National Bank	100,000.00
Peoples National Bank	100,000.00
Peoples National Bank Revenue Sharing account	\$675,096.64
	33,314.00
	\$708,410.64

Investments earned \$12,835.00

Tax Anticipation Notes in the amount of \$800,000.00 cost the amount of \$9,287.50 in interest.

Respectfully submitted,

WALTER F. WHITE
Treasurer.

REPORT of the ASSABET VALLEY REGIONAL VOCATIONAL DISTRICT SCHOOL COMMITTEE

During the year of 1972, the Assabet Valley Regional Vocational School District has completed construction of the new school facilities on Fitchburg Street in Marlborough. In November of this year the district accepted the building as substantially complete from Granger Contracting Company of Worcester. The district offices and all school personnel are now located in the new facilities.

School will open in September of 1973 with full Freshman and Sophomore classes. The Junior and Senior classes will be comprised mostly of transfer students from rolls of existing vocational schools. The total school population for 1973 will be approximately 1,000 day students. Evening adult education will be offered.

The challenge to be met by the school in the year to come is two-fold. The new building must now be equipped and the selection of staff must be completed for the 1973 opening. During the past year nearly all specifications have been written and equipment has been purchased for the twenty shop and academic areas. Our business manager, Mr. Harold Walcott, has worked closely with the Superintendent-Director and the Craft Committees to purchase equipment that will best meet the educational goals of the school.

The Superintendent, Mr. Albert Mlawsky, has started to put his staff together for the ensuing school year. A data processing specialist, Mr. Charles Leonard, has been hired. Among his many duties is one that includes programing a data processing system to record and inventory more than two million dollars in equipment and supplies for the new school. Mrs. Marion Zuertti of Westborough has been hired to start the Heath Services courses. The District has hired Mr. Frank Hamilton of Marlborough as Plant Engineer. Mr. Hamilton's duties will encompass the complete operation and maintenance of the new school plant.

Building and equipment are only half the story of the new school. Students are of prime importance. During the past year our Guidance Director, Mr. David Tobin, has been most busy describing our programs to students and parents from all member communities. A complete new brochure for prospective students has been completed. Many long hours

of work with feeder school guidance personnel has taken place in order to ensure that interested students will have an opportunity to attend the new school.

A financial report of each member municipality's commitment is available with this report, or can be secured from the district office or your committee member.

The school committee has made every effort to guarantee the best vocational education possible for district members. The 1973 budget reflects the effect of the first full school year, and also the first 18 month fiscal year for the city and towns of the district.

We, the school committee, have seen the fulfillment of the quote in the front of our 1970 brochure:

"School buildings are not as important as good teachers, but they either help or hinder a good teacher as he does his job and they express something to our children about our willingness to invest in their learning environment."

Respectfully submitted,

HERBERT L. COBB, Chairman (Southborough)
PAUL F. HESTER, Vice Chairman (Hudson)
REINELDE M. POOLE, Secretary (Marlborough)
DEAN A. GOODWIN (Berlin)
ROBERT E. KINGSBURY (Maynard)
CHARLES F. THOMAS (Northborough)
RUTH L. HARPIN (Westborough)

Report of the
INSPECTOR OF ANIMAL HEALTH

Stables Inspected (Dairy)	10
Stables Inspected (Beef)	5
Swine Heards	2
One or more animals designate a stable	
Dairy Cows and Heifers (Over 2 years old)	
Grades	196
Purebreds	70
Heifers (1-2 years old)	
Grades	21
Purebreds	41
Heifers (Calves under 1 year)	
Grades	16
Purebreds	19
Bulls	
Grades	3
Purebreds	4
Beef Cattle	44
Horses	110
Ponies	24
Donkeys	0
Goats	2
Sheep	13
Swine	35
Buffaloes	7
Long Horns	9
Persons bitten by dogs	34
Cattle reacting to Tuberculin Test	0
Cattle reacting to Brucellosus Test	0
Cattle shipped in from out of state	0

Respectfully submitted,

SERENO W. JOHNSON

REPORT of the PARKS AND RECREATION COMMISSION

The past year was one of increased activity in the recreation area. The reclamation of Mooney Field was largely accomplished - only minor raking and seeding and the erection of backstops remain for the spring of 1973. The new skating rink at Mooney Field was activated for the winter skating program.

The summer playground program was enlarged and proved very successful. We now operate five playground areas with programs designed for a wide age range of youngsters. The swimming instruction program underwent a further expansion with additional advanced classes conducted in private pools generously donated by the owners, and a continuation of classes at the pools provided by Mr. Paul McCarthy on Route 9. We are very grateful for this fine assistance on which the program depends.

Mr. Ray Anastas who teaches at Finn School was appointed Recreation Director and Mrs. Barbara Jandrué was employed as Corresponding Secretary. The addition of these capable people, even on a part-time basis, has improved our coverage of day-to-day activities.

NAPOLEON DEPINA, Chairman
ROBERT W. GOULD, JR.
JOSEPH J. MADISON
RUSSELL W. NEWMAN
PHYLLIS R. WHITAKER

REPORT of the PERSONNEL BOARD

To The Honorable Selectmen
Southborough, Mass.

Gentlemen:

The Personnel Board held eighteen regular meetings this year and several special meetings, including some joint meetings with the Board of Selectmen.

It should be pointed out that through State legislation, we are not only losing our home rule, but certain salary schedules are being set without recourse.

Our aim, again this year, was to improve our line of communication with all departments. Meetings with department heads helped us to understand certain problems and also produced some ideas on solving them.

We changed our meeting night to the second and fourth Mondays of the month. Our office is located at the rear of the Town Hall, next to the Town Clerk's office.

Respectfully submitted,

The Personnel Board
ARTHUR L. SISSON JR., Chairman
KENNETH F. CLARKE JR.
JOHN J. MANNING
EDWARD L. BLOOD
CALVIN A. MAC QUEEN

Report of the CEMETERY COMMISSIONERS

To The Honorable Board of Selectmen:
Southborough, Mass.

Gentlemen:

The Board of Cemetery Commissioners wishes to submit its annual report. The work of caring for the cemetery was carried out in a satisfactory manner. We have purchased a 14 horsepower tractor-mower to help our crew with the mowing. This tractor was purchased at no expense to the taxpayer and turned out to be a wise move in as much as we had a very wet season which necessitated in a heavy increase in mowing. This is a continuation of our modernization plan for the cemetery. Toward this goal we have also installed electricity and a furnace, a necessity never before enjoyed by our department. This also was done at no expense to the taxpayer.

Various funds have been invested in as the occasion required with the capable help of our town treasurer.

In our never ending search for new land we have had many meetings. Our reclamation project was slowed almost to a standstill because of the very wet season. However, a real eyesore has been neatly eliminated when we built a beautiful stone wall around our unsightly receiving vault. This has brought us many compliments. This coming year we hope to go all out on our reclamation project. As our Bi-Centennial years draw near, more and more time must be allocated to the maintenance and up keep of our Old Burial grounds. There is much that needs doing and we wish to do all that we can to make our Old Burial grounds, with all its heritage, as attractive as possible. Many old monuments have been repaired or straightened up in both cemeteries and many more will be taken care of in 1973.

We continue to receive compliments regarding the beauty and the upkeep of our cemetery from many areas and we are happy and proud to hear them.

We would like to personally thank Ralph Locke, Bill Dunlop and Gordon Johnson for giving us much free time when we needed help and we would also like to call attention to the fine job we feel our cemetery superintendent and his crew have done throughout the year.

Respectfully submitted,

EDWARD W. NEWTON
GEORGE L. BURWELL
HARVEY D. BIGELOW
Board of Cemetery Commissioners

REPORT of VETERANS' GRAVE OFFICER

To The Honorable Board of Selectmen:
Southboro, Mass.

Gentlemen:

The work of the Veteran's Grave Officer has been carried on in much the same manner as it has in years gone by.

Reports have been filed on the Veterans that have expired during the year.

Work was done on improving some of the Veterans's graves by additional trimming and the raising of some headstones. Many thanks to Leo Bertonazzi, Superintendent of the Cemetery, for his able assistance.

All work done during the year was completed at no expense to the town.

Respectfully submitted,

GEORGE L. BURWELL
Veteran's Grave Officer

Report of the BOARD OF SELECTMEN

During the year 1972, the Town of Southborough has continued its unprecedent and accellerated growth. Housing starts are continuing and large national corporations are continuing to locate in our commercially-zoned areas. To keep abreast with the problems created by this continual growth, our Public Safety Departments have been increased accordingly. We must say that the Board of Selectmen is quite proud of the performance record of these two departments. In conjunction with public safety, the second phase of our improved street-lighting program has been initiated and the final phase will be completed during 1973. Our sanitary land-fill operation has drastically improved during 1972 with the addition of a full-time position created under the Emergency Employment Act Program. We might also add that Southborough is one of the few towns in the Commonwealth with a profitable recycling program. The Recycling Committee is to be commended for a job well done thus far. The Housing Authority created by a vote of the Town Meeting has also done a splendid job and are well on its way at this point. We are continuing to move forward with our improved drainage and road construction programs, but not as fast as some would like.

Also during the year 1972, revenue sharing was passed by the Congress of the United States and the town's share will be approximately \$66,000.00. Communications and cooperation between all town departments continue to improve to the benefit of all concerned. The most significant improvement in the Board of Selectmen's office is the creation of the position of Administrative Assistant to the Board. This position was created under the

Emergency Employment Act Program and has been fully funded by the Federal Government at no cost to the Town of Southborough. If we were to list all of the benefits received by the taxpayers from the creation of this position, we would have written a short novel, so we will give a short outline of the most important.

The Board of Selectmen may now channel more of its time and energies toward the decision-making and policy-making role, the prime functions of the office, and relief from the burdens of time-consuming administrative details incumbent on the position. It is greatly unfair, as well as unwise, to expect as the town and its problems grow proportionately, that the Selectmen give more and more of its time without some assistance which will enhance, as well as make its performance, more effective. This objective has been accomplished in the following ways by our Administrative Assistant:

1. Provide liaison and a line of communication between all town departments, boards and committees under the jurisdiction of the Selectmen, as well as, those not under.
 - a. Investigate, follow-up and report on all matters of interest to the Selectmen.
 - b. Coordinate, expedite and implement those matters for which the Board has formulated policy or set forth instructions.
 - c. Study and report on progress or status of various projects and a study or implementation.
2. Screen incoming requests to the office of the Selectmen and determine the level at which the request can best be accommodated, in order that prompt action may be taken in matters not requiring the Board's personal attention.
3. Attend and report on meetings for which there is interest to the Selectmen and are unable to attend.
4. Provide assistance to department heads and committees under the Selectmen in the preparation of annual operating budgets, making recommendations which will hopefully eliminate the item-by-item interrogation and provide an orderly fashion for submission and review of annual budgets.
5. Initiate and maintain a data collection system, plotting and analyzing data to detect trends and patterns, suggesting solutions, changes and/or improvements. This function has provided information and analysis concerning budgets, salaries, benefits, materials, etc.
6. Establish a long-range planning function. This activity may encompass manpower, equipment purchase, capital expenditures, town housing, public facilities, work to be performed, etc.
7. Perform special studies or projects under the direction of the Board of Selectmen.

8. Complete an immediate follow-through on all problems brought to the attention of the Board of Selectmen.

These are but a few of the activities of an Administrative Assistant. The Board is confident that an invaluable service has been rendered, not only to the Board of Selectmen, but also to the Town of Southborough with the appointment of an Administrative Assistant whose efforts will result in a better informed and less harrassed Selectmen who has to act not under the pressure of time or with absence of facts or information, but also rests in the knowledge that the lines of communication are open and their policies and instructions are being carried out.

The Board wishes to express its sincere appreciation for the cooperation of all the elective and appointed officials and all town departments for their assistance during the year.

Respectfully submitted,

THOMAS W. McAULIFFE, Chairman
ROBERT C. DUMONT
LOUIS J. BARTOLINI
Board of Selectmen

REPORT of the SOUTHBOROUGH HOUSING AUTHORITY

To the Hon. Board of Selectmen
Southborough, Massachusetts

Gentlemen:

The appointments having been made, the Southborough Housing Authority met in its First Regular Meeting August 16, 1972. At the direction of Mr. Christopher McCarthy of the Department of Community Affairs, Boston, we received the technical instruction necessary for Organization and began the procurement of the Documents to be held on file.

Subsequently, a land search was undertaken for a suitable site for Housing for the Elderly. As a result nine locations were proposed and considered.

Based on its size, topography of the land, and its proximity to the center of town and the services therin, a five acre piece of property owned by Mr. and Mrs. Joseph Mauro of Boston Road won unanimous approval by the members of the Authority.

At our request the DCA sent out a representative Mr. Edward Keyes to inspect the property.

In the month of November interviews with architectural firms began. Based on these interviews and establishment of credentials Beacon Architectural Associates of Boston were selected as Architects for the housing.

On December 13, 1972 accompanied by Department heads of the Town, Senator Edward Burke and Mr. William Adams of Beacon Associates, the members of the Authority met with representatives of the DCA in Boston to make a formal presentation of its site.

Included in the proposal were the results of percolation and sub-soil tests taken on the property.

As a consequence, the DCA agreed to re-evaluate the site and authorize more percolation tests. On December 29, 1972 this work was completed. At this time we are waiting to hear the decision of the Department of Community Affairs.

Respectfully submitted,

DONALD R. BANKS, Chairman
DAVID E. TAYLOR
MARJORIE N. SPURR
DONALD F. TEBO
ANITA C. ZOLLO, Secretary

REPORT of the SOUTHBOROUGH HISTORICAL COMMISSION

Board of Selectmen
Southborough, Mass.

Gentlemen:

The Southborough Historical Commission has had a busy and fruitful year. It completed a very comprehensive survey of the Old Burial Ground, copies of which are on file with the Massachusetts Historical Commission, the Cemetery Commission and the Historical Commission. This research took the better part of a year and includes transcripts of existing stones and lists (verified by town and church records) of all persons buried there, whether represented by a stone or not. Our thanks go to Mrs. Raymond Allen for her painstaking research for the commission during this survey. The commission and local Historical Society presented a program, based on this material, on Heritage Day.

We are in the early stages of preparing a written History of Southborough, to be ready for publication on our 250th anniversary, in 1977. A general outline has been prepared and an editor chosen. Research by townspeople will start in earnest in 1973.

An agreement with the Southborough Historical Society has been reached, whereby the Society's collection of historic artifacts will be given to the town through the commission, it being the consensus that this will provide additional safeguards for the collection and at the same time encourage more people to offer items for the collection. Chief Mattioli has generously made some space in the Police Station to house a part of the collection. It is increasingly evident, however, that more space will be required very shortly, preferably in a location where items from the collection may be on public display for the enjoyment and edification of the town.

Respectfully submitted,

LOIS H. MCCARTHY, (chairman)
HAMILTON ARMSTRONG
ULDRICH HURLEY
MARJORY TAYLOR
FREDERICK QUINN, JR.

REPORT of the FIRE DEPARTMENT

Board of Selectmen
Town Hall
Southborough, Mass. 01772

Gentlemen:

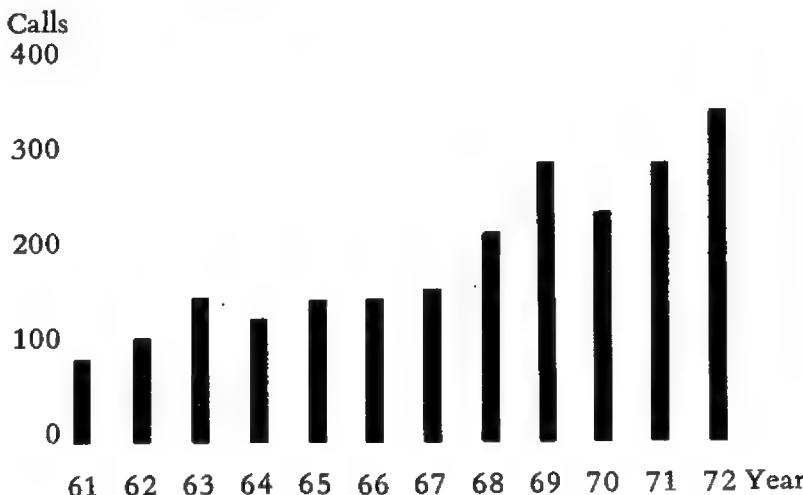
In accordance with Article XII Section 7 of the By-laws of the Town of Southborough, I hereby submit the annual report of the Fire Chief and Forest Warden for the year 1972.

During the year the Fire Department responded to 346 calls as follows:

Buildings	42
Motor Vehicles	
Fire	21
Accident	9
Brush and Grass	30
False	26

Needless	7
Emergency	13
Ambulance	123
Miscellaneous	75
Mutual Aid Rendered	
Marlborough	4
Westborough	1
Framingham	1
Hopkinton	1
Mutual Aid Received	
Marlborough	4
Westborough	1
Framingham	3
Hopkinton	2

This has been the busiest year ever for the Southborough Fire Department. The following graph is visual evidence of increased service to the public.



1961 - 90	1964 - 133	1967 - 155	1970 - 239
1962 - 110	1965 - 149	1968 - 216	1971 - 293
1963 - 150	1966 - 149	1969 - 293	1972 - 346

The reduction in grass and brush fires, as a result of the no outdoor burning law, is more than offset by the increase in ambulance runs.

In 1972, we experienced only two major fires; on April 7th, the Pilot warehouse at Boston Road and on December 8th, the Robinson House at Fay School. Both fires attained tremendous headway due to a delay in discovery.

On January 15, 1972, the town had a fatal fire when Mrs. Ruth O. MacNamara died from smoke inhalation as a result of a fire in her home on Bryden Road. The last fatal fire in Southborough was on September 9, 1934.

At the Annual Town Meeting funds were appropriated for the purchase of a new pumping engine to replace the 1940 Maxim pumper in service at Station 2. The bid was awarded to Maxim Motor Co. of Middleboro, Mass. and the new engine was delivered September 17th. It is now in service in Station 2.

The 1940 Maxim engine which was taken in trade by the Maxim Motor Co. was donated by them to the area TV Educational Channel, Channel 2, for their annual auction to raise operating funds. It brought a price of \$5,000.00 on the block and it was auctioned off by Mr. Arthur Fiedler, director of the Boston Symphony Orchestra, who is a fire buff.

In 1972 there were twelve training sessions conducted in all phases of fire fighting.

The old fire station in Southville was donated by Mr. Robert S. Merchant for training purposes and we burned it down in two stages July 24th and July 31st. The practical experience from this type of training is invaluable.

During the year, three members of the department took courses at Quinsigamond Community College in the Fire Science Curriculum.

All schools were visited, talks given and fire exit drills were conducted.

For the second year in a row the permanent men's attendance was outstanding with only four sick days being recorded.

On September 23rd and 24th, an American Red Cross Bloodmobile unit visited fire headquarters and credit was received for sixty one pints of blood.

Department instructors conducted two standard and two advanced first aid courses for the members of the fire department and the general public.

In 1972 the ambulance responded to 123 calls which are broken down as follows:

	Resident			Non-Resident Visiting			Non-Resident Working			Non-Resident			TOTAL
	A	B	C	A	B	C	A	B	C	A	B	C	
Accident													
Motor Vehicle	7									13	6	26	
Industrial	1											9	
At Home	11			1								12	
At Play	10	1			2							13	
Pedestrian	2											2	
From Fire	1											1	
Illness													
Heart	11		3	2				1				17	
Diabetes	1	1								1		3	
Drugs/Alcohol	7									1		8	
Epilepsy	1											1	
Internal	17									1		18	
Respiratory	12						1					13	
	81	2	3	5			10			16	6	123	
				86		5		10			22		

A = Trans. to hospital — B = Handled on Site — C = No Service

Training relative to the ambulance continued through 1972. In June, four firefighters, Robert W. Clewes, Ronald A. Duval, James A. McCaw and Peter F. Phaneuf completed the four day course in "Emergency Care and Transportation of the Sick and Injured", sponsored by the American Academy of Orthopedic Surgeons held at Harvard University.

Through the courtesy and efforts of Dr. Coleman H. Levin we had eight lectures by physicians who spoke on their specialties and they were:

Dr. Coleman H. Levin
 Dr. Bragio A. Conte
 Dr. Ralph C. Farrington
 Dr. Brian C. Carroll
 Dr. Israel S. Hurwitz
 Dr. Il Kim

Internal Medicine
 Thoracic Surgeon
 Anesthetist
 Anesthetist
 Orthopedic Surgeon
 Obstetrics

Dr. Marvin C. Ostrovsky
Dr. William M. Carleton

Pediatrics
Internal Medicine

Dr. Levin has also made arrangements with the Framingham Union Hospital for Southborough Firefighters to obtain further experience at the Emergency Room by observing and assisting the doctors and nurses on duty. There will be at least one firefighter in attendance every night between 6:00 p.m. and 12:00 p.m. To my knowledge this is the first time training of this magnitude has ever been attempted in Massachusetts. This program will start in January 1973.

During the year donations to the Ambulance Fund have continued to come in, amounting to \$514.46 and I would like again to thank all the contributors.

Equipment purchased for the ambulance in 1972 is as follows:

2 Oxygen "D" tanks	59.90
1 Elder Valve	117.50
1 Pulse Tachometer & brackets	246.00
1 Modular rail & hardware	33.90
2 Oxygen masks & holders	22.20
1 Stop clock & bracket	29.10
1 Spyhgomanometer	49.95
4 Sand bags	10.20
1 Rapitube	4.40
	<hr/>
	573.15

Analysis of the Ambulance Fund Account for 1972 is as follows:

Balance January 1, 1972	346.45
Donations	514.46
Total	860.91
Expenditures	573.15
Balance December 31, 1972	287.76

My next goal is to have direct radio communication between the ambulance and the emergency room of the Framingham Union Hospital. After this is accomplished we will then be in a position to buy more sophisticated equipment such as a portable EKG machine with the facility of transmitting a taped EKG directly to the hospital for interpretation by the doctor on duty. This will enable the emergency room doctor to radio instructions to the attendant in the ambulance and possibly save a life.

The Southborough Firefighter's Association entertained approximately 1600 youngsters at their Annual Children's Field Day in September. They also sponsored their Children's Halloween Party in October. The Firefighter's annual ball was held in June as was their Memorial Sunday for deceased members of the department.

Participation in the Heritage Day program was achieved by sponsoring a division in the parade and giving children rides on their 1931 Ford fire truck.

I would like to take this opportunity to express my appreciation for the assistance and cooperation of all town boards and departments.

Respectfully submitted,

EDWARD F. BROCK
Chief of Department

Report of the TOWN ACCOUNTANT

Year Ending December 31, 1972

To the Honorable Board of Selectmen
Southborough, Mass.

Gentlemen:

I respectfully submit the annual report of financial operations of the town of Southborough for the year ending December 31, 1972.

Attached hereto, are the following statements and schedules:

- Balance Sheet
- Debt Statement
- Schedule of Receipts
- Expenditures and Balances
- Salary and Wage Schedule
- Schedule of Insurance
- Trust Funds

Miscellaneous receipts of cash received during the year 1972 totaled \$1,045,005.44 of which, \$918,437.78 was appropriated by the Board of Assessors to reduce the amount to be raised by taxation. The balance of \$126,567.66, together with \$51,694.29, representing unexpended balances of 1972 appropriations was transferred to Surplus Revenue on December 31, 1972 which increased the balance of that account to \$373,910.27. After deducting outstanding personal and real estate taxes totaling \$146,891.22 which had previously been credited to Surplus Revenue in anticipation of total collection, and certain other adjustments, the amount of free cash as at January 1, 1973 is \$221,856. which amount has been certified by the Director of the Massachusetts Department of Corporations and Taxation, Bureau of Accounts. The amount of free cash at January 1, 1973 is \$64,368 less than at the same date a year ago.

The town has shared in the first distribution of Federal Revenue Sharing funds in the amount of \$33,314. and State Lottery funds in the amount of \$16,062.

I take this opportunity to sincerely thank the Board of Selectmen, town officers and department heads for their cooperation during the year.

Respectfully submitted,

FRED L. BAKER
Town Accountant

BALANCE SHEET
December 31, 1972

	ASSETS	LIABILITIES AND RESERVES
Cash:		
General	\$675,096.64	
Federal Revenue		
Sharing	<u>33,314.00</u>	
	\$708,410.64	
Accounts Receivable:		
Taxes:		
1963 Real Estate	\$22.50	
1965 Real Estate	25.00	
1966 Real Estate	5.73	
1968 Real Estate	51.21	
1970 Real Estate	50.65	
1971 Personal Property	764.40	
1971 Real Estate	100.47	
1972 Personal Property	2,268.25	
1972 Real Estate	<u>143,603.01</u>	
	\$146,891.22	
Motor Excise:		
1967	\$21.23	
1968	28.08	
1969	12.14	
1970	187.65	
1971	3,466.94	
1972	<u>25,658.56</u>	
	\$29,374.60	
Agency:		
County-Dog Licenses	\$42.00	
Employees Grp. Ins.	2,881.45	
Blue Cross	1,935.38	
State Withheld Tax	<u>183.82</u>	
		\$5,042.65
Cemetery Perpetual Care Payments		\$3,630.00
Warrant Article Balances		\$125,811.42
School-Public Law, 874	\$1,312.00	
Public Law, 89-10 Title 1	<u>3,723.84</u>	
		\$5,035.84
Public Library, State Grant		\$2,859.37
Trust Fund Income Balances:		
Wilson Fund	\$429.50	
Bacon Fund	3,273.75	
Winchester Fund	2,932.71	
Clapp Fund	342.42	
Harrington Fund	1,805.92	
Waldo Fay Fund	6,806.40	
Buck Charity Fund	4,132.24	
Fay Library Fund	124.64	
Buck Library Fund	62.08	
Mary Fay Library Fund	161.37	

Tax Titles	\$39,972.93	Buck General Fund	373.73
Departmental:		Cemetery (Perp. Care)	
Cemetery	\$1,598.50	Fund	2,452.72
Tree Warden Inspect.	68.60	Earnes Fund	161.81
		Brigham Fund	699.98
	\$1,667.10	Billings-Glidden Fund	298.57
Aid for Highways:			
State Contracts:			\$24,057.84
1971 Ch. 90 Con.	\$9,100.00		
1972 Ch. 81	8,159.00		
1972 Ch. 90 Con.	9,900.00	Federal Revenue Sharing	
1972 Ch. 90 Maint.	2,700.00	Funds	
County Contracts:			\$33,314.00
1971 Ch. 90 Con.	4,550.00	Revenue Reserved until Collected:	
1972 Ch. 90 Con.	4,950.00	Motor Excise	\$29,374.60
1972 Ch. 90 Maint.	2,700.00	Tax Title	39,972.93
		Departmental	1,667.10
		State & County Aid,	
		Highways	42,059.00
		Water	13,208.63
		Taxes in Litigation	1,670.16
Water:			
Rates and Services	\$12,980.96		
1970 Liens	12.81		
1971 Liens	14.69	Outstanding Debt:	
1972 Liens	200.17	Woodward School Project	\$48,000.00
		Woodward School	12,000.00
		Woodward Sch. Add.	65,000.00
		Finn School	360,000.00
		Neary School	1,395,000.00
		Water Sys. Improv.	60,000.00
		Water Sys. Improv. Add.	7,000.00
Special Taxes:		Highway Build. Constr.	10,000.00
In Litigation (N.H. R.R.)	\$1,670.16	Police Build. Renova.	52,800.00
Possessions (Sale of Land)	\$296.88		
Underestimated Appropriations:			
County Tax Assessment	\$3,866.29		
			\$2,009,800.00

T O W N O F S O U T H B O R O

Overpayments at 12/31/72:		
Mass. Teachers Retirement		
Withholding	\$2,964.35	
County Retirement	3.82	
School Lunch	1,308.98	
Newell Fund Income Acct.		
adj. to Cem. Tr. Income	588.65	
	\$4,865.80	
Net Bonded Debt		
	\$2,009,800.00	
Overestimated Appropriations:		
State Parks Assess.		\$1,845.78
Metropolitan Air Pollution		
Control		22.95
		\$1,868.73
Overpayment to be Refunded:		
1969 Real Estate Tax		\$42.83
Excess-Sale of Land of Low Value		\$265.12
Contributions:		
St. Marks School		\$9,000.00
Fay School		3,000.00
Ambulance Fund		608.51
		\$12,608.51
Reserves and Surplus:		
Overlay Reserves for		
Tax Abate.		\$107,756.54
Overlay Surplus		151,745.31
Road Machinery Fund		4,837.38
Cemetery Reserve		11,545.02
		\$275,884.25
Surplus Revenue		<u>\$373,910.27</u>
	\$3,002,083.25	

DEBT STATEMENT
January 1, 1973 - June 30, 1974

Maturity	Outstanding 1-1-73	Due in 1973	Outstanding			Due Jan-June 1974	Interest Rate	Interest Due 1973	Interest Payable	Principal Payable	Interest Jan-Jun 1974	Interest Payable	Principal Payable
			1-1-74	20	Rate								
Woodward School Loan (1954)	1974	\$ 60,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	2.10%	\$ 630.00	4-1-73	4-1-73	\$ 315.00	4-1-74	4-1-74	
							315.00	10-1-73					
Woodward School Addition (1960)	1980	65,000.00	10,000.00	55,000.00		3.40%	1,105.00	6-1-73		935.00	6-1-74		
							1,105.00	12-1-73	12-1-73				
Finn School Loan (1964)	1984	360,000.00	30,000.00	330,000.00		3.20%	5,760.00	1-15-73		5,280.00	1-15-74		
							5,760.00	7-15-73	7-15-73				
Neary School Loan (1969)	1986	1,395,000.00	100,000.00	1,295,000.00	100,000.00	5.70%	39,757.50	6-15-73	6-15-73	36,907.50	6-15-74	6-15-74	
							36,907.50	12-15-73					
Water System Improvement Loan (1960)	1975	60,000.00	20,000.00	40,000.00		3.20%	960.00	3-1-73		640.00	3-1-74		
							960.00	9-1-73	9-1-73				
Additional Water System Imp. Loan (1962)	1975	7,000.00	3,000.00	4,000.00	3,000.00	3.20%	108.50	5-1-73	5-1-73	62.00	5-1-74	5-1-74	
							62.00	11-1-73					
Highway Building Loan (1968)	1973	10,000.00	10,000.00	0		4.10%	410.00	6-1-73	6-1-73				
Police Station Building Loan (1971)	1974	52,800.00	26,400.00	26,400.00	26,400.00	3.50%	1,848.00	1-15-73	1-15-73	924.00	1-15-74	1-15-74	
		\$2,009,800.00	\$229,400.00	\$1,780,400.00	\$159,400.00		\$95,688.50			\$45,063.50			

SCHEDULE OF RECEIPTS

General Revenue

Taxes:		
1968 Real Estate		\$25.00
1969 Motor Excise		30.25
1970 Real Estate	\$1,064.93	
1970 Motor Excise	<u>256.58</u>	
		\$1,321.51
1971 Personal Property	\$2,318.25	
1971 Real Estate	85,805.02	
1971 Motor Excise	<u>84,269.75</u>	
		\$172,393.02
1972 Personal Prop.	129,106.21	
1972 Real Estate	1,915,374.99	
1972 Motor Excise	139,401.21	
1972 Farm Animal	<u>537.67</u>	
		\$2,184,420.08
Charges and Interest	\$5,028.06	
Lien Cts.	<u>1,170.00</u>	
		\$6,198.06
From State and Federal:		
Veterans Services	\$7,775.65	
Disabled Veterans	3,712.20	
Distribution-Gas. Tax	66,693.42	
Fed. Revenue Sharing	33,314.00	
State Lottery	16,062.08	
Aid for Public Lib.	2,174.25	
M.D.C. in lieu of Taxes	13,029.00	
Sales Tax	8,857.01	
Machinery Basis	1,639.43	
Police Teletype Reim.	1,228.00	
Schools		
Occup. Ed. & Trans.	205.00	
Chap. 70-71	192.00	
Div. of Child Gdnship.	1,252.91	
Vocational Ed.	6,024.00	
H/S Tuit. & Trans.	758.00	
Ch. 74 Trans. State Wards	1,878.78	
Chap. 71	147,402.79	
Chap. 70	228,083.64	
Regional Sch. Asst.	35,174.24	
Sch. Build. Asst.	76,724.58	
Public Law Title 2	2,038.40	
Public Law 864,		
Title 3	741.20	
Public Law 874	1,312.00	
Public Law 89-10	<u>9,102.00</u>	
		\$665,374.58

Tax Title Redemptions	\$17,554.46
Licenses and Permits:	
Liquor	\$15,968.00
Fire Dept. Fees	103.50
Fire Arms	474.00
Health	879.00
Building	3,623.00
Plumbing and Gas	674.00
Wiring	2,606.00
Misc.	<u>127.00</u>
	\$24,454.50
Court Fines	\$2,011.00
Tuition Reimbursement	
Handicapped Children	\$3,960.00
From County:	
Dog License Collections	\$835.56
Gifts:	
St. Marks	\$9,000.00
Fay School	3,000.00
Ambulance Fund	<u>439.46</u>
	\$12,439.46
Hearings Fees:	
Bd. of Health	\$200.00
Bd. of Appeals	<u>630.00</u>
	\$830.00
Insurance Reimb. a/c Damage to Town Property	<u>\$2,573.46</u>
Total General Revenue	\$3,094,420.94

Commercial Revenue

Hall Rental	\$940.00
Public Safety:	
Police Reports	\$785.00
Tree Warden Insp.	258.96
Care of Dogs	2,652.00
County Reimb. for Insect-Pest Control	<u>195.59</u>
	\$3,891.55

Highways:

State and County Reimb.	\$2,171.19
1970 Ch. 90 Con.	4,342.38
1971 Ch. 90 Con.	5,399.74
1971 Ch. 90 Maint.	12,820.60
1972 Ch. 81	<u>1,106.63</u>
Equipment Rentals	
	\$25,840.54
	\$103,743.42

Water

Cemeteries:	\$867.50
Sale of Lots	2,815.00
Perpetual Care	<u>2,904.00</u>
Care of Lots, Burials etc.	\$6,586.50

Miscellaneous:

Sale of School Supplies	\$318.80
Library Fines	326.71
Mooney Field Specs	170.00
Recreation Fees	5,159.00
Sale of Zoning Laws	12.00
Sale of Maps	26.50
Sale of Waste Paper	158.16
Sale of Land	<u>1,760.00</u>
	\$7,931.17

Other Revenue

Interest from Trust Fund Investments:

Newell Fund	\$4,712.52
Wilson Fund	60.00
Winchester Fund	191.24
Brigham Fund	86.88
Mary Fay Library Fund	331.65
Fay Library Fund	87.61
Cemetery Fund	4,674.57
Clapp Fund	52.76
Eames Fund	47.70
Harrington Fund	263.81
Billings-Glidden Fund	55.24
Buck General Fund	222.72
Buck Library Fund	440.99
Buck Charity Fund	591.69
Waldo Fay Fund	<u>2,108.72</u>
	\$13,928.10

Interest on Short Term Investments

\$8,349.76Total Commercial and
Other Revenue

\$171,211.04

Aggregate Total

\$3,265,631.98

APPROPRIATIONS, 1972
EXPENDITURES AND BALANCES

	<i>Available Total</i>	<i>Expenditures Total</i>	<i>Balance Held to Complete Projects</i>	<i>Unexpended Balance to Surplus</i>	<i>Available for Transfer to Surplus</i>
Elected Officers Salaries	\$ 13,125.00	\$ 13,125.00			
Moderators Expense Acct.	25.00			\$ 25.00	
Advisory Committee	756.37	198.25			558.12
Selectmen	21,590.14	20,688.60			901.54
Accounting	6,670.97	6,656.41			14.56
Treasurer	7,725.49	7,549.90			175.59
Collector	10,524.00	10,447.67			76.33
Assessors	14,195.10	12,894.27			1,300.83
Legal	7,890.00	7,749.00			141.00
Town Clerk	4,871.86	3,664.96			1,206.90
Election & Registration	13,298.32	12,503.97			794.35
Board of Appeals	1,849.50	688.08			1,161.42
Personnel Board	1,798.00	1,636.23			161.77
Conservation Commission	780.14	511.86			268.28
Planning Board	1,493.90	1,121.68			372.22
Planning Consultant	2,000.00	598.00			\$1,402.00
Industrial Develop. Comm.	1,050.00	55.00			995.00
Historical Commission	180.00				180.00
Historical Celebration Comm.	2,000.00	2,000.00			
Building	8,300.00	8,288.38			11.62
Town Hall Maintenance	6,109.00	6,048.52			60.48
Police	138,798.81	138,741.10			57.71
Dog Officer	3,662.12	3,662.00			.12

TOWN OF SOUTHBORO

Police Sta. Bldg. Renovations	485.06	485.06	
New Police Station Plans	85.00		85.00
Fire	108,329.46	107,639.97	689.49
Insect & Pest Control	7,153.17	6,992.03	161.14
Tree Warden	9,090.89	8,959.95	130.94
Civilian Defense	4,668.10	4,657.21	10.89
Ambulance Fund	785.91	177.40	\$ 608.51
Fire Dept. Pumper	42,000.00	41,998.00	2.00
Police Cruisers (2)	6,531.75	6,531.75	
Health	25,473.63	23,902.21	2,542.97
Mental Health Clinic	7,338.50	7,338.50	
Inspector of Animals	176.95	165.95	11.00
Street Lights	26,000.00	25,053.42	946.58
Street Lighting Program	8,000.00		8,000.00
Highway, Equip. Maint.	8,500.00	8,497.57	2.43
Special Maint.	48,578.00	46,725.55	1,852.45
Snow Removal	42,511.00	41,873.31	637.69
Chapter 81	23,625.00	23,624.17	.83
Chapter 90 Constr. '71	18,200.00	1,191.14	17,008.86
Chapter 90 Constr. '72	19,800.00		19,800.00
Chapter 90 Maint.	8,100.00	4,870.27	3,229.73
Drainage Projects	18,702.00	14,925.19	3,776.81
Veterans Services	30,312.17	11,485.99	18,826.18
School	1,123,690.81	1,123,079.42	611.39
Vocational Education	17,800.00	13,288.38	4,511.62
Regional School Assessment	516,258.27	516,258.27	
Reg. Vocational Assessment	63,631.15	63,631.15	
School Study Committee	2,590.41	329.65	2,260.76
Mary Finn School	2,071.43		2,071.43

Margaret Neary School	23,151.06	20,355.17	2,795.89	
Library	28,879.10	28,783.66		95.44
State Public Library Grant	2,998.37	139.00	2,859.37	
Water	101,186.98	101,175.72		11.26
Water, Park St. Ext.	7,620.00		7,620.00	
Water System Survey	5,000.00		5,000.00	
Water Tank Covers	27,000.00	13,211.18	13,788.82	
Water Dept. Tractor etc.	21,500.00	21,496.45		3.55
Fayville Hall Maint.	3,717.69	3,032.02		
Fayville Hall Repairs	418.14	9.75	408.39	685.67
Fayville Hall Roof Repairs	2,713.00	2,710.95		2.05
Recreation	23,935.18	23,692.95		242.24
Dump Maintenance	25,922.83	22,947.82		
Recycling Committee	150.00	45.58	104.42	2,975.01
Gasoline	12,400.00	12,397.71		2.29
Insurance	66,250.00	62,388.02		4,134.34
Town Reports	4,037.75	4,037.75		
Engineering Service	13,000.00	4,943.06	8,056.94	
Capital Budget Planning Comm.	400.00	105.11		294.89
Town Housing Authority Study	1,500.00	222.01		1,277.99
Library Public Lavatories	8,000.00	7,403.35	596.65	
Memorial Day Exercises	700.00	551.82		148.18
Dump-site Selection Bd.				
Land Damage	600.00	600.00		
Sanitary Land-Fill Site				
Selection Board	5,000.00	23.30	4,976.70	
Mooney Field Engineering Serv.	880.00	645.00	235.00	
Mooney Field Recreation Site	72,679.49	56,255.74	16,423.75	
Sewerage Feasability Study	8,000.00		8,000.00	

Veterans War Memorial	1,029.08	1,029.08		
Repair, Replace Town Property	2,500.00	1,303.06		1,196.94
Cemetery	31,330.00	31,327.96	2.04	
State Motor Excise Tax Assess.	688.95	688.95		
State Audit	393.25	393.25		
State Parks Assess.	11,909.58	10,063.80	1,845.78	
County Retirement Assess.	42,474.49	42,474.49		
County Tax Assess..	66,489.53	70,355.82	*3,866.29	
County Hospital Assess.	449.65	449.65		
Metro. Air Pollution Control	217.01	194.06	22.95	
Metro Area Planning Council	289.90	289.90		

OTHER EXPENDITURES AND BALANCES

	Available Total	Expenditures Total	Balance Held to Complete Projects	Unexpended Balance to Surplus	Available for Transfer to Surplus
Federal Grants:					
School Library Ext. Title 2	\$ 2,936.09	\$ 2,936.09			
Public Law 864 Title 3	741.20	741.20			
Public Law 864 Title 5	413.98	413.98			
Public Law 874	1,862.00	550.00	\$ 1,312.00		
Public Law 89-10 Title 1	14,445.64	10,721.80	3,723.84		
Trust Fund Income:					
Wilson	429.50		429.50		
Bacon	3,373.75	100.00	3,273.75		
Winchester	2,932.71		2,932.71		
Clapp	342.42		342.42		

Harrington	1,805.92		1,805.92
Waldo Fay	7,440.35	633.95	6,806.40
Buck Charity	4,132.24		4,132.24
Fay Library	425.64	301.00	124.64
Buck Library	596.14	534.06	62.08
Mary Fay Library	887.29	725.92	161.37
Buck General	523.73	150.00	373.73
Newell	8,116.89	8,705.54	** -588.65
Cemetery	10,436.69	7,983.97	2,452.72
Eames	235.01	73.20	161.81
Brigham	1,169.54	469.56	699.98
Billings-Glidden	363.95	65.38	298.57

* County Tax Assessment. Underestimated appropriation.

** Cemetery Income reported as Newell income.

For payment of principal and interest see debt statement.

Total Available column includes balances from previous years and the following transfers:

To:	From Reserve Fund:
Town Reports	\$ 137.75
Police Cruisers	531.75
Highway, Equipment Maintenance	2,500.00
Snow Removal	7,300.00
Dog Officer	510.00
Election and Registration	860.00
Recreation	370.80
Gasoline	1,400.00
Town Hall	600.00
	<hr/>
	\$14,210.30

SALARY AND WAGE SCHEDULE

Elected Officers Salaries:

Moderator	\$ 25.00
Town Clerk	1,800.00
Town Collector	2,000.00
Treasurer	2,000.00
Selectmen (3)	2,100.00
Assessors (3)	4,000.00
School Committee (5)	500.00
Cemetery Commissioners (3)	75.00
Water Commissioners (3)	300.00
Board of Health (3)	300.00
Tree Warden	25.00

Police:

Chief, per week	\$ 284.40
Sergeants (3) per week 3 @	212.34
Patrolman (7) 2 @ \$189.60, 2 @ \$180.80, 2 @ \$172.00, 1 @ \$154.40	
Reserves, per hour	3.38-3.93
Matrons, per hour	3.93

Fire:

Chief, per week	\$ 284.40
Captain, per week	212.34
Privates, per week, 3 @ \$189.60, 2 @ \$180.80, 2 @ \$154.40	

Call Men:

Deputy Chief, per year	620.34
Captain, per year	376.74
Lieutenants (5) per year	252.57
Clerk, per year	300.00

Water:

Superintendent, per week	\$ 248.25
Labor, per hour	4.20-3.96-3.58-3.17

Library:

Librarian, per week	\$ 162.29
Asst. Librarian, per week	130.06
Library Assistants, per hour	2.41-2.28-1.67-1.39

Highway:

Superintendent, per week	\$ 248.25
Heavy Equip. Operators, per hour	4.38-4.20
Drivers, per hour	3.58

Cemetery:

Superintendent, per week	\$ 179.85
Labor, per hour	3.58-2.71-2.53
Veterans Agent, per year	2,658.60
Dog Officer, per year	432.12
Inspector of Animals, per year	161.95
Insect, Pest Control Supt., per hour	3.58
Town Accountant, per week	100.58
Tree Warden	
Labor, per hour	3.58

Custodians:

Town Hall, per year	\$1,301.87
Library, per year	1,469.62
Fayville Hall, per year	1,077.16
Dump, per hour	3.72
Police Station, per hour	3.00

Clerical:

Selectmen's Secretary, per week	\$ 179.85
Asst. Clerks, per hour	3.08-2.61
Assessors, per hour	3.08
Planning, per hour	2.92
Personnel, per hour	3.08
Town Clerk, per hour	3.08-2.41-2.15
Board of Appeals, per hour	2.61
Civilian Defense, per hour	2.15
Water, per hour	3.08
Collector, per hour	3.08
Accounting, per hour	3.08
Veterans Agent, per hour	2.41

SCHEDULE OF INSURANCE

POLICY

Automobile Comprehensive, Fire, Theft & Collision	\$ 50,000. Bodily Injury each person 100,000. Bodily Injury each accident 25,000. Property damage each accident Collision - actual cash value (\$50 deductible) Fire, actual cash value (\$50 deductible) 5,000. Bodily injury uninsured motorist each person 10,000. Bodily injury uninsured motorist each accident	\$ 9,739.94
Workmens Compensation	To pay all compensation and benefits under Workmen's Compensation Law	10,297.00
Steam Boilers	\$150,000. limit per accident. Property damage	1,119.00
Police Professional Liability	Injury accidentally caused any person by arresting officer in performance of duty. False arrest. False imprisonment, libel, slander, etc.	600.00
Police	Loss of life, limb or sight \$10,000. Medical expense up to \$1,000.	486.30
Firemen	Same as Police.	461.25
General Liability, Buildings & Auto. Liab. Fire, Town Buildings & Contents (\$4,119,581 valuation)	\$ 25,000. each person 50,000. each accident 50,000. aggregate Fire, extended coverage and vandalism (\$100. ded.)	14,973.00
Money and Security Loss	\$ 4,000. inside. \$ 2,000. outside. \$1,250. safe robbery.	
Employees Group	Loss of life or limb	50%
Blue Cross - Blue Shield	Hospital and medical care.	50%

TRUST FUNDS
December 31, 1972

Cash and Securities	\$364,814.64	
Waldo B. Fay Fund		\$ 67,063.55
Francena E. Buck Charity Fund		11,216.87
John L. Bacon Charity Fund		10,002.05
Henry K. Winchester Charity Fund		8,563.21
Ruth Harrington Welfare Fund		5,000.00
Clarrissa Clapp Charity Fund		1,000.00
Wilson Charity Fund		1,000.00
Francena E. Buck Library Fund		8,358.71
Fay Library Fund		1,660.68
Mary E. Fay Library Fund		6,000.00
Emmy Lou Priest Library Fund		235.84
Cemetery Trust Fund (Perpetual Care Bequests)		77,216.61
Frank G. Newell Cemetery Fund		37,241.01
Lucretia Brigham Fund		1,000.00
Jonathan G. Eames Cemetery Fund		432.00
Billings-Glidden Cemetery Fund		1,000.00
Francena E. Buck General Fund		4,222.87
Conservation Fund		10,138.96
Stabilization Fund		<u>113,462.28</u>
	<hr/>	
	\$364,814.64	\$364,814.64

ANNUAL REPORT
of the
SCHOOL DEPARTMENT



TOWN OF SOUTHBOROUGH, MASS.
FOR THE YEAR ENDING DECEMBER 31, 1972

SCHOOL DEPARTMENT PERSONNEL

THE SCHOOL COMMITTEE

Mrs. Janice A. Fletcher, Chairman	Term expires 1974
Mr. Jay G. Engel, Jr., Secretary	Term expires 1975
Mr. Robert M. Williams	Term expires 1975
Mr. George N. Thibeault	Term expires 1973
Mr. Herbert L. Cobb	Term expires 1973

ADMINISTRATION

Superintendent of Schools	Mr. Herbert C. Geele M. Ed., C.A.G.S.
Business Manager	Mr. Richard F. Tibert, B.S.
Secretary to Superintendent	Mrs. Elizabeth J. Dahlin
Financial Secretary	Mrs. Helen P. Kaminski
Payroll Secretary	Mrs. Dorothy M. Donnelly
Clerk-Bookkeeper	Mrs. Elizabeth V. Johnson
School Nurse	Mrs. Sophia E. Coleman, R.N.
School Physician	Timothy P. Stone, M.D.

Business Office:	Algonquin Regional High School Bartlett Street Northborough, Massachusetts 01532
Office Hours:	8:30 a.m. to 4:30 p.m.
Telephones:	Southborough 485-0452 Northborough 393-2478, 393-2188.

REPORT of the SOUTHBOROUGH SCHOOL COMMITTEE

Once again it is our privilege to submit a report to the citizens of Southborough on the status of our schools. This report will discuss briefly two areas -- one is school services and the other is school housing for the coming year.

We feel that our schools are making significant progress toward our goal of providing the best possible education for every child within the Town's willingness and ability to provide it. In order to maintain this progress, we feel it is necessary to provide the best teaching staff we can afford, and the best in special services to the children of the community.

Some of the services offered during the past year include an expanded learning disabilities program, an expanded media center program, and a newly organized community safety program.

The learning disabilities program has continued to grow in 1972. Several children in the elementary program have been participating in a clinical situation at Framingham State College. These children are given special help on a one-to-one basis, group activities, and motor training when necessary. In addition, a program has also been started at the Woodward Middle School to help older children who are learning disabled. Several of our teachers have taken an in-service course designed to help them identify and more effectively meet the needs of these children.

The media center concept has continued to expand. Many different types of instructional materials have been added to all of our schools. Next year an additional library aide will be employed at the Mary E. Finn School working under the multi-media director.

The Choate Fund again authorized money for the media center to be open for four weeks during the summer. This program has been quite successful and hopefully will be made available to the students again next summer.

Under the auspices of the School Committee, a School Safety Committee was organized this past spring and began meeting in the fall. Representatives from the School Committee, school administration, teachers, parents, bus contractors, Fire Department and Police Department make up this Committee. The group's function is to assess safety problems within the Southborough schools and make appropriate recommendations or modifications. Some areas of discussion have included bus safety procedures, bicycle safety programs, walking safety, fire evacuation procedures, fire prevention programs, and school and playground and school building safety.

The other topic to be briefly discussed in this report is concerned with school housing. Your School Committee feels that we have reached the critical stage in terms of enrollments in our Middle School. Increased enrollments have created a situation at the Woodward Middle School whereby all classrooms are being used and there is need for extra classroom space. In fact, next fall some of the sixth grade classes will move to the Margaret A. Neary School. But in order to insure that these students will share in the Middle School concept with its highly successful elective program, plans are being formulated by the School Committee and the administration so that these students assigned to the Neary School will still attend the Woodward Middle School for some of their classes during the day.

Because sixth graders are moving to the Neary School, additional space will be needed there. After careful consideration of many factors, it was decided by the School Committee and the administration to re-open the South Union School for kindergarten classes. Plans are now under way for the renovation of this school so that it will serve as an excellent facility for kindergarten children. As soon as plans are completely formulated, the School Committee intends to send a letter to all townspeople explaining in detail the centralization of kindergartens.

We extend our thanks to all town boards and officials for their help in all school matters in which they were concerned.

In closing, the School Committee thanks the Superintendent of Schools, the school administrators, and the teaching staff for their cooperation and high quality of performance in the Southborough schools.

Respectfully submitted,

JANICE A. FLETCHER, Chairman
JAY G. ENGEL, JR., Secretary
HERBERT L. COBB
ROBERT M. WILLIAMS
GEORGE N. THIBEAULT

Report of the SUPERINTENDENT OF SCHOOLS

It is my privilege to submit herein my report concerning the Southborough Public Schools for the year ending December 31, 1972. This is my fourth annual report as Superintendent of Schools.

SCHOOL HOUSING

The Woodward Middle School population has increased to the point that total utilization of the building facilities is now in effect. We have reached the point that we can house only part of the sixth grade in the building next September. The remainder of the sixth grade homerooms will be housed at the Margaret A. Neary School. However, we plan to continue the philosophy of the Middle School by giving all sixth grades access to the Woodward Middle School programs and facilities. We envision a rather unique public school transportation system to move sixth graders daily between the Woodward and Neary Schools.

With sixth graders being housed at the Neary School, it will become necessary to re-open the South Union School to provide for additional pupil housing. Following a great deal of discussion with the administration, the School Committee has voted to utilize the school as a kindergarten center for the entire community. From the administration's point of view, this decision is based on the type of reasoning that I will briefly outline. 1) The developmental levels of kindergarten pupils represents a relatively wide range; housing all kindergarten children in one location permits greater flexibility. 2) The curriculum can be geared to the level at which each child can participate and cope without undue frustration. Educational programs can be based on the level of development and/or pattern of individual growth. 3) A kindergarten environment can be created that is based on success for greater numbers of children in this type of situation. With groupings and curriculum fitted to the individual, then each child can function and grow more commensurate with his potential. 4) A centralized kindergarten will allow for more effective teaming by teaching personnel. The major purpose of team teaching has always been to provide a pattern of organization permitting maximum flexibility in grouping, designed to enhance the effectiveness of teaching. Here we are creating a situation where through joint planning teachers will be in a position to consistently evaluate pupil progress and alter both groupings and activities to more effectively deal with individual learning progress. 5) Centralized kindergartens will provide greater consistency relative to educational or behavioral expectancy levels. Pupils will progress in discipline patterns of behavior both common and consistent. 6) More adequate adjustments can be made to effectively work with not only slow learners but other children with special educational needs. Thus we

will be paving the way for better educational growth patterns for the future. 7) A wider range of educational experiences can be provided in a less expensive fashion since duplication of materials can be better controlled. 8) Kindergarten children can be bussed on special routes separate from existing elementary routes. Routes can be established as convenient as possible for all kindergarten children being transported. 9) This procedure does not interrupt certain grade programs already in existence in the Mary E. Finn and Margaret A. Neary Schools. At the present time all fifth graders are housed within a rather unique team structure at the Neary School. Children at the Finn School will be able to complete the fourth grade there before changing to the Neary School. 10) This plan also eliminates the need for establishing a hot lunch program at the South Union School, or transporting pupils to the Finn School for a lunch. 11) There will be future room at the South Union School for kindergarten growth. Projections from the School Building Assistance Bureau clearly show an increase in kindergarten children in future years.

KINDERGARTEN ENTRANCE AGE

During the month of July 1971 the State Board of Education voted to change the entrance age for school children. This meant that Southborough, by September of 1972, was to adjust its minimum age cut-off date of September 15 to December 31. To avoid unnecessary educational and economic problems, a request was made to the Board of Education for permission to use a phasing-in process whereby we would set up, on a temporary basis, an additional kindergarten class which would start about February 1, 1972. Part of the children in the September 15 - December 31 age bracket would be enrolled in the special kindergarten class, and the remaining pupils were scheduled for kindergarten in September. The State Board of Education accepted this program, thus assuring that all children would be properly phased into the school system in full compliance with the mandated 1973 kindergarten program as well.

THE MIDDLE SCHOOL PROGRAM

This is the third year that the A. S. Woodward Memorial School has operated as a Middle School combining grades six, seven and eight. The Middle School is proving to be a workable educational unit distinguished by its program, philosophy and organization rather than merely housing youngsters in the middle school age category. Each year the school has increased in student population, and the program has expanded to meet the needs of the youngsters. The elective program has become an integral part of the curriculum. Teachers have become creative in offering students stimulating educationally sound ten-week courses that motivate youngsters. Motivation is one of the major gains of the elective system, and seems to have a carry-over effect to the other subjects. Students have some choice in what they study, learn by taking part in very activity-oriented electives, and learn for the sake of learning.

The contract method is now being carefully studied as an effective method of teaching. Certain teachers who are interested in this type of instruction are offering students classes of a very different nature.

The core of the method is in teacher preparation of written materials, detailed structure, and student direction. This method allows the teacher to make different demands on youngsters depending on their level of ability. The contract also allows pupils to work at their own pace and places more of the responsibility of learning on the student.

Our science program has advanced to the point where almost all instruction is centered around laboratory-oriented materials involving activity and problem solving. The students at all three grade levels are continually making investigations, examining data, and hypothesizing. Most important is the process that each youngster goes through in his daily science activities.

THE LEARNING DISABILITIES PROGRAM

The Learning Disabilities Program is continuing in the Southborough Public Schools and is now in its third year of operation. There are two full-time teachers working in the program. The elementary school programs are continuing in much the same fashion in which they have been previously run. The Middle School program has been strengthened by an increase in time spent in identifying and working with those older children who have learning problems, and in continuing to help those teachers of the higher grades better understand the difficulties some of these children have, and how to help them. The affiliation with Framingham State College continues where children from Southborough are tutored at the college twice a week with the tutors spending part of a third day in Southborough working with the children. We also have students from the College who work with our program for their student teaching requirements or choose it for a program of Personalized Experience.

School Committee members, parents and teachers from other communities have come to Southborough to observe our program and to get ideas for their own. The Southborough learning disabilities teachers continue to try to up-grade their own skills in order that the children have a better chance to overcome learning difficulties and to function at their full potential.

CURRICULUM

Curriculum at the Margaret A. Neary and Mary E. Finn Schools in the areas of social studies and English have undergone extensive change. During the summer a team of teachers from grades one through five, under the direction of Mr. Donald Cesarini, English Department Chairman at the Middle School, developed a coordinated and meaningful language arts curriculum. This curriculum will undergo a year of classroom use and study, and will be reviewed at the end of the school year.

A new social studies program in the intermediate grades has been adopted. The new program, The Holt, Rinehart, Winston Databank System, is a multimedia approach to the teaching of social studies. In addition to a resource textbook, the program includes a data bank which allows the storage of materials for information retrieval. Focus of the program is not primarily on reading skills, but instead on a variety of information-gathering approaches.

The Mary E. Finn School was again the recipient for federal E. S. E. A. Title I monies in Southborough. This program is directed toward corrective reading and mathematics. The key to the program is motivation through highly developed individualized programs involving multimedia techniques. This program was commended by the State Board of Education as well as the facility developed within the school for this program.

MEDIA CENTERS

Continued improvement in all media centers was the goal for 1972. Basic collections have been improved to present levels showing 5800 books at the Margaret A. Neary School, 4000 at the Woodward Middle School, and 2800 at the Mary E. Finn School. Continued growth and development have also brought about improvement in our collections of nonprint media.

There are two themes underlying the philosophy of media centers - service and use. In keeping with these two themes, we are happy to report that during the year over twenty thousand books were circulated, and that individuals, small groups, classes and teams made thousands of uses of the nonprint media in our collections.

Last spring twenty-three teachers from all three schools participated in an in-service course. This program was for thirteen sessions from March through June. Teachers were able to improve their knowledge of equipment available and learned how to produce transparencies, slides, and tapes as well as how to dry mount and laminate flat materials.

IN APPRECIATION

I would like to thank the many school volunteers that have worked in the Southborough schools so diligently to be helpful to administration, teachers and children. Their help was very much appreciated. I would also like to thank the Southborough Organization for Schools, a parent organization which has rendered considerable assistance to the public schools this past year, particularly in the area of public relations.

My sincere appreciation is extended to the School Committee for their constant support throughout the year. Also, I would like to thank the principals and teachers for their cooperation in our ongoing effort not only to maintain but to broaden the quality of the educational program which has become our accepted standard.

Respectfully submitted,

HERBERT C. GEELE
Superintendent of Schools

FACULTY OF THE SOUTHBOROUGH SCHOOLS

MARY E. FINN SCHOOL

Mr. Edward G. Valinski, B.S.Ed., M.S. Ed., Worcester S.C.	Principal
Mrs. Dorothy A. Minville, B.S., Cornell Univ.	Kindergarten
Mrs. Genevieve T. Feindel, B.S. Ed., Framingham S.C.	Grade 1
Mrs. Marjorie R. Mitchell, B.A.Ed., Whittier College	Grade 1
Mrs. Marjorie B. Wolf, A.B., Keuka College	Grade 1
Mrs. Karen E. Baudin, B.S.Ed., Framingham S.C.	Grade 2
Mrs. Jerelyn M. Bellows, B.S.Ed., Westfield S.C.	Grade 2
Miss Faye A. Sabatinelli, B.S. Ed., Framingham S.C.; Ed.M., Tufts University	Grade 2
Mrs. Gail K. Dunham, B.A., Hanover College	Grade 3
Mrs. Virginia E. St. Jean, B.S., R.I. College	Grade 3
Mrs. Christine E. Thompson, B.S.Ed., Framingham S.C.	Grade 3
Mr. Raymond D. Anastas, B.S.Ed., Framingham S.C.	Grade 4
Mrs. Marion W. Doren, B.A.Ed., Connecticut College	Grade 4
Mrs. Araksie K. Tashjian, B.A., Framingham S.C.	Perceptually Handicapped

MARGARET A. NEARY SCHOOL

Mr. P. Brent Trottier, B.S. Ed., Worcester S.C.	Prinicpal
M.Ed., Fitchburg S.C.	
Mr. H. Paul Buckingham, III, B.A., Hobart College;	Asst. Principal
M.A.T., Assumption College	(Part time)
Mrs. Catherine D. Alsterlund, B.A., Mt. Holyoke College	Kindergarten
Mrs. Ruth F. Brady, B.S.Ed., Framingham S.C.	Grade 1
Miss Susan A. Bornstein, B.S.Ed., Framingham S.C.	Grade 1
Miss Mary C. Hayes, B.S.Ed., Framingham S.C.	Grade 1
Miss Sara Talbot, B.S.Ed., Wheelock College	Grade 1
Mrs. Sylvia I. Oberg, B.S.Ed., Worcester S.C.	Grade 1
Miss Mary T. Shay, Lesley College	Grade 2
Miss Sharon A. Campbell, State Univ. of N.Y. at Potsdam	Grade 2
Miss Suzanne D. Ward, B.S.Ed., M. Ed., Framingham S.C.	Grade 2
Mrs. Suzanne F. Gird, B.S.Ed., Framingham S.C.	Grade 3
Miss Elna D. Headberg, B.S.Ed., Framingham S.C.; M. Ed., Worcester S.C.	Grade 3
Mrs. Jayne M. Valianti, B.S.Ed., Framingham S.C.	Grade 3
Mrs. Jacqueline G. Aspesi, B.S.Ed., M.Ed., Framingham S.C.	Grade 4

Miss Marie A. Cahill, B.A., Anna Maria College;	Grade 4
M.S.Ed., Worcester S.C.	
Mrs. Katharine L. Howard, A.B., Anna Maria College;	Grade 4
M.Ed., Worcester S.C.	
Mr. Charles E. Gobron, A.B., College of the Holy Cross	Grade 4
Mr. Patrick G. Aja, B.S.Ed., Framingham S.C.	Grade 4
Mr. H. Paul Buckingham, III, B.A., Hobart College;	
M.A.T., Assumption College	Grade 5 (Part-time)
Miss Marie E. Delaney, B.S.Ed., Ed.M., Worcester S.C.	Grade 5
Mrs. Cecelia A. Lynch, B.A., Anna Maria College;	
M.Ed., Worcester S. C.	Grade 5
Miss Leah C. Olson, B.S.Ed., Worcester S.C.	Grade 5 (Part-time)
Mrs. Marilyn J. Shanahan, A.B., Emmanuel College;	
M.Ed., Worcester S.C.	Grade 5
Mr. Daniel C. Shea, Jr., B.S.Ed., Bridgewater S.C.	Grade 5
Miss Janice A. Silva, B.A., Anna Maria College;	
M.Ed., Worcester S.C.	Grade 5
Mr. Robert N. Moran, A.B., Harvard University;	
Ed. M., Boston College	Special Class
Mrs. Joan Lane, B.S.Ed., Worcester S.C.	Remedial Reading (Part-time)

A.S. WOODWARD MIDDLE SCHOOL

Mr. Robert M. Rosenblatt, B.S.Ed., Bridgewater S.C.;	
M.Ed., Boston University	Principal
Mr. Paul T. Doherty, B.S., Univ. of Mass.;	
M.S., Univ. of Wisconsin	Asst. Principal (Part-time)

Language Arts

Mr. Donald J. Cesarini, Chairman, B.S.Ed., Boston University;	
M.Ed., Bridgewater S.C.	
Ms. M. Rebekah Gough, A.B., Eastern Nazarene College;	
M.Ed., Duke University	
Mrs. Candyce L. Leonard, B.A., Texas Wesleyan College	
Miss Mary T. Nied, B.A., Rutgers University	
Mrs. Patricia P. Pastner, A.B., Anna Maria College;	
M.Ed., Worcester S.C.	
Mr. Stephen C. Wamback, B.S.Ed., M.Ed., Worcester S.C.	

Mathematics

Mr. Thomas J. McGinn, Jr., Chairman, B.S., M.S., College of the	
Holy Cross; M.N.S., Worcester Polytechnic Institute	
Mrs. Susan J. Berg, B.S., Boston University	
Mr. Danny R. Chernewski, A.A., Worcester Junior College;	
B.S.Ed., Framingham S.C.	

Mr. Douglas R. Cook, B.A., Clark University
 Mr. Peter A. Langelier, B.S.Ed., M.Ed., Worcester S.C.

Science

Mr. Paul T. Doherty, Chairman, B.S., Univ. of Mass.;
 M.S., Univ. of Wisconsin
 Mrs. Helen L. Hillner, B.S., Univ. of Missouri
 Mrs. Rita D. Pervier, A.B., Emmanuel College;
 M.A., Boston University

Social Studies

Mr. David J. MacFarland, Chairman, B.A., Clark University
 Mr. James P. Burch, A.B., Bates College;
 Ed.M., Boston University
 Mr. James M. Burke, B.A., American International College;
 M.Ed., Framingham S.C.
 Mr. David T. Seymour, B.S.Ed., Fitchburg S.C.

Foreign Language - French

Mrs. Gail C. Dufault, B.A., Worcester S.C.

Guidance

Mrs. Nancy M. Durkee, B.S., Univ. of North Carolina;
 M.Ed., Boston University
 Mr. Arthur J. Mulrain, B.S.Ed., Fitchburg S.C.;
 M.Ed., Worcester S.C.; M.A., Assumption College (Part-time)

Home Economics

Mrs. Pauline M. Kelley, B.S., University of Maine

Industrial Arts

Mr. Robert L. McGrew, B.S., University of Washington

Physical Education

Mr. William R. O'Connor, B.S.Ed., Northeastern University
 Miss Patricia A. Richardson, B.A., Univ. of California at Santa
 Barbara; M.ED., Boston University

ITINERANT PERSONNEL

Miss Roseanne F. Argento, B.A.,		
Northwest Missouri State Univ.		Art
Mrs. Beverly J. Dodd, B.F.A., Mass. College of Art		Art
Miss Myrian E. Baker, B.S. Mus.Ed., Univ. of Illinois		
M.M., Northwestern Univ.	Instrumental Music (part-time)	
Mr. Steven B. Elman, Mus.B., Berklee College of Music	Instrumental and General Music	

Mr. Hubert H. Bower, B.M., Boston Univ.	Vocal Music
Miss Gail J. Magnuson, B.M.Ed., Boston Conservatory	Vocal Music (Part-time)
Mr. Richard P. Griffin, Jr., B.S., College of the Holy Cross; M.Ed., Worcester S.C.	Media Centers Director
Miss Brenda L. Hubbard, B.S.Ed., Bridgewater S.C.	Physical Education
Mr. Raymond L. LaChance, B.S., Springfield College	Physical Education (Part-time)
Miss Mary Ann Ralbovsky, B.A., College of St. Rose	Speech Therapy (Part-time)
Mrs. Meredith F. Richardson, B.A., Univ. of Mass.	Perceptually Handicapped
Mrs. Edith H. Soodak, B.A., Brooklyn College; M.Ed., Framingham S.C.	Remedial Reading
Dr. Robert W. Blakslee, B.ED., Keene S. C.; M.A., Atlanta Univ.; D.Ed., Univ. of New Mexico	Adjustment Counsellor & School Psychologist
Mrs. Judith I. Riegelhaupt, A.B., Syracuse University; M.A., Boston University	Director of Volunteer Services (Part-time)

SCHOOL SECRETARIES

Mrs. Frances E. H. Rabeni	A.S. Woodward Middle School
Mrs. Josephine M. Jerome	Mary E. Finn School
Mrs. June F. Carpenter	Margaret A. Neary School

TEACHER AIDES

Mrs. Lauretta O. Field	A.S. Woodward Middle School Faculty
Mrs. Jean M. Lesieur	Mary E. Finn School Faculty
Mrs. Doris A. Walsh	Margaret A. Neary School Faculty
Mrs. Janet Gorham	Margaret A. Neary School, Special Class

LIBRARY AIDES

Mrs. Eltie G. Kiser	A.S. Woodward Middle School
Mrs. Jeanne O. Davis	Margaret A. Neary School

CAFETERIA MANAGERS

Mrs. Beatrice Johnson	A.S. Woodward Middle School
Mrs. Arlene Williams	Mary E. Finn School
Mrs. Stella Jackman	Margaret A. Neary School

ATTENDANCE OFFICER

Francis J. Mattioli, Chief of Police

CUSTODIAL STAFF

Mr. Edward W. Maynard, Head Custodian	Margaret A. Neary School
Mr. Donald Covell	Margaret A. Neary School
Mr. Henry J. Delarda	Margaret A. Neary School
Mr. Richard S. Piper	Mary E. Finn School
Mr. James Bowen	Mary E. Finn School
Mr. Francis Taylor, Head Custodian	A.S. Woodward Middle School
Mr. Clifford Bailey	A.S. Woodward Middle School
Mr. J. Edward Murray	A.S. Woodward Middle School

REGISTRATION OF MINORS

October 1, 1972

	5 - 7 Years	7 - 16 Years	Total
Boys	138	707	845
Girls	<u>135</u>	<u>662</u>	<u>797</u>
Total	273	1369	1642
Enrolled in Public Schools	261	1284	1545
In Vocational Schools		4	4
In Private Schools	4	68	72
In State and County Institutions and Special Schools		13	13
Not in any school	<u>8</u>	<u>—</u>	<u>8</u>
Total	273	1369	1642

ENROLLMENT BY GRADES

October 1, 1972

	K	1	2	3	4	5	6	7	8	Spec. Cl.	Tuition	Total
Mary E. Finn School	48	64	63	77	46	--	--	--	--	--	--	298
Margaret A. Neary School	93	89	75	81	128	157	--	--	--	6	2 In	629
A. S. Woodward Middle School	--	--	--	--	--	--	139	164	123	--	--	426
Peaslee School, Northborough, Educable Primary	--	--	--	--	--	--	--	--	--	3 Out	--	
Middle School, Northborough, Educable Intermediate	--	--	--	--	--	--	--	--	--	7 Out	--	
Zeh School, Northborough, Trainable	--	--	--	--	--	--	--	--	--	1 Out	--	
Total	141	153	138	158	174	157	139	164	123	6	2 In 11 Out	1353

ALGONQUIN REGIONAL HIGH SCHOOL
AND
NORTHBOROUGH AND SOUTHBOROUGH
PUBLIC SCHOOLS

Amended by the Southborough School Committee
November 15, 1972

SCHOOL CALENDAR
1972 - 1973

School opens Wednesday, September 6, 1972

Month	Session Days	Days Not in Session
September	18	September 1 - 5
October	20	October 9 - Columbus Day
		October 23 - Veterans Day
November	19	November 3 - Teachers Convention
		November 22, close at noon for November 23 and 24, Thanksgiving
December	15	Close at end of school day on December 21 for Christmas vacation through January 1, 1973
January	22	January 1
February	15	Week of February 19
March	22	None
April	16	Week of April 16
May	22	May 28 - Memorial Day
June	16	June 22 - 29
	<hr/> 185	Total Days in Session

School closes on Thursday, June 21, 1973

SCHOOL CALENDAR
1973 - 1974

School opens Wednesday, September 5, 1973

Month	Session Days	Days Not in Session
September	18	September 1 - 4
October	21	October 8 - Columbus Day October 22 - Veterans Day
November	18	November 2 - Teachers Convention November 21, close at noon for November 22 and 23, Thanksgiving Holiday
December	15	Close at end of school day on December 21 for Christmas vacation through Jan. 1, 1974
January	22	January 1
February	15	Week of February 18
March	21	None
April	18	April 12 - Good Friday April 15, 16 and 17
May	22	May 27 - Memorial Day
June	15	June 24 - 28
	185	Total Days in Session

School closes on Friday, June 21, 1974

"NO SCHOOL" ANNOUNCEMENTS

"No School" announcements will be given over the following radio stations between 6:30 a.m. and 7:00 a.m.:

WSRO - Marlborough - 1470 KC
 WKOX - Framingham - 1190 KC
 WTAG - Worcester - 580 KC

SCHOOL FINANCIAL STATEMENT

FOR THE YEAR ENDING DECEMBER 31, 1972

SCHOOL ACCOUNT

<i>APPROPRIATION</i>	\$1,123,690.81
----------------------	-----------------------

*EXPENDITURES:**Administration:*

School Committee	689.47
Superintendent's Office	20,972.71

Instruction:

Supervision (including curriculum coordinators)	6,851.43
Principal's Office	65,890.18
Teaching (including salaries & educational supplies)	704,881.19
Teaching (special classes)	34,296.81
Textbook Program	7,437.88
Library Services	27,870.13
Audio-Visual Program	6,526.61
Guidance Services	18,663.42
Psychological Services	2,195.00

Other School Services:

Adjustment Counsellor	14,888.41
Attendance Officer	200.00
Crossing Guards	474.00
Health Services	7,960.37
Food Services	2,565.00

Pupil Transportation:

To Schools within Town	52,792.21
Other than To and From School	1,411.40
Student Body Athletics	1,938.37

Operation of Plant:

Custodial Services (Salaries & Supplies)	56,217.41
Heating Buildings	17,406.48
Utilities (Electricity, Gas Water & Telephone)	25,220.19

Maintenance of Plant:

Maintenance of Grounds	498.75
Maintenance of Buildings	23,233.08
Rubbish Removal	2,047.00
Maintenance of Equipment	1,553.94
Replacement of Equipment	1,086.05

Acquisition of Fixed Assets:

New Equipment	2,819.42
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Programs with Other Systems:

Tuition and Transportation	14,492.51
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TOTAL EXPENDITURES	\$1,123,079.42
UNEXPENDED BALANCE	611.39
	\$1,123,690.81

VOCATIONAL EDUCATION ACCOUNT

APPROPRIATION	\$17,800.00
----------------------	--------------------

EXPENDITURES:

Transportation	\$1,656.80
Tuition	11,631.58

TOTAL EXPENDITURES	\$13,288.38
UNEXPENDED BALANCE	4,511.62
TOTAL	\$17,800.00

SCHOOL LUNCH ACCOUNT
(All Schools Combined)

RECEIPTS:

Balance from 1971	\$ 4,495.27
Lunchroom Receipts and State Aid	63,406.20
	<hr/>
TOTAL RECEIPTS	\$67,901.47
<i>EXPENDITURES</i>	\$66,869.77
Balance to 1973	1,031.70
	<hr/>
	\$67,901.47

PUBLIC LAW No. 89-10, TITLE I

RECEIPTS:

Balance from 1971	\$5043.74
Received in 1972	9102.00
	<hr/>
TOTAL RECEIPTS	\$14,145.74
<i>EXPENDITURES:</i>	\$10,421.90
Unexpended Balance	3,723.84
	<hr/>
	\$14,145.74

PUBLIC LAW No. 864, NDEA TITLE III

RECEIPTS:

\$741.00

EXPENDITURES

741.00

PUBLIC LAW No. 874

RECEIPTS:

Balance from 1971	\$ 550.00
Received in 1972	1,312.00
	<hr/>

TOTAL RECEIPTS

\$ 1,862.00

EXPENDITURES:

Unexpended Balance	550.00
	1,312.00
	<hr/>
	\$1,862.00

TITLE II (LIBRARY)

RECEIPTS:

Balance from 1971	\$ 178.24
Received in 1972	2,038.40
	<hr/>

TOTAL RECEIPTS

\$ 2,216.64

EXPENDITURES:

\$ 2,216.64

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REPORT OF
ADVISORY COMMITTEE
FOR YEAR ENDING DEC. 1971

and

1972 TOWN WARRANT
AND RECOMMENDATIONS

Southborough, Massachusetts



ANNUAL TOWN MEETING, MARCH 6, 1972

Bring This Report to Town Meeting for Reference

WARRANT ARTICLE 12 — MARCH 1972

	Consolidated Budget		Average Expenditures	
	1972		1970 and 1971	
General Government	\$181,338	(6.20 %)	\$134,063	(5.50 %)
Public Safety	298,166	(10.20 %)	20,243.790	(10.02 %)
Health	51,142	(1.75 %)	46,076	(1.92 %)
Highways	100,204	(3.40 %)	111,317	(4.60 %)
Veterans Services	30,157	(1.04 %)	26,627	(1.10 %)
Education,	1,721,380	(59.00 %)	1,356,225	(56.00 %)
Library	28,077	(.97 %)	26,675	(1.13 %)
Public Service	98,912	(3.40 %)	96,874	(4.00 %)
Recreation etc.	23,255	(.80 %)	15,869	(.67 %)
Maturing Debt & Interest	355,841	(12.20 %)	337,445	(14.00 %)
Cemetery	30,181	(1.04 %)	25,053	(1.06 %)
Total	2,919,153	(100.00 %)	\$2,419,414	(100.00 %)

Consolidated recommended budget figures as proposed in Article 12 of the Warrant. These are the amounts under the "A" recommendation. If the Town accepts the Salary Scale Adjustments proposed by the Personnel Board the budget total will increase by \$17,313. Percentages will not change noticeably. These would be the amounts under the "B" recommendation.

NOTE: Any expenditures authorized by votes on Warrant Articles other than No. 12 are NOT included above.

TOWN FINANCE TERMINOLOGY

The following terms are frequently used in the Annual Town Report and at Town Meeting. In order to provide everyone with a better understanding of the meaning, the following definitions are provided

SURPLUS REVENUE:

(Often referred to as "Excess and Deficiency")

This fund represents the amount by which the Cash, Accounts Receivable and other floating assets exceed the liabilities and reserves.

AVAILABLE FUNDS:

(Often referred to as "Free Cash")

A fund certified annually by the State Bureau of Accounts by deducting from surplus revenue all uncollected taxes for prior years.

OVERLAY:

The Overlay is the amount raised by the Assessors in excess of appropriations and other charges for the purpose of creating a fund to cover abatements granted and avoiding fractions.

OVERLAY RESERVE:

This is the accumulated amount of the Overlay for various years not used or required to be held in the specific Overlay account for a given year, and may be used by vote of the town for extraordinary or unforeseen purposes or voted into the Reserve Fund.

STABILIZATION FUND:

This was established by the voters to provide a fund to be used for anticipated capital expenditures. Under certain conditions, the Commonwealth will match appropriations voted from this fund up to \$100,000.00.

RESERVE FUND:

This fund is established by the voters at the annual town meeting only and may be composed of (a) an ap-

priation (note exceeding 5% of the tax levy of the preceding year), (b) money transferred from Overlay Reserve, or (c) both.

Transfers from the Reserve Fund may be made only by the Finance Committee and are for "extraordinary or unforeseen expenditures" only.

Significance of two each of Chapter 81 and Chapter 90 Appropriation Articles covering highway work

Chapter 81 Highway work. The first article voted on is usually to cover cost of the Town's share in highway work to be done on roads covered by Chapter 81. It is usually 40% of the total requirement and is usually raised and appropriated. The article following covers balance of total requirement and must be provided by the Town, but the amount raised under this article is reimbursed to the Town treasury by the State. This amount is usually transferred from Surplus Funds.

Chapter 90 Highway construction. Reasons for two articles are the same as for the Chapter 81 work. However, the Town's share is 25% (the first article) usually raised and appropriated. The County reimburses 25% and the State reimburses 50% (combined into the second article) usually transferred from Surplus Funds.

Chapter 90 Highway maintenance. Similar to above. However, the Town, County and State each assumes 33 1/3% of cost. Again — two articles are required, the Town's share usually raised and appropriated and the reimbursable amounts usually transferred from Surplus Funds.

REPORT of the ADVISORY COMMITTEE 1 9 7 2

To the voters of the Town of Southborough:

The Advisory Committee appeared in a new role in October of 1971 by sponsoring the doll carriage and bicycle parades on Heritage Day. We learned with regret in November that William Zolli, a five year member and chairman of the Committee at the time, was resigning to assume his new duties as Administrative Assistant to the Board of Selectmen. Bill's education and experience are of great value to the tax payer in this new, full time position. Special thanks are due the senior member of the Committee, Ulderic Hurley, who serves as clerk. In this capacity Ulderic is a full time volunteer for the Town of Southborough.

The Advisory Committee met with boards, committees and department heads prior to making recommendations to the voters of the Town. We commend the elected officials and the department heads who took a realistic approach in preparing budgets for the coming year. We would like to see increased spending held to a minimum until such time as some measure of property tax relief can be offered the home owner. However, we are recommending budget items and warrant articles which, if accepted, will result in increased taxes. Most of the increase results from the growth of the Town and the greater cost of providing services. The budget items and warrant articles on which we recommend favorable action fall into two classes:

1. those which are essential to the health and/or welfare of our townspeople
2. those which seem economically feasible at this time.

We continue the policy of making recommendations only on articles which have a direct effect on the tax rate.

A large portion of your tax dollar goes for the support of general government — the cost of operating the Town and providing services for education, health and the protection of persons and property. This year a new format has been used in presenting the larger items budgeted for general government in Article 12. By presenting these in greater detail, we hope to give you a clearer picture of where your money is going.

The total amount proposed for general government under the "A" budget is \$2,919,153, an increase of \$224,402, or approximately 8% more than last year's appropriation. If the "B" budget, granting pay raises to Town employees, is adopted it will represent an increase of \$241,715 over the 1971 figure. The school budget accounts for more than 77% of the total increase proposed for the support of general government under the "A" budget. This budget, totaling \$1,721,380, represents an increase of \$186,499, or approximately 12% more than the sum appropriated in 1971.

We strongly recommend acceptance of Warrant Article No. 12 which calls for the establishment of a Capital Budget Committee. Ideally, this Committee would look several years ahead, set priorities for future capital expenditures, and recommend to the Town a purchasing policy that would have a stabilizing effect on the tax rate. You will note that we have recommended that action on Warrant Articles No. 40, No. 52 and No. 53 be deferred at this time and referred to the Capital Budget Committee for study and priority assignment.

We hope that you will support the recommendations of the Advisory Committee at the Annual Town Meeting. Our decisions are not hastily made. The Committee, serving without pay, held 42 posted meetings this year. Members also spent many day and evening hours attending meetings of other committees and in securing additional information to guide the decisions of the Committee as a whole.

The Advisory Committee is grateful for the cooperation of all elected officials, department heads, boards and committees who met with us throughout the year. We are all working toward the same goal — to adopt a fiscal policy that will not strangle the home owner and yet keep Southborough a Town of which we can be proud.

Respectfully submitted,

DAVID E. TAYLOR, Chairman
ULDERIC HURLEY, Clerk
THOMAS J. GRADY
RICHARD T. TEBBETTS
HENRY W. WELCH, Jr.
OWEN W. WILLIAMS

RESERVE FUND USE—1971

RESERVE FUND \$30,000.00

Requesting Transfer	Original Appropriation for purpose for which transfer requested	Amount requested and transfer made	Reason
May 3, 1971 Selectmen— Town Reports	Part of Budget Item No. 34 \$3,600.00	\$407.24	1) Cost of delivery of Warrants Special Town Meeting 2-1-71 not appropriated 2) Charges in excess of appropriation for completion and delivery of reports for Annual Town
June 7, 1971 Selectmen	Part of Budget Item No. 2 No Appropriation	\$1,200.00	To cover Town cost of State De- cennial Census. Ordered after Town Meeting.
June 7, 1971 Selectmen— Historical Commission	Part of Budget Item No. 46 \$65.00	\$150.00	To cover legitimate expenses not covered by appropriation.
June 7, 1971 Selectmen— Purchase of Cruiser	Article 39 of Town Meeting of 3-8-71 \$2,400.00	\$200.00	Lowest bid for cruiser exceeded amount appropriated.
July 12, 1971 Selectmen—Equipment Maintenance Account	Article 24 of Town Meeting of 3-8-71 \$6,000.00	\$1,000.00	Necessary to place new motor in 1967 dump truck and also repair OL-200 front end loader. Appropriation almost exhausted.
Sept. 13, 1971 Selectmen— Engineering Account	Article 16 of Town Meeting of 3-8-71 \$7,000.00	\$6,000.00	Current balance \$2.68 insufficient for bills in hand and expected for balance of year. Much more than estimated use of this account by several departments, particularly the Planning Board.

TOWN OF SOUTHBOROUGH

Nov. 22, 1971	Article 24 of Town		
Selectmen—Equipment	Meeting of 3-8-71	\$500.00	
Maintenance Account	\$6,000.00		Even with transfer 7-12-71 the current balance of \$68.00 will not cover outstanding bills and expected expense to the end of year.
Dec. 13, 1971	Part of Budget Item		
Selectmen—	No. 34	\$75.00	Appropriation exhausted. To pay for distribution of Warrants for Special Town Meeting 12-6-71.
Town Reports	\$3,600.00		
Dec. 29, 1971	Part of Budget Item		To pay outstanding premiums. Appropriation too small due to increases in Blue Cross, Blue Shield, and Workman's Compensation Premiums through year.
Selectmen—	No. 35	\$2,125.00	
Insurance Account	\$50,475.00		
Dec. 29, 1971	Part of Budget Item		
Selectmen—	No. 36	\$330.00	To supplement appropriation to care for year end billing. Vehicle use and fuel costs greater than estimated.
Gasoline Account	\$10,000.00		
Dec. 29, 1971	Part of Budget Item		
Board of Health	No. 19	\$390.00	T.B. hospitalization and followup costs for one patient, not anticipated, exhausted appropriation prior to year end.
	\$23,208.75		
	Total Transferred	\$12,377.24	
	Balance	\$17,622.76	

ADVISORY COMMITTEE—1972 WARRANT

BUDGET ITEMS (See Warrant Article No. 12)

GENERAL GOVERNMENT

NOTE: Under 1972 Recommendations

Column B will be effective only if recommendation of the Personnel Board regarding adjustments of pay schedules, etc. is accepted by the meeting.

Budget Item Number	Approp. 1971	Expended 1971	Recommended A	1972 B
1. Advisory Committee				
Wages—Clerical	\$645.47	\$578.49	\$596.75	\$621.37
Stat., Printing, Postage	50.00	49.22	50.00	50.00
Assoc. Dues & Exp.	60.00	60.00	85.00	85.00
	<hr/> 755.47	<hr/> 687.71	<hr/> 731.25	<hr/> 756.37
Avg. Prior 2 yrs.—	\$557.48			
2. Selectmen				
Wages—Clerical	15,248.20	14,985.18	16,648.97	17,335.74
Stationery—Printing—				
Postage—Advertising	1,333.00	1,124.16	600.00	600.00
Assoc. Dues & Exp.	1,000.00	905.60	1,000.00	1,000.00
Telephone	450.00	590.01	850.00	850.00
New Equip. or Repairs	825.00	538.47	200.00	200.00
Operating Exp.	1,864.40	2,126.23	1,604.40	1,604.40
Spec. Approp. (not used)	12,000.00	.00	.00	.00
	<hr/> 32,720.60	<hr/> 20,269.65	<hr/> 20,903.37	<hr/> 21,590.14
from Reserve	<hr/> 1,200.00			
	<hr/> 33,920.60			
Avg. Prior 2 yrs.—	\$19,034.01			
3. Accounting Dept.				
Wages—Clerical	5,834.13	5,755.97	5,968.76	6,214.97
Operating Exp.	366.00	201.99	456.00	456.00
	<hr/> 6,200.13	<hr/> 5,957.96	<hr/> 6,424.76	<hr/> 6,670.97
Avg. Prior 2 yrs.—	\$5,809.30			

TOWN OF SOUTHBOROUGH

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Budget Item Number	Approp. 1971	Expended 1971	Recommended A	1972 B
4. Treasurer				
Wages—Clerical	4,964.44	4,793.07	4,545.00	4,732.49
Stat.-Printing-Postage	1,675.25	1,136.84	1,930.00	1,930.00
Operating Exp.	932.00	1,015.50	1,063.00	1,063.00
	<hr/> 7,571.69	<hr/> 6,945.41	<hr/> 7,538.00	<hr/> 7,725.49
Avg. Prior 2 yrs.—	\$6,119.33			
5. Collector				
Wages—Clerical	5,841.13	5,876.78	6,280.00	6,539.00
Stat.-Printing-Postage	1,897.00	1,739.91	2,200.00	2,200.00
Operating Exp.	1,690.00	1,717.67	1,785.00	1,785.00
	<hr/> 9,428.13	<hr/> 9,334.36	<hr/> 10,265.00	<hr/> 10,524.00
Avg. Prior 2 yrs.—	\$9,726.13			
6. Town Clerk				
Wages—Clerical	1,708.76	1,852.00	2,993.00	3,122.46
Assoc. Mtg. Exp. & Dues	350.00	350.00	450.00	450.00
Operating Exp.	1,136.10	661.40	1,299.40	1,299.40
	<hr/> 3,194.86	<hr/> 2,863.40	<hr/> 4,742.40	<hr/> 4,871.86
Avg. Prior 2 yrs.—	\$2,659.56			
7. Election & Registration				
Wages—Clerical	1,066.03	821.15	2,044.00	2,128.32
Wages—Registrars & Clerk	557.50	577.50	557.50	580.00
Wages—Elect. Officials	1,245.00	1,181.44	4,000.00	4,165.00
Stat.-Printing-Postage	800.00	145.40	1,000.00	1,000.00
Street Listing	2,200.00	2,112.26	2,400.00	2,400.00
Town Meeting Exp.	750.00	857.96	750.00	750.00
Operating Exp.	465.00	355.74	1,415.00	1,415.00
	<hr/> 7,083.53	<hr/> 6,051.45	<hr/> 12,166.50	<hr/> 12,438.32
Avg. Prior 2 yrs.—	\$7,313.37			

ADVISORY COMMITTEE—1972 WARRANT

Budget Item Number	Approp. 1971	Expended 1971	Recommended 1972 A	1972 B
8. Assessors				
Wages—Clerical	6,099.25	5,796.51	6,320.00	6,580.70
Stat.-Printing-Postage	750.00	892.40	750.00	750.00
Assoc. Exp. & Dues and				
Assessors Schools	1,190.00	1,441.00	1,800.00	1,800.00
Transportation	900.00	1,020.00	450.00	450.00
New Equip. & Repairs	50.00	75.00	1,100.00	1,100.00
Maps, Deeds, Plans	2,150.00	2,084.90	2,350.00	2,350.00
Consultant Fees	.00	.00	1,000.00	1,000.00
Operating Exp.	133.60	155.15	164.40	164.40
	11,272.85	10,964.96	13,934.40	14,195.10
Avg. Prior 2 yrs.—\$10,650.91				
9. Legal Dept.				
Wages (Retainer)	518.50	518.50	518.50	540.00
Tax Title Exp.	850.00	1,000.05	850.00	850.00
Collective Bargaining	1,500.00	1,100.00	1,500.00	1,500.00
Other Legal Exp.	5,000.00	5,249.95	5,000.00	5,000.00
	7,868.50	7,868.50	7,868.50	7,890.00
Avg. Prior 2 yrs.—\$6,911.50				
10. Town Hall				
Wages	1,219.06	1,219.20	1,219.06	1,269.00
Xerox Exp.	700.00	1,082.01	1,200.00	1,200.00
(used by all departments)				
Fuel, Power, Water	2,130.00	2,142.31	2,215.00	2,215.00
Operating Exp.	1,825.00	1,355.43	825.00	825.00
	5,874.06	5,798.95	5,459.06	5,509.00
Avg. Prior 2 yrs.—\$5,233.19				
11. Planning Board				
Wages—Clerical	609.53	533.40	652.50	679.50
Stat.-Printing-Postage	170.00	117.55	170.00	170.00
Assoc. Dues & Exp.	180.00	56.97	150.00	150.00
Hearings Exp.	360.00	181.13	360.00	360.00
Operating Exp.	88.60	147.11	134.40	134.40
	1,408.13	1,046.16	1,466.90	1,493.90
Avg. Prior 2 yrs.—\$826.17				

TOWN OF SOUTHBOROUGH

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Budget Item Number	Approp. 1971	Expended 1971	Recommended A	1972 B
12. Board of Appeals				
Wages—Clerical	1,037.50	382.41	1,037.50	1,049.50
Stat.-Printing-Postage	200.00	25.78	200.00	200.00
Advertising	500.00	46.50	500.00	500.00
Operating Exp.	100.00	.00	100.00	100.00
	<hr/> 1,837.50	<hr/> 454.69	<hr/> 1,837.50	<hr/> 1,849.50
Avg. Prior 2 yrs.—\$758.65				
13. Police Department				
Wages—All	102,060.18	98,801.84	113,779.30	117,922.61
Stat.-Printing-Postage	600.00	234.60	400.00	400.00
Communica.-Tel. & Radio	5,490.00	4,005.53	6,946.80	6,946.80
Meetings & Dues	550.00	543.00	630.00	630.00
Fuel, Power, Water	3,200.00	2,979.59	3,965.00	3,965.00
New Equip. & Repairs	3,850.00	4,566.58	3,900.00	3,900.00
Clothing & Pers. Equip.	2,475.00	1,557.88	3,130.00	3,130.00
Instruction	600.00	588.99	900.00	900.00
Operating Exp.	774.40	1,504.98	1,004.40	1,004.40
	<hr/> 119,599.58	<hr/> 114,832.99	<hr/> 134,655.50	<hr/> 138,798.81

Avg. Prior 2 yrs.—\$101,714.75

THE ADVISORY COMMITTEE recommends that the following reductions in the budget items indicated below be voted:

	“A” Budget	“B” Budget
Wages	8,380.00	8,726.00
Clothing & Equip.	514.00	514.00
Instruction	300.00	300.00
	<hr/> 9,194.00	<hr/> 9,540.00

The recommended totals to be \$125,461.50 \$129,258.81.

The above changes reflect deletion from the Department estimate of one new patrolman for 39 weeks. Money amounts represent salary and supporting costs.

Budget Item Number	Approp. 1971	Expended 1971	Recommended A	Recommended 1972 B
14. Fire Department				
Wages—Permanent Men	77,408.70	74,169.74	79,807.59	82,550.00
Wages—Call & Clerical	12,258.06	10,480.19	11,423.25	11,894.46
Stat.-Printing-Postage	200.00	174.20	200.00	200.00
Communications—Tel. & Radio	1,136.00	1,219.44	1,190.00	1,190.00
Meetings & Dues	750.00	841.95	750.00	750.00
Fuel, Power, Water	2,620.00	2,483.76	2,820.00	2,820.00
Equipment & Repairs	5,700.00	5,440.29	5,500.00	5,500.00
Clothing Allowance	875.00	915.55	975.00	975.00
Instruction	300.00	150.00	300.00	300.00
Operating Exp.	1,850.00	2,371.16	2,150.00	2,150.00
	103,097.76	98,246.28	105,115.84	108,329.46
<i>Avg. Prior 2 yrs.—\$89,529.38</i>				
15. Insect Pest Control				
Wages	2,407.84	3,132.88	2,404.00	2,503.17
Equipment & Repairs	475.00	36.05	475.00	475.00
Equip. & Service Hire	3,900.00	3,520.30	3,900.00	3,900.00
Operating Exp.	275.00	262.20	275.00	275.00
	7,057.84	6,951.53	7,054.00	7,153.17
<i>Avg. Prior 2 yrs.—\$6,892.35</i>				
16. Tree Warden				
Wages	2,865.99	4,016.23	2,858.00	2,975.89
Equipment & Repairs	475.00	633.46	475.00	475.00
Equip. & Service Hire	5,736.35	3,865.25	4,700.00	4,700.00
Tree Planting	600.00	428.00	600.00	600.00
Inspection Work (Reimbursable)	300.00	634.20	340.00	340.00
	9,977.34	9,577.14	8,973.00	9,090.89
<i>Avg. Prior 2 yrs.—\$9,223.69</i>				
17. Cemetery				
Wages	24,936.31	25,130.36	27,816.28	28,965.00
Stat.-Printing-Postage	30.00	13.59	15.00	15.00
Equipment Repairs	500.00	405.47	500.00	500.00
Telephone	215.00	190.61	215.00	215.00
Fuel & Water	80.00	182.73	775.00	775.00
Operating Expenses	485.70	809.51	860.00	860.00
	26,247.01	26,232.27	30,181.28	31,330.00
<i>Avg. Prior 2 yrs.—\$25,053.10</i>				

TOWN OF SOUTHBOROUGH

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Budget Item Number	Approp. 1971	Expended 1971	Recommended A	1972 B
18. Civil Defense				
Wages	649.25	441.61	360.00	375.00
New Equipment	2,009.00	1,977.81	2,843.60	2,843.60
(Rescue, police & Fire auxiliaries, communications, Emergency Equip., Surplus)				
Construction (new location)	320.00	541.88	469.00	469.00
Equipment Repairs	200.00	281.95	200.00	200.00
Telephone	374.00	334.67	336.00	336.00
Operating Expenses	546.00	307.64	444.50	444.50
	<hr/> 4,098.25	<hr/> 3,885.56	<hr/> 4,653.10	<hr/> 4,668.10
Avg. Prior 2 yrs.—\$3,754.86				
19. Board of Health				
Wages	850.75	769.44	2,100.00	2,186.63
Telephone	.00	.00	250.00	250.00
T.B. Hosp. & Followup	500.00	890.00	500.00	500.00
Assoc. Dues & Exp.	96.00	98.00	100.00	100.00
Sanitarian	1,500.00	1,500.00	1,500.00	1,500.00
Well Child Clinic	90.00	82.40	90.00	90.00
Sewage Inspections	1,000.00	840.00	1,000.00	1,000.00
Garbage Collection	15,000.00	15,000.00	15,000.00	15,000.00
Visiting Nurse Assoc.	3,222.00	3,422.80	3,422.00	3,422.00
New Equipment	400.00	357.05	600.00	600.00
Operating Expenses	550.00	533.90	825.00	825.00
	<hr/> 23,208.75	<hr/> 23,493.59	<hr/> 25,387.00	<hr/> 25,473.63
from Reserve	<hr/> 390.00			
	<hr/> 23,598.75			
Avg. Prior 2 yrs.—\$21,955.88				
20. Inspector of Animals				
Wages	155.63	155.63	155.63	161.95
Operating Exp.	35.00	.00	15.00	15.00
	<hr/> 190.63	<hr/> 155.63	<hr/> 170.63	<hr/> 176.95
Avg. Prior 2 yrs.—\$162.82				
21. Street Lights				
Electricity	26,000.00	24,093.93	26,000.00	26,000.00
Avg. Prior 2 yrs.—\$22,274.43				

Budget Item Number	Approp. 1971	Expended 1971	Recommended A	1972 B
22. Highway—Snow Removal				
Wages	15,095.62	14,936.44	16,673.24	17,361.00
New Equipment (Blades, Tools)	900.00	615.10	650.00	650.00
Sand	3,500.00	4,010.90	4,000.00	4,000.00
Salt	7,000.00	7,660.76	7,000.00	7,000.00
Sweeping Sand	3,000.00	2,082.50	2,500.00	2,500.00
Equip. & Service Hire	3,000.00	1,703.50	3,000.00	3,000.00
Operating Exp.	800.00	1,460.36	700.00	700.00
	<hr/> 32,795.62	<hr/> 32,469.56	<hr/> 34,523.24	<hr/> 35,211.00
Avg. Prior 2 yrs.—	\$32,501.52			
23. Highway—Special Maintenance				
Wages	30,731.79	31,611.72	33,140.94	34,508.00
Fuel, Power, Water	2,600.00	2,696.60	2,600.00	2,600.00
Equipt., Small Tools, etc.	1,000.00	678.16	1,000.00	1,000.00
Street Signs & Paint	3,000.00	3,235.41	3,500.00	3,500.00
Equip. & Service Hire	1,500.00	740.35	1,000.00	1,000.00
Uniform Service	1,000.00	1,129.70	1,150.00	1,150.00
Cold Patch, Gravel, etc.	900.00	2,158.70	800.00	800.00
Sidewalk Maintenance	500.00	0	500.00	500.00
Building Maintenance	500.00	296.35	300.00	300.00
Communications (Tel. & Radio)	1,050.00	649.62	700.00	700.00
Operating Supplies	3,000.00	1,581.40	1,000.00	1,000.00
Drainage (Minor)	0	1,086.73	1,000.00	1,000.00
Operating Expenses	520.00	415.00	520.00	520.00
	<hr/> 46,301.79	<hr/> 46,279.74	<hr/> 47,210.94	<hr/> 48,578.00
Avg. Prior 2 yrs.—	\$45,610.02			
24. Veterans Services				
Wages	3,618.80	3,417.62	3,757.20	3,912.17
Travel, investigation	660.00	503.80	800.00	800.00
Assoc. Dues, Seminars	150.00	133.50	200.00	200.00
Telephone	200.00	240.45	220.00	220.00
Chapter 115 allowances (Ordinary benefits, medical, hospital &				
Nursing homes.)	27,000.00	17,192.90	25,000.00	25,000.00
Operating Expenses	150.00	101.35	180.00	180.00
	<hr/> 31,778.80	<hr/> 21,589.62	<hr/> 30,157.20	<hr/> 30,312.17
Avg. Prior 2 yrs.—	\$26,026.87			

Budget Item Number	Approp. 1971	Expended 1971	Recommended 1972 A	Recommended 1972 B
25. Schools				
Administration	21,168.91	29,161.90	21,538.86	21,538.86
Instruction	801,585.33		884,878.43	884,878.43
Instruction				
* Less Credits	—5,389.36		—1,291.20*	—1,291.20*
Net Total	796,145.97	757,805.37	883,587.23	883,587.23
Other School Serv.	79,952.35	77,811.37	86,646.40	86,646.40
Operation & Maint.	103,114.40	97,340.31	112,193.32	112,193.32
Acq. of Fixed Assets	3,350.00	3,402.97	2,225.00	2,225.00
Programs with Other Systems in Mass.	15,700.00	8,514.79	17,500.00	17,500.00
	1,019,431.63	974,036.71	1,123,690.81	1,123,690.81

Avg. Prior 2 yrs.—\$890,204.93

* Credits—1971

Funds from PL874—\$4,295.00

Funds from PL864— 430.50 Title V

Est. Funds from PL864— 663.86 Title III

\$5,389.36

* Credits—1972

Funds from PL874— \$550.00

Est. Funds from PL864— 741.20 Title III

\$1,291.20

26. Vocation Education

Transportation	3,450.00	1,753.28	2,845.00	2,845.00
Tuition	20,600.00	8,749.38	14,955.00	14,955.00
	24,050.00	10,502.66	17,800.00	17,800.00

Avg. Prior 2 yrs.—\$11,683.30

27. Regional High School Assessment

Assessment 486,045.14 486,045.14 516,258.27 516,258.27

Avg. Prior 2 yrs.—\$449,982.65

1971	Southborough Share	1972
410,644.98=34.06% Operating Budget	443,702.59=34.62%	
29,294.50=41.75% Orig. Capital Const. Budget	27,746.62=41.75%	
46,105.66=33.16% Add'l Capital Const. Budget	44,809.06=33.59%	
486,045.14		516,258.27

ADVISORY COMMITTEE-1972 WARRANT

Budget Item Number	Approp. 1971	Expended 1971	Recommended 1972 A	1972 B
28. Regional Vocational High School Assessment				
Assessment	5,355.88	5,355.88	63,631.15	63,631.15
Avg. Prior 2 yrs.—\$4,353.62				
1971		Southborough Share		1972
4,284.28=7.7% Operating Budget			10,272.97=7.6%	
1,071.60=7.1% Capital) Planning Loans			9,708.18=7.1%	
Outlay) Building Loans			48,650.00=7.5%	
5,355.88			63,631.15	
29. Southborough Library				
Wages	19,661.11	18,659.15	19,437.31	20,239.10
Fuel, Power, Water	1,330.00	996.03	1,330.00	1,330.00
New Equip. (Includes Books)	5,200.00	6,416.23	5,850.00	5,850.00
Building Maintenance	275.00	178.48	275.00	275.00
Operating Expenses	1,185.00	926.94	1,185.00	1,185.00
	27,651.11	27,176.83	28,077.31	28,879.10
Avg. Prior 2 yrs.—\$26,675.06				
30. Water Department				
Wages	49,570.95	53,071.56	55,147.93	57,422.78
Water Payment (M.D.C.)	11,000.00	9,267.38	11,000.00	11,000.00
Fuel, Power	7,364.00	6,870.23	7,425.00	7,425.00
Paint Tank	9,000.00	7,313.71	0	0
Communications (Tel. & Radio)	1,058.00	1,209.52	1,108.00	1,108.00
Meters, Repairs, Fittings, etc.	7,350.00	6,819.02	6,850.00	6,850.00
Service Connections	3,920.60	3,976.13	4,988.90	4,988.90
Backhoe Hire	2,000.00	1,300.21	3,000.00	3,000.00
Meetings & Dues	950.00	908.00	750.00	750.00
Building & Vehicle Maint.	1,300.00	2,973.46	2,950.00	2,950.00
Stationery, Postage, etc.	426.90	607.11	391.50	391.50
Operating Expenses	6,353.20	5,968.54	5,300.80	5,300.80
	100,293.65	100,284.87	98,912.13	101,186.98
Avg. Prior 2 yrs.—\$96,874.20				

TOWN OF SOUTHBOROUGH

17

Budget Item Number	Approp. 1971	Expended 1971	Recommended 1972 A	Recommended 1972 B
31. Reserve Fund				
NOT IN TAX LEVY. To be transferred from Overlay Reserve:				
Transfers	30,000.00	12,377.24	35,000.00	35,000.00
Avg. Prior 2 yrs.—\$11,341.97				
32. Dump Maintenance				
Wages	8,223.60	13,064.45	8,223.60	8,662.83
Maintenance (Gravel)	11,060.00	1,597.25	11,060.00	11,060.00
Poisoning	300.00	375.00	300.00	300.00
Equipment Repairs	0	4,448.14	6,000.00	6,000.00
	19,583.60	19,484.84	25,583.60	25,922.83
Avg. Prior 2 yrs. \$23,956.91				
33. Fayville Hall Maintenance				
Wages	1,061.83	1,058.72	1,111.83	1,157.69
Fuel, Power, Water	1,440.00	1,322.10	1,780.00	1,780.00
Operating Expenses	435.00	537.64	760.00	760.00
	2,936.83	2,918.46	3,651.83	3,717.69
Avg. Prior 2 yrs.—\$3,003.93				
34. Town Reports				
Printing & Delivery	3,500.00	4,082.24	3,800.00	3,800.00
Operating Expense	100.00	0	100.00	100.00
	3,600.00	4,082.24	3,900.00	3,900.00
from Reserve	482.24			
	4,082.24			
Avg. Prior 2 yrs. \$3,599.25				

ADVISORY COMMITTEE—1972 WARRANT

Budget Item Number	Approp. 1971	Expended 1971	Recommended A	1972 B
35. Insurance				
Fire Insurance	7,500.00	8,578.00	15,000.00	15,000.00
Auto Liability &				
Physical Damage	6,700.00	8,414.60	8,500.00	8,500.00
Workman's Comp.	6,500.00	8,314.00	9,000.00	9,000.00
Heating Equipt.	2,000.00	1,119.00	2,000.00	2,000.00
Fire & Police—Accident & Health	900.00	947.55	1,000.00	1,000.00
False Arrest—Police	750.00	660.00	750.00	750.00
Town Share—Blue				
Cross & Blue Shield & Group Insurance	24,000.00	20,471.24	30,000.00	30,000.00
	48,350.00	48,474.39	66,250.00	66,250.00
from Reserve	2,125.00			
		50,475.00		
Avg. Prior 2 yrs.—\$40,981.25				
36. Gasoline				
Gasoline	10,000.00	10,330.00	11,000.00	11,000.00
from Reserve	330.00			
	10,330.00			
Avg. Prior 2 yrs.—\$9,507.00				
37. Industrial Development Commission				
Stat., Postage, etc.	300.00	0	100.00	100.00
Advertising	250.00	0	400.00	400.00
Consultant & Operating Expenses	500.00	20.00	550.00	550.00
	1,050.00	20.00	1,050.00	1,050.00
Avg. Prior 2 yrs.—\$72.89				
38. Interest on Debt				
School Loans	107,048.50	107,111.50	99,140.50	99,140.50
Water Loans	3,556.50	3,556.50	2,823.50	2,823.50
Highway Bldg. Loan	1,230.00	1,230.00	820.00	820.00
Police Bldg. Loan	0	0	2,656.50	2,656.50
Tax Anticipation Loan	9,000.00	6,922.11	10,000.00	10,000.00
	120,935.00	118,820.11	115,440.50	115,440.50
Avg. Prior 2 yrs.—\$123,445.21				

TOWN OF SOUTHBOROUGH

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Budget Item Number	Approp. 1971	Expended 1971	Recommended A	1972 B
39. Debt Retirement				
School Loans	181,000.00	181,000.00	181,000.00	181,000.00
Water Loans	23,000.00	23,000.00	23,000.00	23,000.00
Highway Bldg. Loan	10,000.00	10,000.00	10,000.00	10,000.00
Police Bldg. Loan	0	0	26,400.00	26,400.00
	<hr/>	<hr/>	<hr/>	<hr/>
	214,000.00	214,000.00	240,400.00	240,400.00
Avg. Prior 2 yrs.—\$214,000.00				
40. Recreation & Town Grounds Maintenance				
Wages	8,040.62	7,658.08	7,500.00	7,809.38
Playground Supplies	2,390.45	1,905.82	1,890.00	1,890.00
Telephone	0	0	150.00	150.00
Bus Rental (Swimming)	2,500.00	1,270.00	2,200.00	2,200.00
Grounds Maintenance	4,500.00	5,604.32	6,200.00	6,200.00
New Equip. & Repairs	800.00	2,168.49	800.00	800.00
Snowplowing (3 Rinks)	600.00	165.00	400.00	400.00
Bus Trips	3,098.00	1,285.00	3,500.00	3,500.00
Ski Program	0	522.00	0	0
Operating Expenses	465.00	221.21	615.00	615.00
	<hr/>	<hr/>	<hr/>	<hr/>
	22,394.07	20,799.92	23,255.00	23,564.38
Avg. Prior 2 yrs.—\$15,869.00				
41. Building Department				
Inspectors Fees	9,500.00	6,568.00	8,000.00	8,000.00
Operating Expenses	300.00	131.75	300.00	300.00
	<hr/>	<hr/>	<hr/>	<hr/>
	9,800.00	6,699.75	8,300.00	8,300.00
Avg. Prior 2 yrs.—\$7,848.76				
42. Personnel Board				
Wages	1,120.50	1,115.74	1,334.00	1,389.00
Operating Expenses	300.80	175.36	409.40	409.40
	<hr/>	<hr/>	<hr/>	<hr/>
	1,421.30	1,291.10	1,743.40	1,798.00
Avg. Prior 2 yrs.—\$1,178.66				
43. Moderator				
Operating Expense	25.00	25.00	25.00	25.00
Avg. Prior 2 yrs.—\$12.50				

Budget Item Number	Approp. 1971	Expended 1971	Recommended A	1972 B
44. Conservation Commission				
Wages	60.17	0	28.95	30.14
Dues, & Subscriptions	80.00	25.00	25.00	25.00
Consultant	0	0	500.00	500.00
Service Hire	60.00	50.00	0	0
Operating Expenses	102.00	20.33	225.00	225.00
	<hr/> 302.17	<hr/> 95.33	<hr/> 778.95	<hr/> 780.14
Avg. Prior 2 yrs.—\$97.67				
45. Dog Officer				
Wages	415.00	415.00	415.00	432.12
Care & Destruction	2,000.00	1,764.00	2,000.00	2,000.00
Operating Expenses	345.00	345.00	720.00	720.00
	<hr/> 2,760.00	<hr/> 2,524.00	<hr/> 3,135.00	<hr/> 3,152.12
Avg. Prior 2 yrs.—\$2,453.50				
46. Historical Commission				
Operating Expenses	65.00	132.40	180.00	180.00
from Reserve	150.00			
	<hr/> 215.00			
Avg. Prior 2 yrs.—\$107.70				
47. Highway Drainage				
Wages	24,199.69	9,425.57	5,625.00	5,857.00
Equipment &				
Service Hire	0	0	4,000.00	4,000.00
Operating Supplies (Pipe, Manholes, Basins, etc.)	25,291.00	29,893.67	8,845.00	8,845.00
	<hr/> 49,490.69	<hr/> 39,319.24	<hr/> 18,470.00	<hr/> 18,702.00
Avg. Prior 2 yrs.—\$33,204.82				
48. Town Building Committee				
Operating Expenses	0	0	200.00	200.00
Avg. Prior 2 yrs.—None				
GRAND TOTALS		\$2,694,750.72		
		\$2,578,464.93		
			\$2,919,152.32	
				\$2,936,465.80
(Reserve Fund NOT Included)				

TOWN WARRANT

COMMONWEALTH OF MASSACHUSETTS

Worcester, ss.

February 1, 1972

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the Inhabitants of the Town of Southborough qualified to vote in elections and Town affairs, to meet in the A. S. Woodward Memorial School in said Southborough, on

Monday evening, March 13, 1972

at 7:00 p.m., then and there to take action on the following articles:

ARTICLE 1: To hear the reports of the various Town Officers and Committees and to take such action, thereon, as the Town may vote.

(Proposed by the Board of Selectmen)

It is recommended that these reports be heard.

ARTICLE 2: To see if the Town will vote to fix, for the Calendar Year 1972, the salary and compensation of all elective officers of the Town as provided by Section 108 of Chapter 41, of the General Laws, as amended, which officers are as follows:

One Moderator, one Town Treasurer, one Town Clerk, one Town Collector, three Selectmen, three Assessors, five members of the School Committee, three members of the Board of Health, three Water Commissioners, three Ceme-

tery Commissioners, one Tree Warden, five members of the Planning Board and five Library Trustees.

Moderator	\$100.00	Board of Health (3)	325.00
Treasurer	2,000.00	Water Commrs. (3)	325.00
Town Clerk	2,000.00	Cemetery Comm. (3)	325.00
Town Collector	2,000.00	Tree Warden	100.00
Selectmen (3)	2,400.00	Planning Board (5)	525.00
Assessors (3)	4,000.00	Library Trustees (5)	525.00
School Comm. (5)	500.00		

(Proposed by the Board of Selectmen)

It is recommended that this article be accepted as printed.

ARTICLE 2A: To see if the Town will vote to amend the salary schedule of Elected Town Officials as adopted under Article 2 of the Warrant of this Town Meeting as follows: Assessors, \$5,400.00; Town Treasurer, \$3,500.00; Town Collector, \$4,000.00 or do or act anything thereon.

(Proposed by Assessors, Treasurer and Collector)

No recommendation is made either for or against this article. Committee feels that this is a matter for Town Meeting decision.

ARTICLE 3: To see if the Town will vote to raise and appropriate a sum of money as may be necessary to pay the salaries of all elective Town Officers, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen)

A recommendation will be made at the meeting.

ARTICLE 4: To see if the town will vote to transfer to Surplus Revenue Account (Excess and Deficiency) the unexpended balances of certain appropriations as follows:

Charter Commission	\$101.36
Historial Celebration Comm.	330.10
Brush Chipper	30.75
Highway Dump Truck	2,900.36
Repair, Replace Town Property and Equipment	956.00
Highway Sander	575.00
Renovating Library Elec. System	2,723.00
Water Ext. Turnpike Rd.	2.09
Water Dept. Dump Truck	1.07
 Total:	 \$7,619.73

or do or act anything in relation thereto.

(Proposed by the Town Accountant)

It is recommended that unexpended balances be returned to Surplus Revenue Account as printed.

ARTICLE 5: To see what disposition shall be made of the dog money, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen)

It is recommended that the revenue from licensing of dogs, 835.56, be used as part of the appropriation for the Library.

ARTICLE 6: To see if the Town will vote to accept a sum of money from St. Mark's School, and determine what disposition shall be made of the same, if accepted, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen)

It is recommended that the sum mentioned in the motion be accepted and placed in the Town Treasury.

ARTICLE 7: To see if the Town will vote to accept a sum of money from Fay School, and determine what disposition shall be made of the same, if accepted, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen)

It is recommended that the sum mentioned in the motion be accepted and placed in the Town Treasury.

ARTICLE 8: To see if the Town will authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning January 1, 1972 and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year, in accordance with Section 17, Chapter 44, of the General Laws, as amended, and pass any vote or take any action in relation thereto.

(Proposed by the Board of Selectmen)

It is recommended that this authority be given.

ARTICLE 9: To see if the Town will authorize the Board of Assessors to use free cash in the Town Treasury, and if so, what sum for the purpose of reducing the amount to be raised and assessed as taxes in 1972 or pass any vote relative thereto.

(Proposed by the Board of Selectmen)

A recommendation on this article will be made at the Town Meeting.

ARTICLE 10: To see if the Town will vote to amend the Town By-Laws by striking therefrom in their entirety those sections which apply to the "Salary Administration Plan" and inserting therefor the following sections as the "Salary Administration Plan of the Town of Southborough":

SALARY ADMINISTRATION PLAN

PREAMBLE

This by-law establishes a Salary Administration Plan, hereinafter called the "Plan", which classifies the several position classifications in the town services into groups, establishes salary schedule; establishes so-called "fringe" benefits, or "indirect pay" provisions, such as holidays and vacations with pay, sick leave, and the like and establishes a Personnel Board to administer the Plan, as hereinafter provided, and to represent the interest of both taxpayers and town employees.

The positions of all officers and employees in the service of the town, whether full-time, part-time, temporary, seasonal, special, casual, Civil Service, or anyothers, other than those positions filled by popular election and those under the direction and control of the School Committee, are hereby classified by titles in the groups listed in Schedule A, entitled, "Classification Schedule," as set forth in Section 20 of this by-law.

The classification of positions which are subject to the Welfare Compensation Plan of the Commonwealth of Massachusetts and the schedule of rates therefor effective July 1, 1966 with subsequent amendments, if any and the provisions of Section 47 D of Chapter 31 of the General Laws relating to the application of rates set forth in the aforementioned Welfare Compensation Plan are hereby incorporated by reference.

SECTION 1. DEFINITIONS

As used in this by-law, the following words and phrases shall have the following meanings unless a different con-

struction is clearly required by the context or by the laws of the Commonwealth:

“Administrative Authority,” the elected or appointed official or board having jurisdiction over a function or activity;

“Board,” the Personnel Board as defined in Section 14;

“Casual Position,” a position calling for part-time employment, which service does not constitute continuous service; this service is rendered occasionally and without regularity according to the demand therefore;

“Civil Service Law,” Chapter 31 of the General Laws of the Commonwealth, as amended and all rules and regulations made thereunder; and any special law enacted by the General Court regulating the classification compensation and conditions of employment of officers and employees of the Town under Chapter 31;

“Class,” a group of positions in the Town service sufficiently similar in respect to duties and responsibilities so that the same descriptive title may be used to designate each position allocated to the class, that the same qualifications shall be required of the incumbents, that the same tests of fitness may be used to choose qualified employees and that the same scale of compensation can be made to apply with equity:

“Classification Schedule,” Titles in Schedules A and D of Section 20 of this by-law plus class specifications which are on file with the Personnel Board and which are hereby incorporated by reference;

“Compensation Grade,” a range of salary or wage rates appearing in Schedule B, C, and D of Section 20.

“Continuous Full-time Service,” employment requiring a predetermined minimum work week and uninterrupted except for authorized vacation leave, sick leave, bereavement leave, or other leave of absence;

“Continuous Employment,” full-time or part-time em-

ployment uninterrupted except for authorized vacation leave, sick leave, bereavement leave, or other leave of absence;

“Department,” any department board, committee, commission or other agency of the Town subject to this by-law;

“Department Head,” the officer, board, or other body having immediate supervision and control of a department;

“Employee,” an employee of the Town occupying a position in the classification schedule;

“Full-time Employee,” an employee retained in full-time employment;

“Full-time Employment,” employment for not less than 20 hours per week for fifty-two weeks per annum, minus legal holidays and authorized vacation leave, sick leave, bereavement leave, and other leaves of absence;

“Group,” a group of classes appearing in schedule A and D of Section 20;

“Increment,” the dollar difference between step rates;

“Maximum Rate,” the highest rate in a range which an employee normally is entitled to attain;

“Minimum Rate,” the rate in a range which is normally the hiring rate of a new employee;

“Part-time Employee,” an employee retained in part-time employment;

“Part-time Employment,” employment for less than full-time employment, as defined above;

“Personal Rate,” a rate above the maximum rate applicable only to a designated employee;

“Position,” an office or post of employment in the town service with duties and responsibilities calling for the full-time or part-time employment of one person in the performance and exercise thereof;

“Position Class,” same as “Class” (a class may include only one position, in which event it is defined as a “single position class”)

“Promotion,” a change from a position of lower class and compensation grade to a position with greater responsibilities in a higher class and compensation grade;

“Range,” the dollar difference between minimum and maximum rates;

“Rate,” a sum of money designated as compensation for personal services on an hourly, weekly, monthly, annual or other basis;

“Salary Schedule,” Schedule B, C, D, and E of Section 20;

“Single Rate,” a rate for designated position class which is not in a range;

“Special Position,” a position calling for part-time employment which, although constituting continuous employment, is not rendered during prescribed working hours, daily, weekly or annually, but is rendered as required, according to the demands for such service;

“Step Rate,” rate in a range of a compensation grade;

“Temporary Employee” (1) an employee retained in a temporary position as defined above; (2) any employee holding a temporary appointment under Civil Service Law who does not also have permanent status thereunder;

“Temporary Position” or “Seasonal Position,” any position in the Town service which requires or is likely to require the service of one incumbent for a period not exceeding six calendar months; either on a full-time or part-time basis;

“Town,” the Town of Southborough.

SECTION 2. TITLES OF POSITIONS

No persons shall be appointed, employed or paid as an employee in any position subject to the provisions of the

Salary Administration Plan under any title other than those of the Classification Schedule, or under any title other than that of the job, the duties of which are actually performed. The job title in the Classification Schedule of the Plan shall be the official title for all purposes having to do with the position and shall be used to designate the position in all payrolls, budget estimates and official reports, and in every other connection involving personnel and fiscal processes.

SECTION 3. NEW OR CHANGED POSITIONS

Whenever a new position is established, or the duties of an existing position are so changed that a new level of work demand exists and in effect a new position is created, upon presentation of substantiating data satisfactory to the Personnel Board, the Board shall rate such new or changed position and allocate it to its appropriate compensation grade and establish the rate range therfore.

SECTION 4. RECLASSIFICATION OF EMPLOYEES

No position may be reclassified to a classification in another compensation grade, either higher or lower, until the Personnel Board shall have determined such a reclassification will be consistent with the provisions of the Salary Administration Plan.

SECTION 5. JOB DESCRIPTIONS AND INTERPRETATIONS

The Personnel Board shall maintain written job descriptions of the position classes in the Classification Schedule of the Plan, each consisting of a statement describing the essential nature of the work and characteristics that distinguish the class from other classes. The description for any class shall be construed solely as a means of identification and not as prescribing what the duties or responsibilities of any position shall be, or as modifying, or in any way affecting the power of any administrative authority, as otherwise existing, to appoint, to assign duties to, or to direct and control

the work of any employee under the jurisdiction of such authority.

SECTION 6. WAGES

(a) The weekly pay period shall begin at 12:01 A.M. Sunday and shall end at 12:00 P.M. the following Saturday.

(b) Employees in the clerical and operating groups shall be paid time and one-half for all hours worked in excess of forty (40) in a week, provided such hours of work have been authorized by the department head.

(c) Employees in the weekly and public safety groups except Superintendents, Chief of Police, Chief of the Fire Department, the Town Accountant and the Librarian shall be paid time and one-half for hours worked in excess of the regular scheduled work week. The regular work week for the purpose of this determination shall be forty (40) hours except for Fire Department eligible personnel. For the latter, the determination is based on the regularly scheduled work week or forty-eight (48) hours, whichever is greater.

In addition, all service outside of or out of turn of an employee's regular scheduled tour of duty shall be at the overtime rate. If any employee is recalled to duty hereunder, he shall be paid at the overtime rate for all such time and shall be guaranteed a minimum of four (4) hours overtime recall pay. For the Fire Department, in case of false alarm, guaranteed overtime pay shall be limited to one (1) hour. The rate shall be determined by dividing his regular weekly compensation by the employee's regular scheduled hours of employment.

(d) The Salary Schedule of the Salary Administration Plan set forth as Schedules B, C, D, and E of Section 20 of this law, shall consist of the maximum and minimum salaries, step-rate salaries or single rate salaries for the position in the Classification Schedule. The salary range of a compensation grade shall be the salary range for all position classes allocated to the grade.

SECTION 7. SALARY RATES ABOVE MAXIMUM

Any salary rate which is above the maximum rate for a job, as established by this Salary Administration Plan, shall be deemed to be a personal rate, and apply only to the incumbent when such incumbent leaves the employ of the Town or is transferred to another job with a higher maximum rate than his personal rate or higher maximum rates are established, the personal rate shall disappear. No other employee assigned to, or hired for, such job shall advance beyond the maximum of the job.

SECTION 8. ADJUSTMENT POLICIES

(a) Every employee subject to this plan who is in the continuous full-time service of the Town, computed from the date of his latest employment, and who has a satisfactory performance record, shall be eligible annually, one year from the date of the latest increase, for consideration for advance to the next higher step rate, but not more than one step rate in any one twelve-month period until the maximum for his job is reached, subject to the approval of his department head and the Personnel Board. Any employee denied such an increase has the right to appeal to the Personnel Board, which shall confer with both the employee and the department head, and shall decide the matter. All adjustments shall be approved in advance by the Personnel Board.

(b) Regular part-time employees, for whose positions step-rates are provided shall be eligible for consideration for increases on the same basis as provided for full-time personnel in clause (a) of this section. Special, casual and other part-time personnel for whose positions there is a single rate shall not be eligible for step rate increases.

SECTION 9. TRANSFERS AND PROMOTIONS

(a) When an employee is promoted to a job with a higher rate range, or rate of pay, he shall enter it at the minimum of the job rate range or at his own rate, whichever is the higher, but in no event at a rate in excess of the

maximum for such job. He may also receive at the time a one step rate increase, provided the maximum for the job is not exceeded, if the department head recommends that qualifications and performance warrant it, and the Personnel Board approves. If the department head should feel that there should be a trial period before recommending the promotional one step rate increase, on recommendation of the department head, the Personnel Board may approve such a deferred promotional increase at the conclusion of the trial period.

(b) If an employee is transferred to a job with a lower rate range, or rate of pay, he shall enter it at his own rate or at the maximum rate for the job, whichever is the lower, providing the Personnel Board approves. The employee shall have a right to appeal to the Personnel Board and to be heard thereon, and the Personnel Board shall decide the matter.

SECTION 10. NEW PERSONNEL

(a) The hiring rate shall be the minimum of the rate range of the job for which the new employee is hired, unless otherwise authorized by the Personnel Board. Department heads shall notify the Personnel Board of the hiring of all new personnel and their hiring rates.

(b) For new regular and full-time and new regular part-time personnel for whose positions there is a rate range and step rates, the first six months of employment shall be a probationary period, at the end of which the employee may advance one step rate, provided the department head and the Personnel Board decide his performance warrants it. He shall thereafter be reviewed for a step rate increase each year on his anniversary date. This probationary step rate increase shall apply only at the start of employment and shall not apply in case of transfer or promotion from one job to another.

SECTION 11 DEPARTMENT BUDGETS

Each department head shall include in the annual budget a pay adjustment section to provide funds for anticipated pay adjustments during the ensuing year, expenditures to be

made therefrom only in accordance with the Salary Administration Plan with the approval of the Personnel Board.

SECTION 12. "FRINGE" BENEFITS

So-called "fringe" benefits, such as holidays and vacations with pay, sick leave and other such matters, are a cost item to the Town and a form of "indirect pay," and included in the coverage of the Salary Administration Plan, both those included in the Plan at its adoption and any other which may be included in the future.

A. HOLIDAYS WITH PAY

(1) All regular full-time employees shall receive one day's pay at regular straight time for the following state legal holidays—New Year's Day, Washington's Birthday, Patriot's Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas.

(2) To be eligible for such holiday pay, an employee shall have worked on the regularly scheduled work day next preceding, and shall have worked, or have satisfactorily presented himself for work, on the regularly scheduled work day next following the holiday, or shall have been in full pay status on the day preceding and the day following.

(3) In the case of the Police Department or other departments whose personnel is subject to duty seven days a week, those employees who are required to work on said holiday shall be paid, in addition to regular weekly compensation, an additional days' pay, unless the employee elects to take an additional day off and the same can be granted by the department without interference with personnel scheduling; provided that in the case of an employee whose regular day off or vacation day falls on any holiday, an additional day off shall be allowed or payments in lieu, of one day shall be allowed at the election of the employee. Such days' pay shall be one-fifth of his regular weekly salary.

Details as to administrative policies and practices relative to holidays with pay shall be prepared and established under the direction of the Personnel Board.

B. VACATIONS WITH PAY

(1) Regular full-time employees who have been in the continuous employ of the Town, as such, shall be paid their regular week's pay or portion thereof as vacation pay in accord with the following schedule:

6 months as of July 1	1 week
1 year as of July 1	2 weeks
7 years as of July 1	3 weeks
15 years as of July 1	4 weeks

(2) Vacations shall be granted by department heads at such time as, in their opinion, will cause the least interference with the performance of the regular work of the departments. Vacations must be taken in the year in which they are due, and shall not accumulate from year to year.

(3) If, in the opinion of the department head, there are unusual circumstances which warrant it, an employee may, upon request, continue at work and receive vacation pay in lieu of his vacation.

(4) In the event of termination of employment, which is caused through no fault of the employee, or by reason of retirement, the employee shall be paid, or be entitled to time off with pay, for any accumulated vacation prorated on the basis of service since the employee's preceding vacation. In the event of the death of an employee, any accumulated vacation pay shall be paid to his estate.

(5) Call personnel of the Fire Department shall be entitled to take vacations on the above basis without loss of pay.

(6) Vacation administrative policies and practices shall be prepared and established under the direction of the Personnel Board.

C. SICK LEAVE

(1) All regular full-time employees shall be entitled to fifteen days' sick leave per year, accumulative for a period of seven years' continuous service or a maximum of 105 days. Pay for each day of sick leave shall be at the rate of a regular day's pay. Absences on account of sickness in excess of that authorized may, at the discretion of the department head and the Personnel Board, be charged to vacation leave. Sick leave shall be payable only in cases on bona fide illness or non-work-connected accident.

(2) Employees who because of sickness or an non-work-connected accident are absent for a period of more than two days shall be required to present a doctor's certificate to their department head stating reason and period of time the employee will be absent from his work. The above section is not to be construed by any employee or department head for time off for any sickness caused by over-indulgence in alcohol or narcotics or by his or her misconduct.

(3) Details as to sick leave administrative policies and practices shall be as prepared and established under the direction of the Personnel Board.

D. WORKMEN'S COMPENSATION

Present practices now followed by the Town related to Workmen's Compensation shall continue unchanged.

E. MILITARY LEAVE

An employee in full-time employment in the military reserve shall be paid the difference between compensation received while on reserve duty and regular compensation rates paid the employee by the Town. Such payment by the Town shall be limited to a period not to exceed two weeks in any twelve-month period and shall not include payment to members of the National Guard who may be mobilized during an emergency in the Commonwealth.

F. JURY DUTY

If an employee is called to jury duty, he shall receive an amount equal to the difference between his normal compensation and the amount (excluding any travel allowance) received from the court, upon presentation of evidence of the amount paid by the court.

G. MISCELLANEOUS PAID TIME OFF

Working time lost from regularly scheduled work days for reasons listed below shall be without loss of pay, provided such lost time is with authorization of the department head:

(1) Bereavement Leave—In the event of the death of a spouse, father, mother, children, father-in-law, mother-in-law, brother or sister, or of any person residing with the family of an employee, such employee shall be entitled to receive three (3) days' leave for the purpose of the funeral arrangements and burial of said deceased. In the event that travel is required out of State, the department head in his or her discretion may authorize two (2) additional days for travel time.

(2) Inoculation required by Municipal Employer.

(3) Red Cross blood donation authorized by the Department.

(4) Promotional examinations conducted under rules for promotion to any position in the municipal employment.

(5) Medical examinations for retirement purposes.

(6) Attendance at educational programs required or authorized by Town or Department.

H. COURT TIME PAY

An employee on duty at night or on vacation, furlough or day off, who attends as a witness or other capacity

in the performance of his duty for or in behalf of the Commonwealth or the Town in any criminal case pending in any Court or before any official governmental board or agency shall be entitled to overtime compensation for every hour or fraction thereof during which he was in such attendance or appearance, but in no event less than three (3) hours of such overtime pay.

SECTION 13. LEAVE OF ABSENCE

Leave of absence for valid reasons may be granted by a department head, but shall be without compensation. Leaves of absence may not be granted to seek other employment.

Leaves of absence of over three months' duration, except military leave, shall be considered a break in employment, and on return to work the employee shall have the status of a new employee unless an extension of leave beyond three months has been authorized by the Personnel Board.

SECTION 14. PERSONNEL BOARD

There shall be a Personnel Board to administer the Salary Administration Plan, said Board to be appointed by the Moderator, consisting of five voters other than employees of the Town or those regularly serving the Town in any elective or appointive capacity. They shall serve without compensation.

Future appointments shall be for three years. Any vacancies shall be filled by the Moderator. All members shall continue to hold office until their successors have been appointed and qualified. The Personnel Board may employ assistance and incur expenses as it deems necessary, subject to appropriation of funds therefor.

SECTION 15. DUTIES OF THE PERSONNEL BOARD

(a) The Personnel Board shall administer the Salary Administration Plan and shall establish such policies, procedures and regulations as it deems necessary for the administration of the Plan.

(b) The Board shall annually, in June, meet and organize by the choice of a Chairman and Clerk. A majority of the Board shall constitute a quorum for the transaction of business. The votes of the majority of all the members of the Board shall be necessary on any matter upon which it is authorized to or required to pass under the Salary Administration Plan.

(c) The Personnel Board shall have maintained records of all employees subject to this Plan, including therein such information as it deems desirable, such records to be kept by the Town Accountant, under the direction of the Board. Department heads shall furnish such information as shall be requested by the Board. The Town Accountant shall also check on matters covered by the Plan and shall bring any deviations to the attention of the Board prior to payment.

(d) The Personnel Board, from time to time, shall review the Salary Schedule and administration policies of administration Plan. The Personnel Board may tentatively add a new class to the Classification Schedule or reallocate an existing class to a different compensation grade, either higher or lower, subject to the subsequent ratification of its action by formal amendment of the Salary Administration Plan at the next annual town meeting.

(e) The Personnel Board shall, from time to time, review the Salary Schedule and administration policies of the Salary Administration Plan. It shall keep informed as to pay rates and policies outside the services of the Town, and shall recommend to the Town any action which it deems desirable to maintain a fair equitable pay level.

(f) Upon recommendation of a department head, supported by evidence in writing of special reasons and exceptional circumstances satisfactory to the Personnel Board, said Board may authorize an entrance rate higher than the minimum rate for a position, and such other variances in the Salary Administration Plan as it may deem necessary for the proper functioning of the services of the Town, and to effectuate the basic intent of the Plan.

(g) The Personnel Board shall make an annual report to the Town, including recommendations on any matters related to the Plan which it feels should be considered by the Town.

SECTION 16. EMPLOYEES AND THE PERSONNEL BOARD

All employees shall have the right to request an appointment to confer with the Board on any matter which is of interest or concern to them and which is covered by the Salary Administration Plan. As a matter of courtesy to the department head, the employee shall notify him in advance of his desire to discuss the matter with the Board. One of the duties of the Board shall be to foster mutual understanding and goodwill with the personnel of the Town.

To facilitate this, if any employee should feel aggrieved by the operation of any provision of the Plan, he shall first discuss the matter with his department head, in a mutual effort to clear up any problems or misunderstanding.

If two weeks after such a conference, a satisfactory understanding and solution of the problem has not been reached, then either the department head or the employee may take the matter to the Board. The Board shall hear the parties not later than its next regular meeting. There shall be no discrimination or prejudice by any department head against any employee who may take a matter to the Board.

SECTION 17. AMENDMENT OF THE PLAN

The Salary Administration Plan may be amended in the same manner in which the Town by-laws may be amended; provided, however, that no amendment to the Plan shall be made until it has been presented by signed petition addressed to and submitted to the Personnel Board, and acted upon by the Board. Upon receipt of such a written petition, the Board, after giving the petitioners, the heads of departments and employees affected at least three days' written notice, shall hold a hearing of the parties interested to consider the pro-

posed amendment. If the Personnel Board shall approve any such proposed amendment, it shall take the proper steps to bring the proposed amendment before the next annual town meeting for its consideration and action. If the Personnel Board shall disapprove any such proposed amendment, and failure to act thereon within fifteen days after the hearing shall be deemed disapproved, the petition may then be presented to the next annual town meeting for its consideration and action, if so desired. The Board of its own motion, after a similar hearing and/or conference with parties interested, may propose an amendment to the Plan.

SECTION 18. CIVIL SERVICE LAW

Nothing in this by-law, or in the Salary Administration Plan, shall be construed to conflict with Chapter 31 of the General Laws, which is the Chapter dealing with the Civil Service Laws.

SECTION 19. SEPARABILITY PROVISION

In the event that any provision of this by-law, or application thereof, shall be held to be invalid by the proper authorities, this shall not be construed to affect the validity of any other provision, or application thereof, of this by-law.

SECTION 20. POSITION CLASSES, SALARY WAGE AND MISCELLANEOUS SCHEDULE

SCHEDULE A

Class	Title	Compensation Grade
Weekly Group		
	Cemetery Superintendent	S-7
	Children's Librarian	S-5
	Highway Superintendent	S-10
	Librarian	S-7
	Town Accountant (part time)	S-9
	Water Superintendent	S-10

Clerical Group

Junior Clerk	S-1
Library Assistant	S-2
Secretary to Selectmen	S-7
Senior Clerk	S-3

Operating Group

Heavy Motor Equipment Operator	W-4
Laborer	W-1
Leadman	W-5
Maintenance Craftsman	W-4
Maintenance Man	W-3
Motor Equipment Operator	W-3
Skilled Laborer	W-2
Superintendent of Insect Pest Control	W-3

PUBLIC SAFETY GROUP

Patrolman	PS-7
Firefighter	PS-7
Police Sergeant	PS-8
Fire Captain	PS-8
Police Chief	PS-10
Fire Chief	PS-10

SCHEDULE B

WEEKLY SALARY SCHEDULE

Compensation

Grade		Min.	2	3	4	Max.
S-1	(Hourly)	2.04	2.15	2.28	2.41	2.53
S-2	(Hourly)	2.28	2.41	2.53	2.67	2.80
S-3	(Hourly)	2.46	2.61	2.75	2.92	3.08
S-4	(Hourly)	2.72	2.89	3.05	3.23	3.39
S-5	(Weekly)	118.40	125.80	133.40	141.02	148.63
S-6	(Weekly)	133.15	140.02	147.55	155.30	163.27
S-7	(Weekly)	146.46	154.17	162.29	170.83	179.85
S-8	(Weekly)	161.12	169.62	178.55	187.94	197.83
S-9	(Weekly)	177.23	186.57	196.38	206.73	217.16
S-10	(Weekly)	202.23	213.72	225.24	236.74	248.25

SCHEDULE C HOURLY WAGE SCHEDULE

Compensation

Grade	Min.	2	3	Max.
W-1	2.53	2.71	2.88	3.03
W-2	2.70	2.87	3.05	3.26
W-3	2.98	3.17	3.38	3.58
W-4	3.27	3.49	3.72	3.96
W-5	3.54	3.82	4.08	4.38

SCHEDULE D PUBLIC SAFETY GROUP

Compensation

Grade	Min.	2	3	4	Max.
PS-7	154.40	163.21	172.00	180.80	189.60
PS-8	172.98	182.82	192.66	202.51	212.34
PS-10	202.23	213.73	225.24	236.74	248.25

MISCELLANEOUS PUBLIC SAFETY COMPENSATION

Fire Department

Call Deputy Fire Chief (p. t.)	\$620.34 (Annual)
Call Fire Captain (p. t.)	376.74 (Annual)
Call Fire Lieutenant (p. t.)	315.71 (Annual)
Call Fire Fighter (p. t.)	252.57 (Annual)

Brush and Forest Fires

Call Officers (p. t.)	3.08 (Hourly)
Call Fire Fighters (p. t.)	2.93 (Hourly)
Police Matron (p. t.)	3.38 - 3.93 (Hourly)
Reserve Patrolman (p. t.)	3.38 - 3.93 (Hourly)
Spare Patrolman (p. t.)	3.20 (Hourly)

Police Department

Longevity pay for continuous full-time employment

After five years	\$100.00 per annum
After ten years	\$50.00 per annum
After 15 years	\$50.00 per annum

EDUCATIONAL INCREMENT

All full-time employees in the Public Safety Group (Schedule D) shall receive remuneration in addition to their annual sal-

ary as a reward for furthering their education in the field of public safety as follows:

Associate Degree	\$400.00 per annum
Bachelor's Degree	\$800.00 per annum

SCHEDULE E MISCELLANEOUS

COMPENSATION SCHEDULE

General Group

Agent, Board of Health (p.t.)	\$110.78 (Annual)
Animal Inspector (p.t.)	166.16 (Annual)
Civil Defense Director (p.t.)	221.55 (Annual)
Clerk, Advisory Board (p.t.)	332.33 (Annual)
Clerk, Board of Registrars (p.t.)	443.10 (Annual)
Custodian, Fay Library (p.t.)	1215.46—1273.39—1469.62—1617.32 (Annual)
Custodian, Town Hall (p.t.)	977.99—1077.16—1183.71—1301.87 (Annual)
Custodian, Fayville Village Hall (p.t.)	977.99—1077.16—1183.71—1301.87 (Annual)
Dog Officer (p.t.)	443.10 (Annual)
Election Warden (pt.)	2.53 (Hourly)
Election Worker (p.t.)	2.17 (Hourly)
Library Page (p.t.)	1.39 - 1.67 (Hourly)
Registrar of Voters (p.t.)	55.39 (Annual)
Custodian, Police Station (p.t.)	3.00 (Hourly)
Slaughtering Inspector (p.t.)	166.16 (Annual)
Town Counsel (p.t.)	553.88 Retainer (Annual plus fees)
Veterans' Agent and Director of Veterans' Services (p.t.)	1993.95—2215.50—2437.05—2658.60

(Proposed by the Personnel Board)

The Committee recommends an amendment to include a wage scale for part-time labor (summer help) at a rate of \$2.00 per hour. Otherwise, acceptance is recommended as printed in the Warrant.

ARTICLE 11: To see if the Town will vote to transfer from available funds the sum of Thirty-six Thousand Nine Hundred Two Dollars (\$36,902.00) to be used to pay unpaid 1971 bills of the Southborough School Department, and the further sum of Two Hundred Seventy-four Dollars (\$274.00) to be used to pay unpaid bills of the Board of Appeals, for a total sum of Thirty-seven Thousand One Hundred Seventy-six Dollars (\$37,176.00), or do or act anything in relation thereto.

(Proposed by School Committee and Board of Appeals)

The Committee recommends that the sum of \$37,176.00 be transferred from Surplus Funds and appropriated for payment of bills as explained in the Warrant.

ARTICLE 12: To see if the Town will vote to raise such sums of money as may be necessary, for the Town's use, and make appropriations of the same, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen)

This article covers budgets for the operation of all Town Departments. Detailed recommendations are given as part of the Advisory Committee's report in the front of this booklet.

ARTICLE 13: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Forty-two Thousand Four Hundred Seventy-four and 49/100 Dollars (\$42,474.49) to pay a portion of the expense of the Worcester County Retirement System, of which the Town is a member, and as required by the Worcester County Commissioners, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen)

It is recommended that the sum of \$42,474.49 be raised and appropriated.

ARTICLE 14: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Two Thousand Five Hundred Dollars (\$2,500.00) to be used to repair or replace Town property or equipment which has been destroyed or damaged as a result of accident or casualty, for which a third party is liable and for which the Town is entitled to be reimbursed for damages caused as a result of such accident or casualty, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen)

It is recommended that the sum of \$2,500.00 be transferred from Surplus Funds and appropriated.

ARTICLE 15: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Thirteen Thousand Dollars (\$13,000.00) for the purpose of hiring Consulting Engineers, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen)

It is recommended that the sum of \$13,000.00 be transferred from Surplus Funds and appropriated.

ARTICLE 16: To see if the Town will vote to raise and appropriate, or transfer from any of its available funds and appropriate, the sum of Seven Hundred Dollars (\$700.00) to defray expenses of the Memorial Day Exercises on May 29, 1972. Observance exercises are to be under the auspices of the Bagley-Fay Post No. 161 American Legion, and Choate Post No. 3276 Veterans of Foreign Wars, or do or act anything in relation thereto.

(Proposed by the American Legion and Veterans of Foreign Wars)

It is recommended that the sum of \$700.00 be raised and appropriated.

ARTICLE 17: To see if the Town will vote to raise and appropriate or transfer from any of its available funds

and appropriate the sum of Nine Thousand Six Hundred Dollars (\$9,600.00) to be used for Chapter 81 Highways or do or act anything in relation thereto.

(Proposed by the Board of Selectmen and Superintendent of Streets)

It is recommended that the sum of \$9,600.00 be raised and appropriated.

ARTICLE 18: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Fourteen Thousand Twenty-Five 00/000 (\$14,025.00) Dollars to be used for Chapter 81 Highways, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen and Superintendent of Streets)

It is recommended that the sum of \$14,025.00 be transferred from Surplus Funds and appropriated.

ARTICLE 19: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Four Thousand Nine Hundred Fifty Dollars (\$4,950.00) for Chapter 90 Construction, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen and Superintendent of Streets)

It is recommended that the sum of \$4,950.00 be raised and appropriated.

ARTICLE 20: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Fourteen Thousand Eight Hundred Fifty 00/00 Dollars (\$14,850.00) for Chapter 90 Construction, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen and Superintendent of Streets)

It is recommended that the sum of \$14,850.00 be transferred from Surplus Funds and appropriated.

ARTICLE 21: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Two Thousand Seven Hundred Dollars (\$2,700.00) for Chapter 90 Maintenance or do or act anything in relation thereto.

(Proposed by the Board of Selectmen and Superintendent of Streets)

It is recommended that the sum of \$2,700.00 be raised and appropriated.

ARTICLE 22: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Fifty-four Hundred Dollars (\$5,400.00) to be used for Chapter 90 Maintenance, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen and Superintendent of Streets)

It is recommended that the sum of \$5,400.00 be transferred from Surplus Funds and appropriated.

ARTICLE 23: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Six Thousand Dollars (\$6,000.00) for Highway Equipment Maintenance, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen)

Committee recommends acceptance of the article, and that the sum of \$6,000.00 be transferred from Surplus Funds and appropriated.

ARTICLE 24: To see if the Town will vote the following amendment to the By-Laws of the Town of Southborough, creating a Capital Budget Planning Committee as follows:

Section 1: There shall be a Capital Budget Planning Committee which shall perform the duties set forth below. The committee shall consist of seven citizens of the Town appointed as provided below.

Section 2: The Moderator shall appoint five of the members of this committee who shall serve three-year overlapping terms. Initial appointments shall be:

- 1 member for one year
- 2 members for two years
- 2 members for three years

At all times at least two members appointed by the Moderator to this committee shall reside in each of the voting precincts of the Town.

Section 3: The Advisory Committee and the Planning Board shall each appoint one member of this committee to serve at the pleasure of the appointing authority.

Section 4: It shall be the duty of the Capital Budget Planning Committee to make recommendations to the Town Meeting on individual capital expenditures and to establish and publish a comprehensive capital budget plan covering a minimum of five (5) years,

or do or act anything in relation thereto.

(Proposed by the Board of Selectmen)

The Committee recommends acceptance of this article.

A sum of money for initial expenses is expected to be included in the motion. It is recommended that this sum be transferred from Surplus Funds and appropriated.

ARTICLE 25: To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to acquire two (2) 1972 Police cruisers as follows:

(1) One (1) Sedan type Police cruiser fully equipped with electronic and safety devices;

(2) One (1) Station Wagon type Police cruiser fully equipped with electronic and safety devices;

and that the Selectmen be authorized to sell, turn in or otherwise dispose of one (1) 1971 Police cruiser Sedan when it has 50,000 miles on the speedometer;

and to do the same to one (1) Station Wagon cruiser, or do or act anything in relation thereto.

(Proposed by Francis J. Mattioli, Chief of Police)

The Committee recommends acceptance of this article and that the sum of \$6,000.00 be transferred from Surplus Funds and appropriated.

ARTICLE 26: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Forty-two Thousand Dollars (\$42,000.00) to be used for the purpose of purchasing a pumper for the use of the Fire Department, or do or act anything in relation thereto.

(Proposed by Edward F. Brock, Fire Chief)

The Committee recommends acceptance of this article and that the sum of \$42,000.00 be transferred from Overlay Surplus Reserve and appropriated.

ARTICLE 27: To see if the Town will vote to raise and appropriate or transfer from any of its available funds the sum of Twenty-one Thousand Five Hundred Dollars (\$21,500.00) for the purchase of a Tractor, Backhoe, Compressor combination, for the use of the Water Department, and to authorize the Board of Water Commissioners to sell, turn in or otherwise dispose of the 1947 compressor now in use by the Water Department, or do or act anything in relation thereto.

(Proposed by the Board of Water Commissioners)

The Committee recommends acceptance of this article and that the sum of \$21,500.00 be transferred from Sur-

plus Funds and appropriated. Acquiring this piece of equipment will eliminate the items of back hoe hire from the annual Water Dept. budget.

ARTICLE 28: To see if the Town will vote to raise and appropriate or transfer from any of its available funds the sum of Eight Thousand Five Hundred Dollars (\$8,500.00) for the purchase of a compressor, for the use of the Water Department, and to authorize the Board of Water Commissioners to sell, turn in or otherwise dispose of the 1947 compressor now in use by the Water Department or do or act anything in relation thereto.

(Proposed by the Board of Water Commissioners)

The Committee will make a recommendation at the Town Meeting.

ARTICLE 29: To see if the Town will vote to raise and appropriate or transfer from any of its available funds the sum of Three Thousand Two Hundred Dollars (\$3,200.00) for the purchase of a 1/2 ton Van Truck and equipment therefor, and to authorize the Board of Water Commissioners to sell, turn in or otherwise dispose of the 1965 Chevrolet 3/4 ton Pick-Up now in use, or do or act anything in relation thereto.

(Proposed by the Board of Water Commissioners)

The Committee does NOT recommend acceptance of this article.

ARTICLE 30: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate the sum of Eight Thousand Dollars (\$8,000.00) to implement a street lighting program for the Town of Southborough, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen)

The Committee recommends that the sum of \$8,000.00 be raised and appropriated.

ARTICLE 31: To see if the Town will vote to raise and appropriate or transfer from available funds the sum of Two

Thousand Dollars (\$2,000.00) for the purpose of the Historical Celebration Committee in the planning and effecting the program for Heritage Day in 1972, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen)

The Committee recommends that the sum of \$2,000.00 be transferred from Surplus Funds and appropriated.

ARTICLE 32: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Twenty-seven Thousand Dollars (\$27,000.00) for the purpose of installing covers on the Clearhill and Fayville water tanks, and as recommended by the State Department of Public Health, or do or act anything in relation thereto.

(Proposed by the Board of Water Commissioners)

The Committee recommends acceptance of this article and that the sum of \$27,000.00 be transferred from Overlay Surplus Reserve and appropriated.

ARTICLE 33: To see if the Town will vote to accept from Joseph & Ursula Mauro, Richard C. Grimm, Palmer D. Swanson and Asper Realty Trust, the conveyance of certain easements, located on land off Park Street, for the purpose of installing an 8" water main, from Park Street to Foley Lane, or do or act anything in relation thereto.

(Proposed by the Board of Water Commissioners)

The Committee recommends the acceptance of the easements proposed.

ARTICLE 34: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate a sum of money to be deposited in a Conservation Fund to be held and administered in accordance with the provisions of the General Laws Chapter 40, Section 5 (51), or do or act anything in relation thereto.

(Proposed by the Conservation Commission)

The Committee recommends acceptance of the article and that the sum of \$5,000.00 be transferred from the Surplus Funds and appropriated.

ARTICLE 35: To see if the Town will vote to amend the provisions voted by Article 33 of the Annual Town Meeting of 1971 providing for the appropriation of monies for the rebuilding and reconditioning of the site identified as Mooney Field on Parkerville Road to be used as a recreational facility for the Town as follows:

That Mooney Field shall be rebuilt and reconditioned to provide and include one regulation-size baseball diamond, two (2) softball/Little League-size baseball diamonds, one (1) regulation-size football field, a skating rink, together with an appropriate seating and parking areas and that an additional sum of Sixteen Thousand Dollars (\$16,000.00) be raised and appropriated or transferred from available funds for a total appropriation including the sum appropriated in 1971 of Seventy-three Thousand Dollars (\$73,000.00) for said purposes, or do or act anything in relation thereto.

(Proposed by the Recreation Commission)

The Committee does not recommend acceptance of this article.

ARTICLE 36: To see if the Town will vote to return Fifty-six Thousand Five Hundred Dollars (\$56,500.00) (said sum of money remaining) to the Town Surplus Fund to assist in alleviating local property taxes if the approved specifications from Warrant Article 33 appearing in the Town Warrant of 1971 concerning Mooney Field cannot be met for the approved and allocated \$57,000.00, or do or act anything in relation thereto.

(Proposed by Philip S. Moran and 13 others)

The Committee recommends acceptance of this article and the return of unexpended funds to Surplus Funds as printed.

ARTICLE 37: To see if the Town will vote to raise and appropriate or to transfer from its available funds and appropriate a sum of money as authorized by Chapter 40, Section 5-40C of the General Laws for the purpose of providing cooperative or complimentary facilities to out-patient clinics established or to be established in accordance with the provisions of Chapter 19 of the General Laws, in cooperation with the Department of Mental Health and other agencies collaborating with said Department, and for providing payment for services rendered or to be rendered by such public or private agencies. Monies appropriated hereunder shall be expended under the direction of the School Committee and/or the Board of Health or under their joint jurisdiction, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen)

The Committee recommends acceptance of this article and that the sum of \$7,338.50 be raised and appropriated.

ARTICLE 38: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate a sum of money for the construction of two public lavatories in the ground floor of the Southborough Library and to authorize the Board of Library Trustees to enter into such contracts and agreements as may be necessary therefor, or do or act anything in relation thereto.

(Proposed by the Board of Trustees of the Library)

The Committee recommends the acceptance of this article and that the sum of \$8,000.00 be transferred from Surplus Funds and appropriated.

ARTICLE 39: To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, grant, purchase or taking by Eminent Domain lease-hold rights, easements (temporary and/or permanent) or title in Fee Simple in parcels of land in the Town of Southborough as recommended by the Site Selection Board as established under Article 43 of the Annual Town Meeting for 1971 in its report to the Annual Town Meeting for 1972 and that a sum be raised and

appropriated or transferred from available funds for the payment of the purchase price, leasehold expenses, and/or land damages incurred therefor, or do or act anything in relation thereto.

(Proposed by the Site Selection Board)

The Committee recommends the acceptance of this article. It is our understanding that no funds will be requested at this time.

ARTICLE 40: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate, the sum of Forty-seven Thousand Five Hundred Dollars (\$47,500.00) for the purpose of installing a 12" water pipe from the Fayville Tank down Old Mill Road to Route 9 as recommended by Whitman & Howadd, Inc., Engineers and Architects on preliminary plan, "Survey of Southborough Water Supply" dated August 1971, or do or act anything in relation thereto.

~~(Proposed by Denson L. Satterfield, Jr. and 21 others)~~

The Committee does NOT recommend acceptance of this article. The new Capital Budgets Committee should establish priorities for this type of expansion.

ARTICLE 41: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Three Thousand Dollars (\$3,000.00) to be used by the Planning Board for the purpose of hiring a Planning Consultant, or do or act anything in relation thereto.

(Proposed by the Planning Board)

The Committee recommends acceptance of the article and that a sum of money to be mentioned in the Motion be transferred from Surplus Funds and be appropriated.

ARTICLE 42: To see if the Town will vote to amend the Zoning By-Law Section V as follows:

1. Designate Provision of Parking as "A".
2. Strike the last sentence of the first paragraph of Section V.
3. Strike out Paragraphs 1 through 3, 5 through 7, and 10.
4. Add a new Paragraph 1 to read:
"1. Dwelling:
One (1) parking space for each dwelling unit containing one (1) bedroom or less, two (2) parking spaces for each dwelling unit containing two (2) or more bedrooms therein and sufficient off-street parking for visitors and employees in a professional office or a home occupation."
5. Add a new Paragraph 2 to read:
"2. Places of public assembly:
One (1) parking space for each four (4) seats therein or one (1) space for each sixty (60) inches of bleachers or benches, plus one (1) space for every two (2) employees thereof."
6. Add a new Paragraph 3 to read:
"3. Retail store or consumer service establishment
Three (3) square feet of total parking area per one (1) square foot of gross floor area."
7. Add a new Paragraph 5 to read:
"5. Schools and Colleges:
One (1) parking space for each classroom and office therein, plus one (1) parking space for each ten (10) seats in the auditorium thereof of an elementary school. For a secondary school there shall be five (5) parking spaces for each classroom and one (1) space for each office therein, plus one (1) parking space for each ten (10) seats in the auditorium thereof. Colleges shall provide parking as secondary schools."

8. Add a new Paragraph 6 to read:

"(6) Hotels, motels, boarding or rooming houses, dormitories, fraternities, sororities, and other places providing overnight accommodations: One (1) parking space for each rentable room or guest space."

9. Add a new Paragraph 7 to read:

"(7) Industries: One (1) space for every one (1) employee."

10. Amend Paragraph 8 to read:

"(8) Restaurants and other places serving food or beverages: (1) space for every three (3) seats plus one space for each full time employee. (The second sentence to remain as is.)"

11. Add a new Paragraph 10 to read:

"(10) Gasoline service stations:

Two (2) spaces for each lubrication pit, lift or bay and one (1) space for each employee."

12. Add a new Paragraph 14 to read:

"(14) All other permitted nonresidential structures, except farm buildings:

Parking areas, exclusive of driveways; shall be in a minimum ratio of three (3) square feet of parking area to one (1) square foot of gross floor area, exclusive of storage areas, or one (1) space for each one (1) employee, whichever is greater, and adequate loading spaces, except that for warehouses the ratio need be only one (1) square foot of ground area to one (1) square foot of gross floor area."

13. Add a new Paragraph 15 to read:

"(15) Unenclosed nonresidential uses:

Parking spaces adequate to assure off-street parking of all vehicles of employees, customers or visitors."

14. Add to the Zoning by-law a new subsection VB to read as follows:

“B. Design of Off-Street Parking and Loading Spaces:

- (1) For all required off-street parking spaces, open or enclosed, each three hundred (300) square feet of net standing and maneuvering area shall be considered one (1) space. However, if such spaces are located in a completely enclosed building, each two hundred and fifty (250) square feet of net standing and maneuvering area shall be considered one (1) space. All required parking spaces shall be provided with unobstructed access to and from a street and shall be properly maintained in such a manner as to permit them to be used at all times. All required parking spaces shall be located on the same lot as the use with which such spaces are connected or, in the case of unenclosed spaces, within two hundred (200) feet of the lot, except that two (2) or more businesses may jointly provide the required spaces on one (1) or more of their lots. The number of spaces in any such joint facilities shall at least equal the total number required under the provision of this Section for their individual uses.
- (2) All off-street parking and loading areas, permitted and/or required, except for dwellings, which are located within or adjacent to a Residence A or B District (whether on the side or rear) shall be screened from all adjoining lots by either:
 - (a) A strip four (4) feet wide, densely planted with shrubs or trees, and/or
 - (b) A solid wall or fence not less than three (3) feet nor more than six (6) feet in height, and/or

(c) Suitable earth work.

(3) Required off-street parking and loading spaces shall not hereafter be reduced, nor shall one be counted as or substituted for the other.

(4) There shall be landscaped or paved parking separations at least six (6) feet in width and unencroachable by vehicles between every pair of parking rows.

(5) Required off-street parking and loading spaces shall have adequate vehicular access to the street, which along with the areas themselves, shall be shown on a site plan.

(6) Except in the case of parking spaces provided for single or two-family dwellings, off-street parking and loading areas shall be paved to specifications approved by the Highway Superintendent.

(7) Except in the case of parking spaces provided for single or two-family dwellings, off-street parking and loading areas used after sundown shall be illuminated, with illumination shielded and arranged as not to shine on abutting properties or on streets.

(8) Except in the case of parking spaces provided for single or two-family dwellings, no more than 25% of required parking shall be allowed in the required front yard. No loading spaces shall be allowed in the required front yard . . . or take any action relative thereto."

(Proposed by the Planning Board)

This article and several others are Zoning By-Law Changes. Those proposed by the Planning Board are for corrections in and modernization of the By-Laws. This Committee claims no expertise in these matters. The

Planning Board, an elected board, conducts hearings at which abutters and area residents affected express their feelings.

The Advisory Committee will accept the recommendations of the Planning Board.

ARTICLE 43: To see if the Town will vote to amend the Zoning By-Law Section IV by adding a paragraph 10 to read as follows:

10. General Conditions, Pertaining to All Districts

A. Odor, dust and smoke:

No such emissions shall be discernible beyond the property line or, in the case of an industrial park development, or of multiple use of the property beyond one hundred feet (100') of the building generating the emission, except that in no case shall the discharge from any source exceed the following limits:

1. Smoke measured at the point of discharge into the air shall not exceed a density of No. 1 on the Ringlemen Smoke Chart as published by the U. S. Bureau of Mines, except that a smoke of a density not darker than No. 2 on the Ringlemen Chart may be emitted for not more than three (3) minutes in any one (1) hour.
2. Lime dust, as CaO, measured at the property line of any lot on which the activity creates such dust, shall not exceed ten (10) micrograms per cubic meter of air.
3. Total particulate matter measured at all stacks or other points of emission to the air shall not exceed thirty (30) grams per hour per acre of land included in the lot.
4. All measurements of air pollution shall be by the procedures, and with equipment, approved

by the Building Inspector, which procedures and equipment shall be of the latest generally recognized development and design readily available.

5. No open burning is permitted.

B. Noise:

All noise shall be muffled so as not to be objectionable due to intermittence, beat, frequency or shrillness, and as measured at any property line of the lot shall not exceed the following intensity in relation to sound frequency:

Frequency, Cycles
per second

Maximum Sound Level Above
Zero Decibels Permitted*

0 to 74	74
75 to 149	59
150 to 299	52
300 to 599	46
600 to 1199	42
1200 to 2399	39
2400 to 4799	36
4800 to —	33

* According to the following formula:

Sound Pressure Levels in Decibels—equal
 $10 \log P1/P2$ where equals 0.0002 dynes/cm²

1. Such sound levels shall be measured with a sound level meter and octave band analyzer approved by the American Standards Association.

2. Noise making devices which are maintained and are utilized strictly to serve as warning devices are excluded from these regulations.

C. Heat, glare vibration and radiation:

No heat, glare, or vibration shall be discernible from the outside of any structure, and all radiation shall be contained within a structure.

D. Exterior lighting:

No exterior lighting, other than street lighting approved by the Selectmen, shall shine directly on adjacent properties or towards any street.

E. Storage:

All materials, supplies and equipment shall be stored in accord with Fire Prevention Standards of the National Board of Fire Underwriters, and shall be screened from view from public ways and abutting properties.

F. Waste disposal and water supply:

Regulations of the State Board of Health shall be met and shall be indicated on the approved site plan.

G. Screening, landscaping, surfacing, parking and signs:

As provided in Section V of this by-law landscaping will be in accord with the guidelines of the Planning Board, entitled "Landscaping Guidelines" dated

... or take any action relative thereto.

(Proposed by the Planning Board)

Recommendation same as for article 42.

ARTICLE 44: To see if the Town will vote to amend the Zoning By-Law, Section IV by adding a paragraph 11 to read as follows:

"11. For the purposes of assuring proper drainage, safe access with particular attention to the separation and location of entrances and exits, administering provisions of this By-law in regard to parking and loading

areas, signs and screening, and to assure adequate consideration for abutting land owners, a site plan shall be submitted for all uses for which off-street parking facilities are required except single-family dwellings.

The site plan shall be prepared by a professional architect, landscape architect, or registered professional engineer and submitted to the Board of Appeals in quintuplicate. The plan shall indicate all property boundaries, use and ownership of adjacent land and location of structures within two hundred (200) feet of the property lines, all existing and proposed structures within the property lines, driveways, driveway openings, parking and loading spaces, service areas, sidewalks and all facilities for screening, surfacing, lighting, signs, sewage, refuse and other waste disposal, drainage, dust and erosion control, landscaping, and such other information as the Board of Appeals may reasonably require. Also, a copy of the site plan shall be filed concurrently with the Planning Board for its recommendation to the Board of Appeals as hereinafter provided.

The Board of Appeals shall not approve such plan unless it shall find that the plan makes adequate provision for:

- (i) insuring compliance with this Zoning by-law;
- (ii) protecting the safety, convenience and welfare of the public;
- (iii) minimizing additional congestion in public and private ways;
- (iv) insuring adequate provision for the parking of motor vehicles;
- (v) insuring adequate provision for water, sewerage and drainage; and
- (vi) insuring that the premises will not be unsightly.

If in the opinion of the Board of Appeals, the plan fails to meet the above requirements, it may modify the plan to meet the requirements and as modified approve the same, or it may disapprove the Plan setting forth its reasons for disapproval. Application to the Board of Appeals for approval of the plan shall be as provided in Section VIII of this By-law, and no Zoning Permit shall be issued without such approval. All such applications for approval shall be referred to the Planning Board by the Board of Appeals prior to its public hearing thereon for such recommendations as the Planning Board may make in the best interest of the Town of Southborough, and no decision shall be made by the Board of Appeals in connection with any such application until the Planning Board shall have made such recommendations or ten (10) days shall have elapsed after the public hearing without any such recommendations being made. Notwithstanding anything heretofore set forth in this subparagraph 11 the applicant shall be notified of the decision of the Board of Appeals within seventy-five (75) days from the date of submission of the plan. Failure of the Board of Appeals to act within the seventy-five (75) days shall constitute approval thereof.”;

and to further amend the Zoning By-law Section VIII, Paragraph 2 by adding a subparagraph (e) to read as follows:

“(e) The Board of Appeals shall hear and decide applications for approval of site plans as provided in Section IV, Paragraph 11 of this By-law.”;

or take any action relative thereto.

(Proposed by the Planning Board)

Recommendation same as for article 42.

ARTICLE 45: To see if the Town will vote to amend the Zoning By-law Section IV, Subsection 9 as follows:

1. Amend Paragraph A1 to read:

“For a sign, either free-standing or attached, the area

shall be considered the total area of all surfaces used or employed for use as a sign . . . (the remaining wording as is)"

2. Strike out Paragraph A4.
3. Add a Paragraph C3 to read:

"All signs shall have a minimum setback of ten (10) feet from any property line."
4. Amend Paragraph D6 to read:

"One (1) temporary sign . . . (the remaining wording as is)".
5. Amend Paragraph E1 to read:

"For each business entity on premises within any such district and having frontage on Route 9, a sign not exceeding one hundred (100) square feet in area nor eighteen (18) feet in height above the ground level, with a minimum clearance of five (5) feet, provided that . . . (the remaining wording as is)".
6. Amend Paragraph E2 to read:

"or each business entity on all other premises in any such district, a sign not exceeding sixty (60) square feet in area nor fifteen (15) feet in height above ground level with a minimum clearance of five (5) feet, provided that . . . (the remaining wording as is)".
7. Amend Paragraph F to read:

"In addition to any sign permitted under any other section of this By-law for each business entity on premises within a Research, Scientific and Professional district, a sign not to exceed fifty (50) square feet in area nor fifteen (15) feet in height above the ground level with a minimum clearance of five (5) feet, shall be allowed . . ."

or take any action relative thereto.

Recommendation same as for article 42.

ARTICLE 46: To see if the Town will vote to amend the Zoning By-law Section IV, The Table of Regulations, by adding a footnote (h) to the Front Yard dimensions in the Business, Industrial and Industrial Park Districts to read:

"(h) Increase by fifty percent (50%) for properties abutting the Worcester Turnpike, Route 9 . . ." or take any action relative thereto.

(Proposed by the Planning Board)

Recommendation same as for article 42.

ARTICLE 47: To see if the Town will vote to amend Section III, Paragraph 2 of the zoning by-laws of the Town of Southborough, effective June 6, 1955, as amended, by changing the following described area now zoned partly Industrial and Residential "A" districts to all Industrial Park Zone:

Beginning at the junction of the southerly sideline of Route 9 and the easterly sideline of Deerfoot Road; thence Southerly 102.13 feet along said junction; thence, S. $12^{\circ} 47' 00''$ W. 570.77 feet; thence S. $77^{\circ} 33' 40''$ E. 810.32 feet; thence, S. $1^{\circ} 07' 00''$ W. 309.58 feet; thence S. $89^{\circ} 29' 10''$ E. 167.82 feet; thence S. $54^{\circ} 38' 10''$ E. 196.02 feet; thence S. $53^{\circ} 53' 45''$ E. 214.39 feet; thence N. $82^{\circ} 28' 15''$ E. 336.58 feet; thence S. $89^{\circ} 24' 34''$ E. 387.78 feet to the westerly sideline of Parkerville Road; thence along said Parkerville Road to its junction with the Southerly sideline of Route 9; thence along Route 9 to the point of beginning,

or do or act anything in relation thereto.

(Proposed by Robert Bernard and 23 others)

Recommendation same as for article 42.

Article 48: To see if the Town will vote to amend Section III, Paragraph 2 of the Zoning By-Law by changing the following described area from Residence A to a Business District:

Beginning at the Southwest corner of the premises at the Northerly line of Main Street and at land of the Town of Southborough; thence running Northerly as the fence stands by land of said Town two hundred seventy-three and 90/100 (273.90) feet to a corner; thence running Easterly by land of said Town fifty-nine and 40/100 (59.40) feet to a point; thence running N. 74° 56' 02" E. Seventy and 87/100 (70.87) feet to a point at land of Gasparoni; thence S. 62° 08' 17" E. one hundred forty-nine and 76/100 (149.76) feet along land of said Gasparoni to a point; thence turning and running S. 17° 26' 33" W. two hundred eighty-six and 64/100 (286.64) feet to the northerly line of Main Street at a point approximately three hundred twenty-five (325) feet from the Westerly side of School Street; thence N. 71° 24' 07" W. two hundred fourteen and 43/100 (214.43) feet along the northerly line of Main Street to an iron pipe; thence continuing along the northerly line of Main Street sixty and 06/100 (60.06) feet to the point of beginning,

or do or act anything in relation thereto.

Proposed by Bernard M. Campbell, Jr. and 19 others)

Recommendation same as for article 42.

ARTICLE 49: To see if the Town will vote to authorize the Selectmen, acting as Park Commissioners under Chapter 45 of the General Laws of the Commonwealth of Massachusetts, to set aside a portion of the Peters School Land, so-called, on the northerly side of Main Street as a public park dedicated to the memory of Henry J. Peters who gave this land to the Town of Southborough, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen)

The Committee recommends acceptance of this article.

ARTICLE 50: To see if the Town will vote under the provisions of Chapter 121B, Section 3 of the General Laws of the Commonwealth of Massachusetts as amended, to estab-

lish a Housing Authority and to make any and all determinations and declarations deemed necessary or desirable, or take any action in relation thereto.

(Proposed by the Housing for the Elderly Study Committee)

Recommendation will be made at the Town Meeting.

ARTICLE 51: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate a sum of money to be used for the expenses of organization and the preliminary studies of any Housing Authority created by this Town Meeting, or do or act anything in relation thereto.

(Proposed by the Housing for the Elderly Study Committee)

Recommendation will be made at the Town Meeting.

ARTICLE 52: To see if the Town will vote to raise and appropriate or transfer from available funds or by borrowing the sum of Eighteen Thousand Dollars (\$18,000.00) for architectural and engineering fees or other expenses incidental thereto to be used to remodel and an addition to the existing fire station, or do or act anything in relation thereto.

(Proposed by Town Building Committee)

The Committee does NOT recommend acceptance of the article. The new Capital Budgets Committee should establish priorities for this type of expansion.

ARTICLE 53: To see if the Town will vote to raise and appropriate or transfer from available funds or by borrowing the sum of Twelve Thousand Dollars (\$12,000.00) for architectural and engineering fees or other expenses incidental thereto to be used for remodeling of the present Town Hall for additional office space for all town boards, or do or act anything in relation thereto.

(Proposed by Town Building Committee)

The Committee does NOT recommend acceptance of this article. The new Capital Budgets Committee should establish priorities for this type of expansion.

ARTICLE 54: To see if the Town will vote on the acceptance of Chapter 928 of the Acts of 1971 as follows:

Shall an act passed by the General Court in the year nineteen hundred and seventy-one entitled "An Act Establishing the Upper Assabet River Valley Regional Refuse Disposal District", be accepted or do or act anything in relation thereto.

(Proposed by the Board of Selectmen)

It is recommended that this article be accepted in the words of the motion.

ARTICLE 55: To see if the Town will vote on the acceptance of a provision of the General Laws of the Commonwealth of Massachusetts establishing a revolving fund for the payment of police officers for off duty work details as follows:

Shall the provisions of Chapter 44, Section 53 of the General Laws (enacted as Chapter 344 of the Acts of 1970) be accepted

or do or act anything in relation thereto.

(Proposed by Chief of Police Mattioli and Board of Selectmen)

It is recommended that this article be accepted in the words of the motion.

ARTICLE 56: To see if the Town will vote to accept from Charles E. Gaffney and Alice B. Gaffney a conveyance of a parcel of land shown as Parcel 13 on Map 50 of Town of Southborough Assessors Maps containing .39 acres bounded by Ward Road, Main Street and Parcel 12 on said Assessors

Map, said parcel to be under the custody and control of the Conservation Commission as provided in Chapter 40, Section 8-C of the General Laws, or do or act anything in relation thereto.

(Proposed by Conservation Commission)

It is recommended that this article be accepted.

ARTICLE 57: To see if the Town will vote to accept from Janice W. Clark and Virginia M. Clark and/or James W. Clark, Trustee, a conveyance of land shown as Parcels A and B on Subdivision Plan for Reservoir Drive duly recorded at Worcester District Deeds containing 3.9 acres, more or less, said parcel to be under the custody and control of the Conservation Commission as provided in Chapter 40, Section 8C of the General Laws, or do or act anything in relation thereto.

(Proposed by the Conservation Commission)

It is recommended that this article be accepted.

ARTICLE 58: To see if the Town will vote to authorize the Selectmen to sell and convey a parcel of town-owned land located on the southwesterly side of Boston Road and shown as Parcel 11 on Map 47 on the Town of Southborough Assessors' Maps, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen)

Recommendation on this article will be made at the Town Meeting.

ARTICLE 59: To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of repairing the roof of the Fayville Hall, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen)

The Committee recommends that the sum of \$2,713.00 be transferred from available funds and appropriated.

ARTICLE 60: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate a sum of money to be deposited in the Stabilization Fund to be held and administered in accordance with the provisions of G. L. Chapter 40, Section 5B, or do or act anything in relation thereto.

(Proposed by the Advisory Committee)

The Committee will recommend withdrawal of this article.

ARTICLE 61: To see if the Town will vote to accept and establish as a Town Way under the provisions of Chapter 82 of the General Laws, a privately owned street known as Wyndemere Drive as laid out by the Board of Selectmen and according to the boundaries and measurements as shown on a plan entitled "Plan for Acceptance of Wyndemere Drive by the Town of Southborough Scale 1"=50' November 22, 1971 Reney Brothers, Inc. Registered Engineers Land Surveyors, Worcester, Massachusetts", which plan and layout are on file in the office of the Town Clerk, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen)

The Committee does NOT recommend, at this time, the acceptance of this street.

And to notify the Inhabitants of the First Precinct of said Town of Southborough, qualified to vote in elections to meet in the Town House in said Southborough, and the Inhabitants of the Second Precinct of said Town to meet in the Mary E. Finn School Auditorium on

Monday, March 20, 1972

then and there at those places to bring in their votes to the Election Officers at the respective Precincts, for Moderator, for a term of one year; for Town Treasurer, for a term of one year; for Town Clerk, for a term of three years; for one member of the Board of Selectmen, for a term of three

years; or one member of the Board of Assessors, for a term of three years; for two members of the School Committee, for a term of three years; for one member of the Board of Health, or a term of three years; for one member of the Board of Water Commissioners, for a term of three years; for Tree Warden, for a term of three years; for two members of the Board of Library Trustees for a term of three years; for one member of the Board of Cemetery Commissioners, for a term of three years; for one member of the Planning Board, for a term of five years; for one member of the Assabet Valley Regional Vocational School District Committee for a term of three years; and for the further purpose of submitting for acceptance to the registered voters, in the form of the following questions which shall be printed upon the Official Ballot to be used at the election:

QUESTION NO. 1

Shall Licenses be granted in this Town for the operation, holding or conducting a game commonly called Beano?

YES NO

QUESTION NO. 2

Shall the Town, in addition to the payment of fifty percent of a premium, for contributory group life and health insurance for employees in the service of the Town and their dependents pay a subsidiary or additional rate?

YES NO

The Polls in each Precinct will be open at eight o'clock in the morning and will be closed at eight o'clock in the evening of said day.

And you are to give notice hereby by posting true and attested copies of the Warrant at the Town Hall, Fayville Village Hall, Central Fire Station, Southville Fire Station,

Southborough News Shop, Central Street Market, Mauro's Market, Southboro Drug Store, Fitzgerald's Storé, Lincoln's Store, Turnpike Food & Liquor Mart, Mary E. Finn School, and A. S. Woodward Memorial School, seven days at least before the time appointed for such meeting.

Given under our hand this first day of February 1972, in the year of Our Lord, One Thousand Nine Hundred and Seventy-two, and in the One Hundred Ninety-sixth year of the Independence of the United States of America.

Attest:

FRANCIS J. MATTIOLI,
Constable

LOUIS J. BARTOLINI,

Chairman

THOMAS W. McAULIFFE

ROBERT C. DUMONT

Board of Selectmen of the
Town of Southborough, Massachusetts

**ANNUAL REPORT
OF THE
NORTHBOROUGH—SOUTHBOROUGH
REGIONAL SCHOOL DISTRICT**



**FOR THE YEAR ENDING
DECEMBER 31, 1972**

PERSONNEL

THE SCHOOL COMMITTEE

✓ Mr. Robert M. Williams, Chairman	Term expires 1975
✓ Mr. George N. Thibeault, Vice Chairman	Term expires 1973
Mr. George L. Traynor, Jr., Secretary	Term expires 1975
Mrs. Elaine L. Kelly	Term expires 1975
Mr. James A. Millar	Term expires 1973
Mr. William J. Higgins	Term expires 1973
Mr. Orville R. Miller	Term expires 1974
✓ Mr. Herbert L. Cobb	Term expires 1973
✓ Mrs. Janice A. Fletcher	Term expires 1974
✓ Mr. Jay G. Engel, Jr.	Term expires 1975

The School Committee meets in the Algonquin Regional High School on the second Wednesday of each month at 7:30 P.M.. Supplementary meetings will be held on the fourth Wednesday of each month at the discretion of the Committee.

SUPERINTENDENT OF SCHOOLS
Herbert C. Geele, M.Ed., C.A.G.S.

BUSINESS MANAGER
Richard F. Tibert, B.S.

Mrs. Elizabeth J. Dahlin	Secretary to the Superintendent
Mrs. Helen P. Kaminski	Financial Secretary
Mrs. Dorothy M. Donnelly	Payroll Secretary
Mrs. Elizabeth V. Johnson	Clerk-Bookkeeper

Business Office: Algonquin Regional High School
Bartlett Street
Northborough, Massachusetts 01532

Office Hours: 8:30 A.M. to 4:30 P.M.

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Southborough 485-0452

FACULTY OF ALGONQUIN REGIONAL HIGH SCHOOL

Mr. James A. Higgiston	Principal
B.S., Notre Dame; Ed. M., Boston University	
Mr. Frank G. Kronoff, Jr.	Vice Principal
B.S., College of the Holy Cross; Ed.M., Calvin Coolidge College	
Mr. Carroll C. Paine	Vice Principal
B.S., Springfield College; M.Ed., Worcester State College	

Arts and Crafts Department

Mr. James R. Filkins, B.F.A., Michigan State University
Mrs. Janet E. Shulman, Cert. of F.A., School of the Worcester Art Museum; B.F.A., Philadelphia College of Art

Business Education Department

Miss Rose A. Farese, Chairman, B.S., M.C.S., Boston University
Mrs. Patricia N. Blazo, B.A., Worcester State College
Miss Marie-Louise Gauthier, B.S.Bus.Ed., Salem State College
Miss Carol A. LeBlanc, A.S., Becker Junior College; B.S., Salem State College
Mr. Lawrence R. McKinley, B.S., Northeastern University; Ed.M., Boston University
Miss Marjorie D. Taft, Bay Path Institute

English Department

Mrs. Patricia H. Carlson, Chairman, B.A., University of Mass.; M.A., University of Houston
Miss Kay-Lee Bell, B.S. Ed., Gorham State College; M.Ed., University of Mass.
Mr. Robert W. Boberg, B.S., Boston College
Mrs. Eleanor B. Cottier, B.A., Marymount College; M.A., Hunter College
Mr. Neil R. Cronin, B.S.Ed., M.Ed., Worcester State College
Mr. Luke M. Foley, A.B., College of the Holy Cross; M.A., Boston College
Mrs. Joan P. Fouhy, B.A., Anna Maria College
Mrs. Vicki-Jo Kooker, B.A., Univ. of California at San Diego
Mr. Frederic R. Philcox, B.S.Ed., Worcester State College; M.A.T., Harvard University
Mr. Robert W. Powers, B.S., M.S., University of Bridgeport
Mr. Bruce R. Rettman, B.A., Long Island University
Mrs. Janice F. Smith, B.S., Worcester State College
Mrs. Ruth E. Weaver, A.B., Houghton College

Foreign Language Department

Mr. Jerry J. Cocchiola, Chairman, B.A., Clark University; M.A., Middlebury College-University of Paris
--

Mrs. Maxine H. Bellew, B.A., Boston University; M.A., Harvard University
Mr. Robert O. Dupuis, B.A., M.A., Assumption College
Mr. Richard G. Geoffrion, B.A., M.A., Assumption College
Mr. Donald E. MacQueen, B.A., M.A., Adrian College
Mr. Bruce P. Nattinville, B.S., College of the Holy Cross;
M.Ed., Fitchburg State College
Miss Janet M. Wesson, B.A., Rivier College; M.A.Ed., Clark University

Guidance Department

Mr. John K. Carlow, Chairman, B.A., M.A., Tufts University
Mr. Leonard F. Morley, B.S., Salem State College; M.Ed., Tufts University
Miss Margaret H. Slayter, B.A., Peru State College; M.Ed., Boston State College
Mrs. Jean H. Woodhead, B.S.Ed., M.Ed., Boston University

Home Economics Department

Mrs. Nancy M. Hahn, Coordinator, B.S., M.S., Ohio University
Mrs. Marilyn B. Manzella, B.S., Framingham State College

Industrial Arts Department

Mr. Warren F. Maddox, Chairman, B.S.Ed., Fitchburg State College; M.Ed., Boston State College
Mr. Roger J. Berthiaume, B.S.Ed., Fitchburg State College
Mr. John M. Freeman, B.S.Ed., Fitchburg State College
Mr. Robert R. Sweet, B.S.Ed., M.Ed., Fitchburg State College

Multi-Media Center

Miss M. Elizabeth Joseph, Director, B.A., Salve Regina College;
M.S., Marywood College

Mathematics Department

Mr. Joseph P. McDermott, Chairman, B.A., Harvard University;
M.Ed., Boston University
Mr. John L. Brouillard, A.B., College of the Holy Cross; M.A., Clark University
Mr. David J. Cavan, Jr., B.A., Boston College
Mr. Michael L. Foley, B.S.Ed., Worcester State College
Mr. James L. Greenler, B.A., Boston College; S.T.L., Weston College; M.A., Fordham University
Mr. Russell F. Harris, A.B., Tufts University; M.S., Worcester Polytechnic Institute
Mr. Andrew K. O'Keefe, B.S., Clark University
Mrs. Margaret M. Oman, B.A., M.A., Northwestern University

Mrs. Regina A. Swoope, B.A., M.Ed., University of Delaware
Mr. Ralph W. Whitcomb, Jr., B.S., University of Massachusetts;
A.M., Boston University

Music Department

Mr. Robert P. Eaton, B.S.Mus. Ed., Hartwick College;
M.Mus.Ed., University of Hartford
Mr. Leonard C. Faucher, B.Mus.Ed., Boston Conservatory
(Part-time)

Perceptually Handicapped

Mrs. Theresa M. Perry, B.S.Ed., M.Ed., Worcester State College
(Part-Time)

Physical Education Department

Mr. John P. Clark, Chairman, B.S., M.Ed., Boston University
Miss Susan L. Allen, B.S.Ed., Northeastern University; M.A.,
Michigan State University
Mr. Paul F. Cronin, B.S., Northeastern University
Mrs. Elizabeth Lindsay, B.S., University of Massachusetts
Mrs. Sue Ellen Renfrew, B.A., Earlham College
Mr. Richard J. Walsh, B.S., M.Ed., Boston University

Science Department

Mr. Robert A. Kennerly, Chairman, S.B., Harvard College;
Ed.M., Boston University
Mr. Bronon V. Bahosh, Jr., A.B., Merrimack College; M.S.,
Boston College
Mr. Jeffrey H. Eaton, B.S., University of Massachusetts
Mr. Francis H. Gately, Jr., B.A., State College at North Adams
Mr. Mark E. Greene, B.A., University of Massachusetts
Mr. Robert N. Johnson, A.B., State College at North Adams
Mr. Arthur C. Murdock, A.B., Clark University; M.Ed.,
Worcester State College
Miss Maureen B. O'Connell, B.S., St. John's University, M.S.,
University of Notre Dame; M.A., Boston University
Mrs. M. Pauline Ruane, A.B., Emmanuel College; M.A., Boston
University
Mr. Robert J. Seymour, B.A., St. Anselm's College; M.Ed.,
Worcester State College
Mr. John P. Wallace, A.B., St. Anselm's College; M.S., John
Carroll University
Mr. E. Sohier Welch, Jr., A.B., Harvard College

Social Studies Department

Mr. George W. Hamilton, Chairman, A.B., Bates College;

A.M., C.A.G.S., Boston University
Mrs. Louise Brunzell, B.S.Ed., Worcester State College; M.A.T., Assumption College
Mr. Richard S. Dwyer, B.S., State College at Boston
Mr. Steven R. Eisenberg, B.S., University of Hartford; M.A., Miami University, Ohio
Mr. Donald J. Fancy, B.S., M.Ed., Worcester State College
Mr. Thomas H. Ferris, Jr., B.A., Curry College
Mr. Charles A. Lindberg, A.B., Clark University; Ed.M., Worcester State College
Mr. Irwin B. Macklow, B.S.Ed., Worcester State College; A.M., Clark University
Mr. Anthony B. Sandini, B.S., College of the Holy Cross; M.Ed., Worcester State College
Mr. Robert H. Stebbins, B.A., Tufts University; M.A., Worcester State College

SECRETARIAL STAFF

Mrs. Avis V. Pasco	Secretary to the Principal
Mrs. Eleanor F. Browning	Financial Secretary to Principal
Mrs. Jessie M. Morin	Principal's Office and Faculty Secretary
Mrs. Helen Kelley	Principal's Office
Mrs. June Henderson	Principal's Office
Mrs. Ann Gleeson	Principal's Office
Mrs. Agnes H. Batcheller	Library
Mrs. Rita I. Cenik	Guidance Department
Mrs. Helen Kaufmann	Faculty Secretary
Mrs. Jane Parmenter	Library Aide
Mrs. Irene C. Burkis	Audio-Visual Aide
Mrs. Phyllis L. Rich, R.N.	School Nurse
Fred M. Pierce, Jr., M.D.	School Physician
Mrs. Eleanor L. Dando	Cafeteria Manager

CUSTODIAL STAFF

Mr. Myron T. Johnson	Head Custodian
Mr. Louis C. Muchi	Assistant Head Custodian
Mr. Clifton Cunningham	
Mr. Francis Delaney	
Mr. Frank C. Jaarsma	
Mr. Walter E. Munyon	
Mr. Richard Paul	
Mr. William Paul	
Mr. Frederick J. Quinn	
Mr. Gerald Pryor	

REPORT OF THE SCHOOL COMMITTEE

The year 1972 was a special year at Algonquin - the year of the accreditation renewal. Accreditation has to do with quality education which always raises questions in the minds of the School Committee and the general public.

How do you determine that quality is being offered at Algonquin Regional High School? How do you determine that you are getting full value for your educational tax dollar? Various town advisory boards help the School Committee evaluate the cost of education, but it is difficult to account for the quality of education.

After two years of intensive preparation and self-evaluation by the staff and administration, Algonquin Regional High School was evaluated by the New England Association of Colleges and Secondary Schools. On May 7, 1972, twenty-five staff members from New England high schools, school systems, and the Massachusetts Department of Education visited the high school. For the ensuing four days the evaluation team, divided into specialized section committees, reviewed the self-evaluation and made suggestions for continued improvement of education at our high school. The complete report of the Evaluation Committee is available at each town's library. One paragraph in the introduction is a particularly significant summarization of the evaluation. "It was the unanimous judgment of the visiting committee that Northborough-Southborough can take great pride in the quality of its high school, its students and its staff and administration. The visiting committee discovered the student body to be composed of unusually fine young men and women."

Mr. Higgiston has received notification from the New England Association of Colleges and Secondary Schools that Algonquin has been accredited for ten years. That is the longest term of accreditation offered by the Association and represents the highest possible vote of confidence in our school. The School Committee extends its congratulations to the administration and staff for the well-deserved recognition of excellence.

There are specific areas of improvement that have been made since our last report to the committee. The library and audio-visual sections have been combined into a Media Center under the control of a highly qualified Director of Media Services. Facilities are being expanded. The entire collection of equipment and supplies are being catalogued, serviced, and stored at a central point. The results will be

single source accountability and greater interdepartmental use of equipment and services.

Possibly a more "visible" change at Algonquin is the new enthusiasm of the marching band - and the entire music program. The School Committee agreed to a major commitment of funds to purchase new instruments and additional uniforms to show our endorsement of the revitalization of this area of education.

Finally, much effort was spent streamlining the lines of communication between the students, staff, administration, and School Committee. The Commonwealth enacted legislation which assures that students have the opportunity to meet with their School Committee. Although we follow the State mandate, the lines of communication had been established three years earlier.

The Evaluation Committee found our student body to be composed of "unusually fine young men and women." We already knew that, but as with your own children, it's always nice to receive a compliment from "outsiders."

We cordially invite all interested citizens to attend the School Committee meetings which are held on the second Wednesday of each month (except August) at 7:30 p.m. at the Algonquin Regional High School. The School Committee also reserves the fourth Wednesday of the month for additional business and to meet with the Student Advisory Committee on alternate months.

Respectfully submitted,

ROBERT M. WILLIAMS, Chairman
GEORGE N. THIBEAULT, Vice Chairman
GEORGE L. TRAYNOR, JR., Secretary
ELAINE L. KELLY
JAMES A. MILLAR
WILLIAM J. HIGGINS
ORVILLE R. MILLER
HERBERT L. COBB
JANICE A. FLETCHER
JAY G. ENGEL, JR.

REPORT OF THE SUPERINTENDENT OF SCHOOLS

It is my privilege to submit herein my fourth report as Superintendent of Schools. I have briefly discussed matters which I think may be of general interest to the citizenry of Northborough and Southborough.

Evaluation of Algonquin Regional High School

Of the fifty-five Massachusetts secondary schools that were evaluated for accreditation this past year, only eight schools were recommended for ten-year membership in the New England Association of Schools and Colleges. Algonquin Regional High School was one of those eight. From May 7 - 10, 1972, Algonquin was evaluated by a Visiting Committee of twenty-five professionals. This Committee, ranging from superintendents to classroom teachers, was drawn from a wide variety of school systems in New England as well as having representation from the Massachusetts State Department of Education. Their purpose was to review the self-evaluation which had been conducted by our high school staff and administration, and to commend as well as recommend in order that the school continue to improve its program and facilities.

The Visiting Committee report contains many recommendations pointing to the strengths of the school. The visitors were very impressed with the staff and administration, and felt that the towns of Northborough and Southborough should take great pride in their educational efforts. They were also very impressed with our student body.

The report stated that the high school had made great progress in developing a good comprehensive curricula and extra-curricula program. However, among the identified needs for the future was the development of more course offerings for the non-college bound student if the school is to really meet the needs of a wide diversity of student intellect and interest.

A two year progress report will be due on June 1, 1974 indicating the status of each recommendation made by the Visiting Committee. We will be asked to classify each into one of five categories: Completed, In Progress, Planned for the Future, Rejected, or No Action. Specific reasons should be submitted for recommendations rejected or those items where no action was taken.

Multi-Media Center

In September 1972 the Regional School Committee took a major educational forward step in their appointment of a multi-media center director. This position called for expertise in the broad range of both print and non-print materials and related audio and visual equipment. It incorporates the evaluation, selection, classification, scheduling and utilization of print and non-print materials; the evaluation, selection, scheduling and utilization of all related equipment to provide the basis for long range programming and the full development of the multi-media center. The director, by the very nature of the position, is a participant as a specialist in instructional media in the development and implementation of curriculum study and revision. In addition, the director is a teacher of pupils and staff in the most effective use of media and equipment.

Additional space for the media center is being allocated to house the entire print and non-print media collection in a central media center. Precise accountability and a better usage and distribution system will be immediate benefits.

Educational Costs and Accountability

In education we have been in the throes of a financial problem for several years. No one has to be told what inflation has done to people in all walks of life. The financial burden which has resulted from this inflationary trend, added to the ever increasing sociologic problems thrust upon our schools, has driven the cost of education higher and higher. There is no doubt the taxpayers throughout the country are becoming more resistive to providing for increasing school budgets. In many communities their displeasure and unhappiness has been indicated by the number of school construction bond issues that are being turned down. However, most of us realize that without school budget increases, the result would be a reduction of both program and educational quality.

We find ourselves in a situation now where we must be convincing in our communications with the general public concerning the reasons for these increased costs. In order to do this, we must emphasize the results of our programs in ways that parents can understand and support.

The recent evaluation pointed out that our curriculum offerings should be expanded for non-college students. Too many of these youngsters leave school with too little knowledge and too few skills, and many times a sense of inferiority. Therefore, we should assess

carefully our present course offerings and provide for a wider diversity in the future with full public awareness and support of the need for change.

Curriculum revision is a continual process. We should continue to examine at the same time our standards for all students as a part of the same process. This is a difficult task. The very foundation of educational achievement is the basic skills. These can be measured and are measured carefully by those who teach students in relation to their ability to perform.

The key to any system of accountability rests with those who instruct and inspire our young people. I commend their success in negotiations, the improvement of their status, and the recognition of their importance in the whole educational process. But with these gains and with these successes I would hope that the responsibility to teach and be judged by the results thereof is also welcomed with the same enthusiasm. However, I am confident that the type of faculty employed in this school will rise to this type of challenge as accountability becomes more clearly identified with the aims and objectives of what we teach.

In Appreciation

I would like to thank the administration and faculty for their many fine educational contributions this past year that led to such a successful accreditation evaluation. I would also like to thank the School Committee for their continued support.

Respectfully submitted,

HERBERT C. GEELE
Superintendent of Schools

REPORT OF THE SCHOOL PRINCIPAL

Mr. Herbert C. Geele
Superintendent of Schools
Northborough-Southborough Regional School District

Dear Mr. Geele:

I submit at this time, as the Algonquin Principal, my fourteenth annual report; and simultaneously my twenty-fifth such report as a school administrator in the Northborough-Southborough School District.

ENROLLMENT

September 1972 registration for the current school year shows a total of 1234 students. This represents a six percent growth of student enrollment since September 1971 when there was a registration of 1164 students.

Because of the opening of Assabet Vocational Regional School in September 1973, the projection of the Algonquin enrollment for that same date is rather difficult to accurately determine. It will probably range between 1200 to 1260 students. Accordingly, no additional staff personnel is being planned for the 1973-74 school year, with the exception of instrumental music being extended from three days to five days weekly.

ACCREDITATION

At its annual business meeting held in Boston on December 13, 1972, Algonquin was granted a full ten-year membership by the New England Association of Schools and Colleges.

Being accredited for ten years means that Algonquin's physical plant and academic programs measure up to NEASC standards. It is the school's second full membership since it opened in 1959.

The long hours and intensive preparation proved to be worthwhile. Of fifty-five Massachusetts public secondary schools evaluated in 1972, only eight received full accreditation. Algonquin was the only Worcester County High School among them.

Joseph P. McDermott, Chairman of the Mathematics Department, was also chairman of the Steering Committee that coordinated the overall proceedings at Algonquin. Also on this committee were Miss Rose Farese, Mrs. Louise Brunzell, Mrs. Joan O. Foley,

George Hamilton, Neil Cronin, and the school's principal, James A. Higgiston.

RESEARCH AND DEVELOPMENT

In anticipation of the Spring visitation of the NEASC Committee, release time was provided during the Winter months of 1972 for self-evaluation review meetings.

After the May visitation Summer workshops were held by staff committees which were specifically assigned to the further development of Humanities and new Mathematics curriculum courses.

Release time during the Fall season of 1972 was provided to react to and provide for the implementation of recommendations as suggested by the NEASC Committee.

CURRICULUM

Pertinent excerpts from the annual reports of some of our Department Chairmen are as follows:

English:

Curriculum change has been slowly and carefully instituted, with the result that we have a sound, well-structured program. Following the successful freshman skill oriented courses of 1971-72, we entered the second phase of the new program by offering our two semester Fundamentals of Literature course in September, 1972. The third phase, an elective program with a choice of thirteen courses, will be offered to juniors and seniors next year. Five of these courses are specifically geared to our terminal students, again following the recommendation of the visiting committee. The philosophical structure of the entire program is heterogeneous in concept. Our budget for the new curriculum is ample, enabling us to purchase not only the necessary textual materials, but enriching audio-visual materials as well.

One of the chief recommendations of the evaluation process for Algonquin was that we all seek more interdepartmental dialogue and coordination. The English Department concurs, and has already begun to effect said improvements. We are currently working with the Foreign Language and Art Departments in mutual efforts in senior independent study. Members of the Mathematics and Social Studies Departments have frequently guest lectured in English classes this year. For a special project in Colonial Literature members of an English class worked in the Industrial Arts and Music Departments. All of these interdepartmental efforts will be

culminated next year in the new elective Humanities course which will synthesize all areas of discipline.

Mathematics:

Since most of the recommendations were made originally in the self-evaluation, planning was started last spring in anticipation of the visiting committee's suggestions. As a result two new courses - Introductory Geometry and Mathematics 3 - were offered for the first time in September 1972 in order to satisfy the needs of non-college bound students. The response from both students and teachers has been encouraging. The department has also recognized their obligation to provide for the student whose needs were of a remedial nature. Our first response has been to work with these students on an individual basis utilizing some recently developed techniques involving the use of electronic calculators.

Our advanced placement Calculus course continues to be successful and chances are good that enrollment will increase in the next few years. Enrollment in general is up. This is the reverse of the trend found in many area schools. As of the beginning of the second marking period, slightly more than 90% of the total student body was enrolled in a Math course. In addition, 20 students are members of freshman and varsity math teams. They compete successfully against the larger county high schools. Much credit for the teams' success is due to the effort and interest of their coaches, Ralph Whitcomb and Russell Harris.

Social Studies:

With the opening of school in September, the department set about replying to one recommendation in particular which we ourselves had identified in our self-evaluation: that of immediately revising the United States History offering. The department unanimously voted to recommend offering this course in four semesters in the following time periods. Exploration to 1840; 1840 to 1876; 1876 to 1920; 1920 to 1970. The election of any two of these in either grade 10 or 11 would satisfy the State Department of Education requirement for graduation from high school. The State Department of Education has commended the Social Studies Department for this "realistic proposal".

Foreign Language:

The Committee recommended that our existing guidelines be revised to allow for a more flexible program of individualized instruction or special classes for the slower student of foreign languages. To obtain this flexibility the Department is attempting to increase our course offerings and is examining the various facets of

individualized instruction hoping to enroll more of our slower students and to keep our brighter ones.

Despite increasing competition for students among departments and compulsory courses, Algonquin students continue to show interest in foreign languages. Six hundred and forty-nine students from a school population of 1230 have elected a foreign language. The Spanish Club has been re-activated, and the Paris Travel Club plans a Spring trip to France. French and Spanish continue to have the highest enrollments followed by German; unfortunately, our Latin enrollment, reflecting the national picture, continues to drop.

Multi Media Center

Algonquin is now staffed with a multi media director, two paraprofessionals, and an office-clerical secretary.

Available throughout the school day, they service students and staff with slide film projectors, movie film projectors, cassettes and players, musical records and players, tape recorders, video tape recorders and players, microfilm library, in addition to approximately thirteen thousand library books.

During this year of consolidation, centralization is taking place of all audio-visual materials.

Co-Curricular

In the opinion of this administrator, one of Algonquin's best programs in the area of extra-curricular activity took place last Spring with the rendition by our musical groups of "Fiddler on the Roof."

After weeks of diligent preparation and rehearsal throughout the winter season, their performance was one of excellence. The learning experience in itself would seem to indicate that the youth of today, when sufficiently motivated towards the goals that they wish to achieve, certainly have the potential to attain great heights of achievement.

A modified concept of open campus was introduced during 1972, and made available to the Senior Class of 1972. One of the specific objectives of such a program is to provide for students school time to avail themselves of supplementary educational experiences off the school grounds.

CONCLUSION

In behalf of the students and staff, we extend our appreciation to a) Superintendent Herbert C. Geele for his professional leadership

- b) Our School Committee for their support, understanding and establishment of school policy procedures
- c) The taxpayers of both communities for their cooperation and financial support.

Respectfully submitted,

JAMES A. HIGGISTON
Principal

REPORT OF THE GUIDANCE DEPARTMENT

The Evaluation of the New England Association of Secondary Schools and Colleges has exerted the most significant influence on the Guidance Department during 1972. While the Department was commended for its physical facilities, testing program, and positive relationship with staff and administration, the Visiting Committee made several recommendations which demanded immediate attention.

According to the Committee, the most pressing need for improvement appeared to be in the area of counselor "availability." Since September, as a result, the members of the Department have been investigating ways to improve their accessibility to students. All students have been informed that in the event of an emergency a counselor may be seen immediately without appointment. Problems still exist in the scheduling of routine interviews, however. Counselors have always attempted to arrange for interviews during a student's study period, and have consciously avoided interrupting a regularly scheduled class if at all possible. Counselors would be more available if they could see students anytime, but the educational merit of this procedure is open to question. Further study is needed to see whether or not there is a system for seeing students which is an improvement over the one currently in use.

Another recommendation, this resembling one which developed out of the self-evaluation, dealt with improvement of communication with students and parents. As a result, a monthly newsletter entitled "Guidelines" has been issued. Under the capable editorship of Mrs. Woodhead, it has evoked a great deal of favorable interest. In October, an evening meeting with parents of seniors planning on further

education was held. Over ninety parents met their son's or daughter's counselor, and discussed the many decisions which must be made to enter college. A similar meeting for parents of seniors entering the world of work is planned for early spring.

Improved orientation of students newly transferred to Algonquin was also established as a result of a recommendation by the Visiting Committee. With the able cooperation of the Student Council, procedures were instituted to make the adjustment problems of new students less pronounced.

The Department has been working closely with officials at Assabet Valley Regional Vocational School in an attempt to inform eligible students about available programs there. For instance, a large number of Algonquin's current ninth graders are eligible to attend in September 1973. Students and parents should be made aware of this alternate form of free secondary education available to qualified residents of both Northborough and Southborough.

The follow-up study printed below indicates that the percentage of graduates attending four-year colleges remains at approximately 40%. A small number of graduates have chosen to work or travel for a year before furthering their education. When one realizes that the main reason for the high attrition rate among college students appears to be "personal immaturity," a year's hiatus from formal education may be the correct course of action for some. The Director of Guidance would like to remind graduates that the facilities and services of the Guidance Office are as available to them as they are to students currently attending.

The Department welcomes to its staff Mr. Leonard Morley, former Dean of Students at Cushing Academy.

FOLLOW-UP

The initial follow-up of the Class of 1972 is listed as follows:

Four-year Degree Granting Colleges - 79

Amherst College	1
Assumption College	1
Babson College	1
Bates College	1
Bentley College	1
Boston College	1
Bridgewater State College	4
Colgate University	1
Cornell University	1

Crane School of Music	1
Dartmouth College	1
Eastman School of Music	1
Elmira College	1
Emerson College	1
Fitchburg State College	7
Florida Institute of Technology	1
Framingham State College	6
Ithaca College	2
Lowell State College	1
Lowell Technological Institute	2
Marietta University	1
Miami University (Ohio)	1
Mount Allison University	1
North Adams State College	1
Northeastern University	3
Norwich University	2
Regis College	1
Salem State College	3
Southeastern Massachusetts University	2
Trinity College (D.C.)	1
University of Massachusetts	15
Vassar College	1
Vermont College	1
Weber State College	1
Worcester Polytechnic Institute	2
Worcester State College	7
 Junior Colleges - 24	
Atlantic Community College	1
Champlain College	1
Dean Junior College	1
Fisher Junior College	1
Grahm Junior College	2
Greenfield Community College	2
Green Mountain College	1
Lasell Junior College	2
Leicester Junior College	1
Mitchell College	1
Post Junior College	1
Quinsigamond Community College	9
Worcester Junior College	1
 Two-year Schools of Business - 1	
Salter Secretarial School	1

Two-year Technical Institutes - 8	
Franklin Institute	2
I.T.T. Institute	1
New Hampshire Technical Institute	1
Springfield Technical Institute	1
Stockbridge School	1
Worcester Industrial Technical Institute	2
Other Schools - 10	
Career Academy	2
David Hale Fanning School	4
Leo's Beauty Institute	1
Worcester Art Museum	1
Worcester Trade School	2
Military Service - 5	
Employed - 87	

SCHOLARSHIPS

Local organizations continued their fine monetary support by granting thirty-seven awards totaling \$9,900.00 to members of the Class of 1972.

Colleges and outside sources awarded \$17,450.00 to fourteen recipients.

The following members of the Class of 1972 received financial aid:

Northborough

A. Local Organizations

1. Northborough Junior Grange, \$50.00 to Donna Ruth Flood
2. Altar Society, St. Rose of Lima Church of Northborough, \$100.00 to Gail Marie Butterfield
3. Northborough Art Guild, \$100.00 to Glenn John Martin
4. Northborough Teachers Association, \$150.00 to Enid Elizabeth Lawson
5. Lions Club of Northborough, \$200.00 each to David Benton Miles and Douglas Gordon Smith
6. Northborough High School Alumni Association, \$400.00 to Sheila Marie McShane
7. Northborough National Bank, \$250.00 to Laura Ann Chamberlain
8. St. Agustine Council of the Knights of Columbus of Northborough, \$200.00 to Gail Marie Butterfield
9. Trinity Church of Northborough, Scholarship Committee, \$200.00 each to

- a) Janet Dale Conder, the Fannie E. Proctor Memorial Scholarship
- b) Pamela Joy Marshall, Women's Fellowship Award
- c) Steven Channing Pratt, the Fannie E. Proctor Memorial Scholarship
- d) Pamela Louise VanFleet, Trinity Church Scholarship

10. Woman's Club of Northborough, \$300.00 to Steven Channing Pratt
11. The Steven E. Johnson Memorial Scholarship, \$300.00 to Donald Emerson White
12. Algonquin Regional Teachers Association, \$200.00 each to Sheila Roberta Drew and Loren Conrad Lonczewski
13. Gerald A. Galligan Memorial Scholarship, \$200.00 to James Jay Fulmer
14. American Legion Post 234 of Northborough, \$500.00 to William George Conway, Jr.

B. Renewable Awards from Colleges and Other Sources

1. Massachusetts Board of Higher Education, tuition scholarships to Sheila Roberta Drew and Doreen Bosse
2. Bates College, \$400.00 to Deborah Kay Hamilton
3. Colgate University, \$700.00 to Sean Patrick Durkin
4. Marietta College, \$1,000.00 to Jean Marie McGranaghan
5. Trinity College, \$1,000.00 to Marian Eileen Loughlin
6. Eastman School of Music, \$1,500.00, and Massachusetts State Federation of Women's Clubs, \$200.00 to Pamela Joy Marshall
7. Regis College, \$1,900.00 to Ann Marie Scherer
8. Vassar College, \$2,600.00 to Jeffrey Alan Carr

Southborough

A. Local Organizations

1. Trustees of the Choate Memorial Fund, \$200.00 each to Margaret Rollins Davis and Peter Green Falconi.
2. Southborough Catholic Women's Club, \$150.00 to Kathleen Ann Powers
3. Home Economics Club, Algonquin Regional High School, \$100.00 to Denise Marie Bauer
4. Southborough Teachers Association, \$300.00 to Cynthia Jean Cummings
5. Fayville Athletic Association, \$250.00 to Jean Winifred Alden
6. Southborough Organization for Schools, \$150.00 each to Diane Marie Colyer and David James Fox

7. Southborough Lions Club, \$200.00 to Kathleen Ann Powers
8. Gerald A. Galligan Memorial Scholarship, \$200.00 to Stephen Andrew Akers
9. Robinson Memorial Trust Fund of Southborough, \$500.00 each to Patricia Ann Fuller and Daniel Morgan Cobb
10. Rotary Club of Southborough, \$500.00 each to
 - a) Daniel Morgan Cobb, The Walter Hutt Scholarship
 - b) John David Kiser, The Alton Spurr Scholarship
 - c) Jennifer Mae Ansell, The Col. Edwin McMeen Scholarship
 - d) Patricia Ann Fuller, The Annie Laurie Satterfield Scholarship
 - e) Donna Mae Holmes, The Annie Laurie Satterfield Scholarship
 - f) Elaine Frances Houghton, The Philip Burke Scholarship

B. Renewable Awards from Colleges and Other Sources

1. The Massachusetts Board of Higher Education, tuition scholarship to Elaine Frances Houghton
2. Ithaca College, \$400.00, and the Crippled and Disabled Children Scholarship Fund \$400.00 to Patricia Ann Fuller
3. Babson College, \$1,200.00 to Steven Loring Park
4. Dartmouth College, \$2,400.00 to Daniel Morgan Cobb
5. Cornell University, \$3,000.00 to Fred Oscar Robinson

Allen W. Brennan Fund

To be awarded each year to a junior at Algonquin Regional High School who can best profit from receiving a monetary award in grade eleven in order to plan for the future. The recipient of the \$1,500.00 award in 1972 is David Thomas Stamm, a member of the Class of 1973.

In conclusion, parents are encouraged to contact the Guidance Office for an appointment. Conferences may be arranged by calling 393-2478 or 485-7949 between the hours of 7:45 a.m. and 4:00 p.m.

Respectfully submitted,

JOHN K. CARLOW
Director of Guidance

**NORTHBOROUGH – SOUTHBOROUGH
REGIONAL SCHOOL DISTRICT**

BALANCE SHEET, DECEMBER 31, 1972

	Dr.	Cr.
Cash in Banks	209,271.81	
Acc'ts Rec. due from Comm.	64,657.88	
 Tailings	 110.29	
School Employees Aetna	35.00	
Federal Grants	14,141.14	
Cafeteria Fund	2,140.91	
Athletic Account	4,512.42	
Adult Education	748.18	
Excess & Deficiency	202,121.47	
Construction Account	50,120.28	
	<hr/> 273,929.69	<hr/> 273,929.69

Debt Section		
Net Funded or Fixed Debt	2,480,000.00	
School Const. 1957	20,000.00	
1958	650,000.00	
1968	380,000.00	
1968	1,430,000.00	
	<hr/> 2,480,000.00	<hr/> 2,480,000.00

Respectfully submitted,

FRANK D. WALKER, Treasurer

**CASH OPERATING STATEMENT
YEAR ENDING DECEMBER 31, 1972**

Cash on hand, January 1, 1972	\$ 266,746.70
Receipts 1972:	
Town of Northborough	\$ 965,237.30
Town of Southborough	516,258.27
Federal Grants:	
PL 874	\$ 16,981.00
Library Title II	881.16
PL 85-864	1,912.15
90-576	890.00
	<hr/> 20,664.31

STATEMENT OF OPERATING EXPENSE

SCHOOL ACCOUNT

Receipts:

Appropriation	\$1,268,094.33
Transportation Reimbursement	132,131.00
Public Law no. 864	1,162.15
Public Law no. 874	9,118.00
Transfer from E & D Account	<u>25,000.00</u>
	1,435,505.48

Expenditures:

Administration

School Committee	\$ 6,057.23
Superintendent's Office	20,488.73

Instruction

Supervision (Dpt. Chairmen & Curriculum Coordinat- ors.)	9,524.88
Principal's Office	76,538.03
Teaching (includes salaries & educational supplies)	836,707.64
Home Teaching	1,029.29
Adult Education	600.00
Textbook Program	9,476.12
Library Services	19,409.01
Audio-Visual Program	9,909.75
Guidance Services	53,510.62
Psychological Services	2,592.50

Other School Services

Health Services	7,141.83
Pupil Transportation:	
To Schools Within Town	158,480.23
Other Than To and From Town	892.50
Athletics	15,155.17
Student Body Activities	3,375.00

Operation and Maintenance of Plant

Operation of Plant:	
Custodial Services (in-	

cludes salaries and supplies)	\$ 74,281.58
Heating Building	15,566.03
Utilities (electricity, phone, gas & water)	28,787.31
 Maintenance of Plant	
Maintenance of Grounds	5,507.30
Maintenance of Building	19,331.95
Maintenance of Equipment	5,389.16
Replacement of Equipment	7,210.78
 Fixed Charges	
Employee Retirement	12,313.96
Insurance Program	27,514.86
Debt Service, Current Loans	4,432.94
 Acquisition of Fixed Assets	
Acquisition of New Eqpt.	3,782.73
 Programs with Other Systems	
Programs with Other Systems in Mass.	<u>129.60</u>
Total Expenditures:	\$1,435,136.73
Unexpended Balance:	<u>368.75</u>
	\$1,435,505.48

ADULT EDUCATION ACCOUNT

Receipts:

Balance from 1971	\$ 80.51
Receipts in 1972	<u>5,131.00</u>
Total Receipts	\$ 5,211.51
Expenditures:	4,463.33
Unexpended Balance	<u>748.18</u>
	\$ 5,211.51

ATHLETIC ACCOUNT

Receipts:

Balance from 1971	\$ 2,283.82
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Appropriation	\$ 13,542.27
Athletic Receipts in 1972	<u>7,208.75</u>
Total Receipts	\$ 23,034.84
Expenditures:	18,522.42
Unexpended Balance	<u>4,512.42</u>
	23,034.84

SCHOOL LUNCH ACCOUNT

Receipts:

Balance from 1971	7,542.56
Lunchroom Receipts and State Aid	<u>60,497.41</u>
Total Receipts	68,039.97
Expenditures:	
Total Expenditures	65,899.06
Balance to 1973	<u>2,140.91</u>
	68,039.97

PUBLIC LAW NO. 88-210 ACCOUNT

Receipts:

Balance from 1971	5.74
Receipts in 1972	<u>—</u>
Total Receipts	5.74
Expenditures:	
Unexpended Balance	<u>5.74</u>
	5.74

**PUBLIC LAW NO. 864
TITLE III ACCOUNT**

Receipts:

Balance from 1971	—
Receipts in 1972	<u>1,912.15</u>
Total Receipts	1,912.15
Expenditures:	1,162.15*
Unexpended Balance to 1973	<u>750.00</u>
	1,912.15

**PUBLIC LAW
NO. 874 ACCOUNT**

Receipts:

Balance from 1971	\$ 5,420.00
Receipts in 1972	<u>16,981.00</u>
Total Receipts	\$ 22,401.00

Expenditures:	9,118.00*
Unexpended Balance to 1973	<u>13,283.00</u>
	22,401.00

TITLE II (Library)

Receipts:

Balance from 1971	349.87
Receipts in 1972	<u>881.16</u>
Total Receipts	1,231.03

Expenditures:	1,122.89
Unexpended Balance	<u>108.14</u>
	1,231.03

PUBLIC LAW
NO. 90-576 ACCOUNT

Balance from 1971	--
Receipts in 1972	<u>890.00</u>
Total Receipts	890.00
Expenditures	890.00
Unexpended Balance	<u>--</u>
	890.00

* See School Account for detailed expenditures

SCHEDULE OF ASSESSMENTS
January 1973 – June 1974

TOTAL ASSESSMENT

Net Operating Account	\$2,346,402.00
Net Athletic Account	24,662.65
Net Maturing Debt Account	<u>305,657.72</u>
Total	\$2,676,722.37

NORTHBOROUGH

Operating Budget 65.51% of	
\$2,371,064.65	\$1,553,284.45

Maturing Debt Budget, Original Construction Issue 58.25% of \$97,672.72	56,894.36
Maturing Debt Budget, Addition Construction Issue 64.98% of \$207,985.00	135,148.65
Total	\$1,745,327.46
 SOUTHBOROUGH	
Operating Budget 34.49% of \$2,371,064.65	\$ 817,780.20
Maturing Debt Budget, Original Construction Issue 41.75% of \$97,672.72	40,778.36
Maturing Debt Budget, Addition Construction Issue 35.02% of \$207,985.00	72,836.35
Total	\$ 931,394.91

BASIS OF PRO-RATION – OPERATING BUDGET
January 1973 – June 1974

October 1, 1972:

Northborough	805 students	65.51%
Southborough	<u>424 students</u>	<u>34.49%</u>
	1229 students	100.00%

Original Construction:

Northborough	58.25%
Southborough	<u>41.75%</u>
	100.00%

Addition Construction: June 10, 1972

Northborough	731 students	64.98%
Southborough	<u>394 students</u>	<u>35.02%</u>
	1125 students	100.00%

Note: Of necessity, the apportionment of the maturing debt based on the pupil count must be taken over the eighteen months at the same ratio. However, should a major discrepancy occur during the last six months, an adjustment would be made the following fiscal year.

ENROLLMENT BY GRADES AS OF OCTOBER 1, 1972

Grade	Northborough	Southborough	Total
9	241	119	360
10	220	121	341
11	176	102	278
12	<u>168</u>	<u>82</u>	<u>250</u>
	805	424	1229

**ALGONQUIN REGIONAL HIGH SCHOOL
and
NORTHBOROUGH AND SOUTHBOROUGH
PUBLIC SCHOOLS**

SCHOOL CALENDAR 1972 - 1973

School opens Wednesday, September 6, 1972

Month	Session Days	Days Not in Session
September	18	September 1 - 5
October	20	October 9 - Columbus Day October 23 - Veterans Day
November	19	November 3 - Teachers Convention November 22, close at noon for November 23 and 24, Thanksgiving
December	15	Close at end of school day on December 21 for Christmas vacation through January 1, 1973
January	22	January 1
February	15	Week of February 19
March	22	None
April	16	Week of April 16
May	22	May 28 - Memorial Day
June	<u>16</u>	June 25 - 29

185 Total Days in Session

School closes on Friday, June 22, 1973

"NO SCHOOL" ANNOUNCEMENTS

"No School" announcements will be given over radio station WSRO; Marlborough, 1470 on the dial; WKOX, Framingham, 1190 on the dial; and WTAG, Worcester, 580 on the dial, between 6:30 and 7:00 A.M.

ALGONQUIN REGIONAL HIGH SCHOOL and NORTHBOROUGH AND SOUTHBOROUGH PUBLIC SCHOOLS

SCHOOL CALENDAR 1973 - 1974

School opens Wednesday, September 5, 1973

<u>Month</u>	<u>Session Days</u>	<u>Days Not in Session</u>
September	18	September 1 - 4
October	21	October 8 - Columbus Day October 22 - Veterans Day
November	18	November 2 - Teachers Convention November 21, close at noon for November 23 and 24, Thanksgiving
December	15	Close at end of school day on December 21 for Christmas vacation through Jan. 1, 1974
January	22	January 1
February	15	Week of February 18
March	21	None
April	18	April 12 - Good Friday April 15, 16 and 17
May	22	May 27 - Memorial Day
June	15	June 24 - 28

185 Total Days in Session

School closes on Friday, June 21, 1974

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